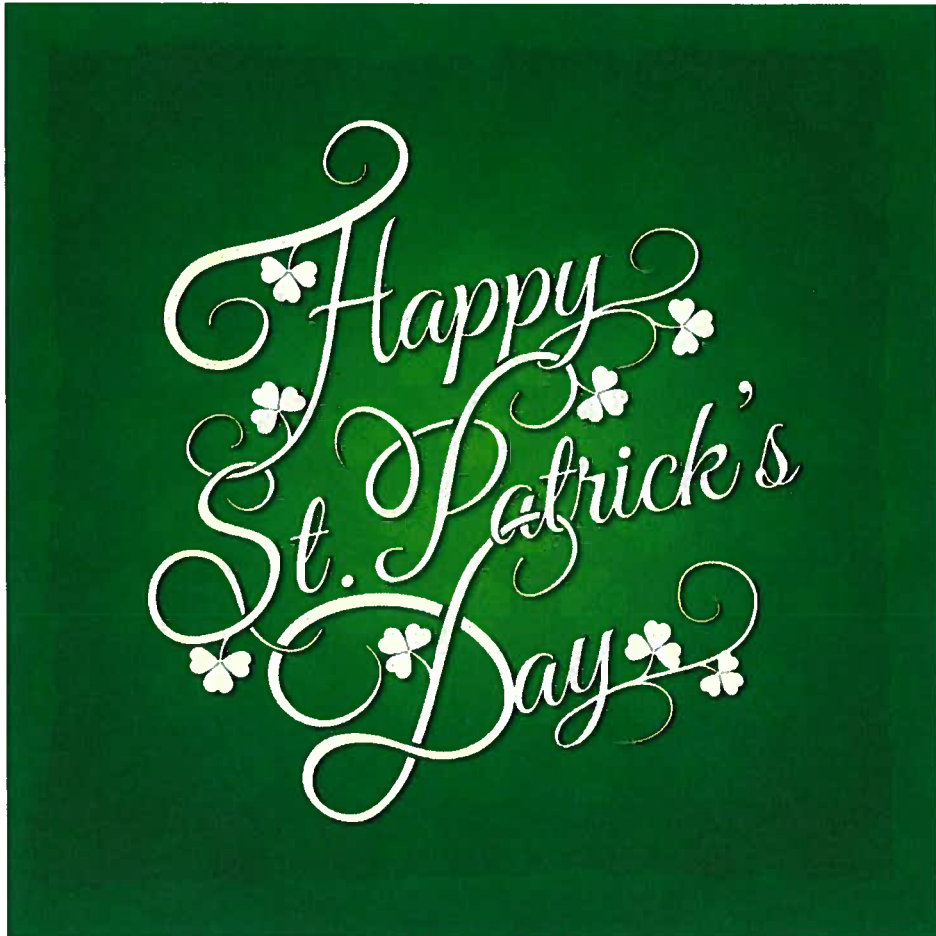


A G E N D A
(REVISED)



BOARD OF EDUCATION

March 13, 2025
7:30 p.m.

Beach Street Middle School
17 Beach Street

Submitted by:
Dr. Paul Romanelli
Superintendent of Schools

A G E N D A
REGULAR MEETING OF THE BOARD OF EDUCATION
March 13, 2025
REVISED

Beach Street Middle School

West Islip, New York

- I. **CALL TO ORDER**
- II. **QUORUM COUNT**
- III. **ANNOUNCEMENTS**
 - A) **Student Representative Reports**
- IV. **DISCUSSION**
 - A) Artificial Intelligence – Vision Statement and Video
- V. **INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted at the opening of the meeting. Each person or representative of a group will be limited to three minutes.*
- VI. **APPROVAL OF MINUTES:**

A motion is needed to approve the minutes of the February 25, 2025 Planning Session.
- VII. **RECOGNITION**
- VIII. **PERSONNEL**
- IX. **CURRICULUM UPDATE**
- X. **REPORT OF BOARD COMMITTEES**
 - A) Health & Wellness Committee {2/11/2025}
 - B) Buildings and Grounds Committee {2/25/2025}
 - C) Education Committee {3/11/2025}
 - D) Finance Committee {3/11/2025}
 - E) Policy Committee {3/11/2025}
 1. **First Reading** No. 7218 **Class Ranking/Weighting of Grades**
 2. First Reading No. 3290 **Operation of Motor-Driven Vehicles on District Property**
 3. **First Reading** No. 3310-R **School District Records Regulation**
 4. First Reading ~ New Policy No. 1140 **Ex Officio Student Member of the Board**
 5. First Reading ~ New Policy No. 5684 **Extreme Heat Condition Days**
 - F) Special Education Committee {3/12/2025}
- XI. **BUSINESS ITEMS**
 - A) Approval of Budget Transfers (General & School Lunch Fund #4474 - 4482)
 - B) Approval of Contracts
 1. Sayville UFSD Special Education Services 2024-2025
 - C) Approval of Donation
 1. Resolution re: Ten (10) West Islip High School flags, ten (10) American flags and fifteen (15) flag poles and brackets for use on the West Islip High School grounds Value: \$2,000.00
 - D) Bids
 1. Approval of Base Bid GC-1 W.J. Northridge Corporation \$1,028,740.00
General Construction - Kitchen Renovations at the Masera Middle School
 2. Approval of Base Bid GC-1 Stasi General Contracting \$545,000.00
General Construction - New Parking Lot at the Masera Middle School

XII. PRESIDENT'S REPORT

- A) Approval of Reorganizational Meeting - July 2, 2025 at 7:30 p.m. at Beach Street Middle School
- B) Approval of Consultant Services Contract for Vincent Alongi Photography 2024-2025
- C) Approval of resolution re: Notice of Public Hearing, Budget Vote and Election of the West Islip UFSD Suffolk County, New York
- D) Approval of resolution re: the Board of Education approves the recommendations of the Special Education Committee of students as listed in the District's backup and authorizes the District to arrange for appropriate services.
- E) Approval of Stipulation of Settlement and Release Student A

XIII. SUPERINTENDENT'S REPORT

XIV. NOTICES/REMINDERS

XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION

XVI. INVITATION TO PUBLIC – *The public, at this time, is invited to bring before the Board any questions/ concerns. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted by the time the first speaker is called to the podium. Each person or representative of a group will be limited to three minutes.*

XVII. EXECUTIVE SESSION – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session to consider any items for which a vote is required.*

XVIII CLOSING - Adjournment

**PLANNING SESSION MEETING OF THE BOARD OF EDUCATION
February 25, 2025 – Beach Street Middle School**

PRESENT: Mr. Tussie, Mr. Antoniello, Mr. Bedell, Mrs. Kelly, Mrs. Marks, Mr. McCann

ABSENT: Mrs. Brown

ADMINISTRATORS: Dr. Romanelli, Mrs. Morrison, Mrs. Pellati, Mr. Cameron

ABSENT: None

ATTORNEY: None

Meeting called to order at 7:20 p.m. followed by the Pledge.

APPROVAL OF MINUTES

Motion was made by Richard Antoniello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve the minutes of the February 6, 2025 Regular Meeting.

PERSONNEL

Motion was made by Richard Antoniello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve consent agenda T-1, TA-1, CL-1, CL-2, CL-3, and Other as listed below:

TEACHERS

T-1 RESIGNATION

Jade Lawrence, Elementary
Effective August 15, 2025
(Paul J Bellew)

TEACHING ASSISTANTS

TA-1 PROBATIONARY APPOINTMENT (AMENDED)

Lisa Minozzi, Pre-K
Effective September 27, 2021 to September 28, 2025
(Bayview; change in date from September 27, 2021 through September 26, 2025)

CIVIL SERVICE

CL-1 PROBATIONARY APPOINTMENT

Nicolette Psomas, Paraprofessional
Effective March 17, 2025
(Paul J. Bellew; Step 1; replacing Chotimanee Guandique {resigned})

*Roseann Sarro, Part-Time Food Service Worker
Effective February 26, 2025
(Bayview; \$16.54/hr.; replacing Janine Malone {resigned})

**Conditional pending fingerprinting clearance*

CL-2

RESIGNATION

Chotimanee Guandique, Paraprofessional
Effective February 11, 2025
(Paul J. Bellew)

Kristin Mariano, Paraprofessional
Effective March 1, 2025
(Beach Street)

Cynthia Noeth, Cafeteria Aide
Effective February 10, 2025
(Paul J. Bellew)

CL-3

SUBSTITUTE BUS ATTENDANT (\$19.54/hr.)

Maryann Bernstein, effective February 3, 2025
Susan Hennes, effective February 3, 2025
Elizabeth Jardeleza, effective February 26, 2025

CL-4

SUBSTITUTE CUSTODIAN (\$16.50/hr.)

*Roy Vivo, effective February 26, 2025

CL-5

CHANGE IN TITLE

Lily-Ann Youngelman, Senior Office Assistant
Effective February 24, 2025
(District Office; Step 1; change from Office Assistant; replacing Karen Gaffney {reassigned})

OTHER

PERMANENT SUBSTITUTE TEACHER (\$150 per diem)

Kayla Vignola, effective February 24, 2025 through June 27, 2025

SUBSTITUTE TEACHER

Megan Brady, effective February 27, 2025, leave substitute (\$150 per diem)
*Jake Foley, effective February 26, 2025 (\$130 per diem)
Catherine Tinti, effective February 24, 2025, leave step substitute (\$305.13 per diem)

SUBSTITUTE TEACHING ASSISTANT

*Jake Foley, effective February 26, 2025 (\$105 per diem)

AP REVIEW 2024-2025

AP Euro
Edward McNamara

**Conditional pending fingerprinting clearance*

OTHER, continued

CURRICULUM WRITING 2024-2025

English 11 Gateway
Dawn DiVisconti
Jaymee Gagliardi

SWIM PROGRAM AND SWIM TEAMS 2024-2025

Lifeguards

Anthony Albanese	Ben Delanoy	Tom Nuccio
April Allegretto	Ryan Gaffney	Joy Reese
Charlie Basini	Brady McEvoy	Luke Romanitch II
Jace Bosch	Matthew Mushorn	Trevor Scott
Graham Corbett		

SPRING 2025 HIGH SCHOOL COACHES

GIRLS FLAG FOOTBALL

Matthew Calhoun, Assistant J.V. Coach

BOYS LACROSSE (AMENDED)

William Turri, Assistant J.V. Coach
(replacing Greg Schmalenberger)

SPRING 2025 MIDDLE SCHOOL COACHES

BOYS LACROSSE

Michael Murray, 7-8 Beach Coach
Jason Spruce, Assistant Beach Coach
Mark Pav, Assistant Udall Coach

BOYS TENNIS (AMENDED)

JoAnne Orshusky, 7-8 Udall/Beach Coach
(replacing Craig Perrino)

PRESIDENT'S REPORT

Motion was made by Richard Antonello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve contracts:

1. East Islip School District Health Services 2024-2025
2. Sayville UFSD Health Services 2024-2025
3. Sayville UFSD Special Education 2023-2024

Motion was made by Richard Antonello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve surplus items:

1. Miscellaneous Books ~ Beach Street Middle School
2. Miscellaneous Books ~ Udall Road Middle School

Motion was made by Richard Antonello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve proposal re: Request for Proposal RFP #2500 Internal Independent Auditing Firm Services Cullen & Danowski, LLP.

Motion was made by Richard Antonello, seconded by Peter McCann, and carried when all Board members present voted in favor to approve policies:

1. Second Reading – New Policy No. 5440 Use of Credit Cards
2. Second Reading – No. 7220 Graduation Requirements

Motion was made by Richard Antonello, seconded by Peter McCann, and carried when all Board members present voted in favor to adjourn to Executive Session at 7:22 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

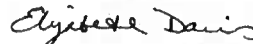
Meeting reconvened at 7:59 p.m. on motion by Peter McCann, seconded by Grace Kelly, and carried when all Board members present voted in favor.

Motion was made by Richard Antonello, seconded by Grace Kelly, and carried when all Board members present voted in favor to approve resolution re: Nonresident Tuition Confidential Student A.

BE IT RESOLVED that the Board of Education of the West Islip UFSD hereby authorizes nonresident confidential Student "A" to attend the District upon the payment of tuition and authorizes the Superintendent to execute the tuition agreement related thereto.

Meeting adjourned at 8:00 p.m. on motion by Richard Antonello, seconded by Grace Kelly, and carried when all Board members present voted in favor.

Respectfully submitted,



Elizabeth Davis
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

PERSONNEL:

Consider recommendations of the Superintendent of Schools on the following items:

TEACHERS

T-1

RETIREMENT

Pamela Hergerton, Special Education
Effective June 30, 2025
(30 years)

James Kraus, Music
Effective June 30, 2025
(36 years)

Darlene Squillante, Elementary
Effective June 30, 2025
(26 years)

Janet Renganeschi, Elementary
Effective July 1, 2025
(30 years)

Gregory Ziems, Art
Effective July 1, 2025
(30 years)

Tina Schaefer, English
Effective August 19, 2025
(32 years)

Patricia Portnoy, Business
Effective September 3, 2025
(28 years)

Lynette Lutz, Elementary
Effective September 11, 2025
(27 years)

Dawn Morgan, Business
Effective October 1, 2025
(30 years)

Nancy Hedemark, World Languages
Effective June 30, 2026
(21 years)

John Lavery, Elementary
Effective June 30, 2026
(28 years)

Maura Maynard, English
Effective June 30, 2026
(23 years)

TEACHERS, continued

T-1

RETIREMENT, continued

Janis McManus, Elementary
Effective June 30, 2026
(33 years)

Theresa Mercado, Special Education
Effective June 30, 2026
(18 years)

Robin Napolitano, Reading
Effective June 30, 2026
(31 years)

Erika Nolan, English
Effective June 30, 2026
(28 years)

Camille Persico, Music
Effective June 30, 2026
(30 years)

Mary Berger, Elementary
Effective July 1, 2026
(37 years)

Amy Harvey, Elementary
Effective July 1, 2026
(33 years)

Eugenia Infantino, Science
Effective July 1, 2026
(22 years)

Edward McNamara, Social Studies
Effective July 1, 2026
(31 years)

Kevin Murphy, Social Studies
Effective July 1, 2026
(31 years)

Jayne Traver, English
Effective July 1, 2026
(26 years)

T-2

CHILD-REARING LEAVE OF ABSENCE (unpaid)

Marissa Villani, Special Education
Effective April 15, 2025 through June 30, 2025
(Beach Street)

TEACHERS, continued

T-3 **REGULAR SUBSTITUTE**

Rebecca Schwartz, Special Education
Effective March 3, 2025 through June 30, 2025
(Beach Street; Step 1A BA; replacing Marissa Villani {LOA})

CIVIL SERVICE

CL-1 **RESIGNATION**

Mary Spilabotte, Part-Time Food Service Worker
Effective February 25, 2025
(Bayview)

CL-2 **RETIREMENT**

Jodi Schwartz, Paraprofessional
Effective June 30, 2025
(23 years)

Rosalie Vecchione, Paraprofessional
Effective June 30, 2025
(21 years)

CL-3 **SUBSTITUTE GUARD** (\$20.74/hr)

Joseph Kennedy, effective March 14, 2025

CL-4 **SUBSTITUTE OFFICE ASSISTANT** (\$20/hr)

*Janel Sylvester, effective March **13**, 2025

OTHER

BOYS TRACK

Matthew Sullivan, Per Diem Assistant Varsity Coach

**Pending fingerprinting clearance*



WI

West Islip Union Free School District

*The Michael and Christine Freyer Administration Building
100 Sherman Avenue · West Islip, New York 11795
TEL: (631) 930-1564 · FAX: (631) 893-3212*

AGENDA ITEM X. E)
BOARD COMMITTEES
RM 3/13/2025

JAMES CAMERON
*Assistant Superintendent
Human Resources*

Policy Committee Meeting

Tuesday, March 11, 2025

Policy Update

1. 3/11/25
 - a. Revisions
 - i. 7218, Class Ranking/Weighting of Grades
 - ii. 3290, Operation of Motor-Driven Vehicles on District Property
 - iii. 3310-R, School District Records Regulation
 - b. New Policies for Consideration
 - i. 1140, Ex Officio Student Member of the Board
 - ii. 5684, Extreme Heat Condition Days
2. Instruction (Series - 4000)
 - a. Initial Review of Crosswalk from old manual to new recommendations
3. Future Policy Committee Meeting Dates
 - a. 4/10/25

SUBJECT: CLASS RANKING/WEIGHTING OF GRADES

The Board of Education wishes to recognize outstanding academic achievement and shall use a system of computing grade average to inform graduating students of their class standing.

Class Rank Computation

Courses applicable to class rank are those that are within the five major academic areas (English, social studies, math, science, and foreign language.) Effective with the 2007-2008 school year, all additional college level, honors and advanced placement courses in any discipline are also counted.

Transcripts

All courses taken, including summer school or repeated courses, will be listed on a student's transcript. For courses taken more than once, only the highest grade received will be used for ranking purposes.

Rank for College Application

Rank for college application purposes is calculated at the conclusion of the junior year.

Rank for Academic Leaders (Valedictorian/Salutatorian/Other Honors)

Rank is calculated once again after the completion of seven semesters ~~third quarter of senior year~~ to determine the Academics Leaders, as well as for any other honors that may be based on rank.

Transfer Students

To be considered for Academic Leader and the privilege of speaking at graduation, a graduating senior must have spent at least four (4) semesters at West Islip High School. A grade conversion chart will be applied to grades of students who transfer from a school which uses an alternate grading method.

Dissemination/Notification

The policy on Class Rank will be disseminated to appropriate school officials and will also be published in the student handbook. This policy will become effective with the high school class of 2002 and all subsequent classes.

CLASS RANKING

Commencing with the 2024-2025 school year, all International Baccalaureate (IB) and Advanced Placement (AP) courses will be weighted as follows:

International Baccalaureate (IB)	1.10
Advanced Placement (AP)	1.08

At the end of seven semesters, the grade point averages for seniors will be calculated. Ten students will be chosen based upon their academic performance from which two Academic Leaders will be selected by the Academic Leader/Honored Speaker Selection Committee.

- Academic record
- Extra-curricular activities
- Honor Society standing
- Community Service
- Disciplinary Record
- Attendance Record
- Enrollment History

Regulations will be developed to guide the committee and Academic Leader selection process.

SUBJECT: OPERATION OF MOTOR-DRIVEN VEHICLES ON DISTRICT PROPERTY

The use of bicycles, e-bikes, skateboards, motor-driven vehicles, including cars, snowmobiles, mini-bikes, motorcycles, all-terrain vehicles (ATV's), self-balancing two-wheeled motorized boards (i.e., ~~swagways~~, otherwise known as hoverboards) and other such vehicles is prohibited on any school grounds or areas except for authorized school functions or purposes. Approved vehicles must be secured in the location denoted by the building Principal as the District is not responsible for any damage, loss, or theft of any student vehicles brought on school property. Hoverboards may not be stored on school grounds.

All student vehicles are to be used in accordance with State Law, must be registered with the high school Principal and parked in authorized areas for students only. All rules established by the school administration in relation to parking, access to cars during the day, and general guidelines must be observed. Students will abide by the 15 mile-per-hour speed limit on school driveways and the 10 mile-per-hour limit in parking areas that have been set by the Board of Education for students, faculty, and the general public alike. The Principal or assistant principal may suspend driving/parking privileges for any student who does not observe the school rules or is found to drive unsafely.

Traffic and Parking Controls

- a) No vehicle while operated upon any school driveway, access roads or other thoroughfares will exceed a speed of 15 miles-per-hour.
- b) No vehicle will exceed a speed of 10 miles-per-hour in areas designated for parking.
- c) No vehicles will be parked upon school premises except in areas designated for the purpose.
- d) The stopping or standing of vehicles in areas for the loading and unloading of school buses is prohibited.
- e) No vehicles may enter any school premises outside of the regularly established school hours unless the occupants thereof are officers, employees, agents, representatives or invitees of the School District, members of a law enforcement agency or fire department or citizens attending a scheduled meeting or other function.
- f) Traffic signs shall be posted to aid in implementing these rules and regulations.

The Superintendent may seek the aid of law enforcement agencies in enforcing these regulations.

Vehicle and Traffic Law Section 1670

Revised and approved by the Board of Education
3/25/2025 ~~4/11/2016~~

SUBJECT: SCHOOL DISTRICT RECORDS REGULATION

The following comprises the rules and regulations relating to the inspection and production of school district records:

I. Designation of Officers

1. The Records Access Officer will be the District Clerk, who will:
 - a. receive requests for records of the Board of Education and make such records available for inspection or copying when such requests are granted;
 - b. ensure that district information that is not permitted to be released is not released (see section IV. Records Exempted from Public Access, below); and
 - c. compile and maintain a detailed current list by subject matter, of all records in the possession of the Board, whether or not available to the public.
2. The Superintendent of Schools, with the Board's approval, will designate a Records Management Officer for the district. The Records Management Officer will develop and oversee a program for the orderly and efficient management of district records, including maintenance of information security as it pertains to release of district records. The Records Management Officer will ensure proper documentation of the destruction of records, in accordance with the schedule.

II. Definition of Records

1. A record is defined as any information kept, held, filed, produced or reproduced by, with or for the district in any physical form whatsoever, including but not limited to reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or disks, rules, regulations or codes.
2. The Records Access Officer will have the responsibility for compiling and maintaining the following records: receive requests for records of the Board of Education and make such records available for inspection or copying when such requests are granted;
 - a. a record of the final vote of each member of the Board on any proceeding or matter on which the member votes;
 - b. a record setting forth the name, school or office address, title and salary of every officer or employee of the district; and
 - c. a reasonably detailed current list by subject matter of all records in possession of the district, whether or not available for public inspection and copying.
3. No record for which there is a pending request for access may be destroyed. However, nothing in these regulations will require the district to prepare any record not possessed or maintained by it except the records specified in II(2), above.

III. Access to Records

1. Time and place records may be inspected: Records may be requested from, and inspected or copied at, the Office of the Records Access Officer, at 631-930-1560 during the hours of 8:00 am to 3:00 pm on any business day on which the district offices are open. Records may also be requested via e-mail at the following address district.clerk@wi.k12.ny.us. This information will be posted on the district's website.
2. Fees: The fee for documents up to 9 x 14 inches is 25 cents per page. For documents larger than 9 x 14 inches, tape or cassette records, computer printouts, or other records, the cost will be based on the actual cost of reproduction or program utilized. Fees are subject to periodic review and change. However, no fee will be charged for records sent via email, the search for or inspection of records, certification of documents, or copies of documents which have been printed or reproduced for distribution to the public. No fee will be charged if an identical record has been prepared within the past six (6) months and an electronic copy is available, except for the actual cost of a storage device if one is provided in complying with the request. The number of such copies given to any one organization or individual may be limited, in the discretion of the Records Access Officer. In determining the actual cost of reproducing a record, the district may only include: (1) the hourly salary of the lowest paid employee with the necessary skill required

to prepare a copy of the record, but only where at least two hours is required, (2) the actual cost of any storage devices or media provided in complying with the request, and (3) the actual cost to the district of engaging an outside service needed to prepare a copy of the record if the district's equipment is not able to prepare a copy. The district will inform the person making the request of the estimated cost, if more than two hours of employee time would be needed, or if it would be necessary to retain an outside service.

3. Procedures: Requests to inspect or secure copies of records must be submitted in writing, either in person, by mail or via email, to the Records Access Officer.
4. All requests for information will be responded to within five business days of receipt of the request. If the request cannot be fulfilled within five business days, the Records Access Officer will acknowledge receipt of the request and provide the approximate date when the request will be granted or denied.
5. If a request cannot be granted within 20 business days from the date of acknowledgement of the request, the district must state in writing both the reason the request cannot be granted within 20 business days, and a date certain within a reasonable period when it will be granted depending on the circumstances of the request.
6. Denial of Access: When a request for access to a public record is denied, the Records Access Officer will indicate in writing the reasons for such denial, and the right to appeal.
7. Appeal: An applicant denied access to a public record may file an appeal by delivering a copy of the request and a copy of the denial to the Superintendent within 30 days after the denial from which such appeal is taken.
8. The applicant and the New York State Committee on Open Government will be informed of the Superintendent's determination in writing within 10 business days of receipt of an appeal. The Superintendent will transmit to the Committee on Open Government photocopies of all appeals and determinations.

IV. Records Exempted from Public Access

The provisions of this regulation relating to information available for public inspection and copying do not apply to records that:

1. are specifically exempted from disclosure by state and/or federal statute;
2. if disclosed would constitute an unwarranted invasion of personal privacy;
3. if disclosed would impair present or imminent contract awards or collective bargaining negotiations;
4. are trade secrets, or are submitted to the Board by a commercial enterprise (e.g., a for-profit business entity) and which if disclosed would cause substantial injury to the competitive position of that enterprise;
5. are compiled for law enforcement purposes and which, if disclosed, would:
 - a. interfere with law enforcement investigations or judicial proceedings (except that if the district is not conducting the investigation, it must receive confirmation from the agency conducting the investigation that disclosure would interfere with an ongoing investigation);
 - b. deprive a person of a right to a fair trial or impartial adjudication;
 - c. identify a confidential source or disclose confidential techniques or procedures, except routine techniques or procedures; or
 - d. reveal criminal investigative techniques or procedures, except routine techniques and procedures;
6. which if disclosed would endanger the life or safety of any person;
7. which are interagency or intra-agency communications, except to the extent that such materials consist of:
 - a. statistical or factual tabulations or data;
 - b. instructions to staff which affect the public;
 - c. final Board policy determinations; or
 - d. external audits, including but not limited to audits performed by the comptroller and the federal government;
8. which are examination questions or answers that are requested prior to the final administration of such questions;
9. which if disclosed would jeopardize the district's capacity to guarantee the security of its information technology assets (which encompasses both the system and the infrastructure).

V. Prevention of Unwarranted Invasion of Privacy

To prevent an unwarranted invasion of personal privacy, the Records Access Officer may delete identifying details when records are made available. An unwarranted invasion of personal privacy includes but is not limited to:

1. disclosure of confidential personal matters reported to the Board which are not relevant or essential to the ordinary work of the Board;
2. disclosure of employment, medical or credit histories or personal references of applicants for employment, unless the applicant has provided a written release permitting such disclosures;
3. sale or release of lists of names and addresses in the possession of the Board if such lists would be used for private, commercial or fund-raising purposes;
4. disclosure of information of a personal nature when disclosure would result in economic or personal hardship to the subject party and such records are not relevant or essential to the ordinary work of the Board; or
5. disclosure of items involving the medical or personal records of a client or patient in a hospital or medical facility.

Unless otherwise deniable, disclosure is not construed to constitute an unwarranted invasion of privacy when identifying details are deleted, when the person to whom records pertain consents in writing to disclosure, or when upon presenting reasonable proof of identity, a person seeks access to records pertaining to themselves.

Additionally, even if a release of information would be permitted under the state's Freedom of Information Law (FOIL), the district will not use or disclose any student or staff personally identifiable information (PII) unless it benefits students and the district, in conformance with state Education Law §2-d ("§2-d") and state regulations 8 NYCRR Part 121 ("Part 121"). Releases that "benefit students and the district" include:

- improving academic achievement,
- empowering parents and students with information, and
- and/or advancing efficient and effective school operations.

PII for student data is defined in federal regulations 34 CFR §99.3, and PII for teacher and principal data is defined in state Education Law §3012-c(10). The Superintendent, the district's Data Protection Officer, and the district's attorney, if necessary, will assist in determining whether complying with a FOIL request can be done in conformance with §2-d and Part 121.

VI. Listing of Records

Pursuant to Section 87(3)(c) of the Public Officers Law, the district will maintain a reasonably detailed list by subject matter of all records in the possession of the school district, whether or not available under the law. The subject matter list will be detailed enough to allow the category of the information sought to be identified. The district will update the subject matter list annually, and conspicuously show the most recent date on the list. The Superintendent or designee, in consultation with the Records Management Officer, will develop and disseminate department-specific guidance so that staff can implement this policy and regulation.

VII. Litigation-Hold

The Superintendent will designate a "discovery" team, comprised of the school attorney, Chief Information Officer, the Records Access and Records Management Officer and other personnel as needed. The discovery team will convene in the event that litigation is commenced to plan to respond to the request for records. The Superintendent, with assistance from the District Clerk will ensure that measures are put in place to preserve applicable records.

TABLE of CONTENTS

ORGANIZATION OF THE BOARD OF EDUCATION

1.1	School District and Board of Education Legal Status	1110
1.2	Board of Education Authority	1120
1.3	Number of Members and Terms of Office	1130
1.4	Ex Officio Student Member of the Board	1140

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

2.1	Board of Education Members: Qualifications	1210
2.2	Board of Education Members: Nomination and Election	1220
2.3	Reporting of Expenditures	1230
2.4	Resignation and Dismissal	1240
2.5	Legal Qualifications of Voters at School District Meetings	1250
2.6	Submission of Questions and Propositions at Annual Elections and Special District Meetings	1260
2.7	Absentee Ballots	1270

THE ROLE OF THE BOARD OF EDUCATION

3.1	Powers and Duties of the Board	1310
3.2	Nomination and Election of Board Officers	1320
3.2.1	Duties of the President of the Board of Education	1321
3.2.2	Duties of the Vice President of the Board of Education	1322
3.3	Appointments and Designations by the Board of Education	1330
3.3.1	Duties of the District Clerk	1331
3.3.2	Duties of the School District Treasurer	1332
3.3.3	Duties of the Independent Auditor	1333
3.3.4	Appointment and Duties of the Internal Claims Auditor	1334
3.3.5	Duties of the School Activities Treasurer(s)	1335

3.3.6	Duties of the School Attorney	1336
3.3.7	Duties of the School Physician	1337
3.4	Board Member Code of Conduct	1338

TABLE of CONTENTS

BOARD POLICY

4.1	Policy	1410
4.2	Execution of Policy: Administrative Regulations	1420

MEETINGS OF THE BOARD OF EDUCATION

5.1	Board Meetings	1510
5.1.1	Agenda Format	1511
5.1.2	The Use of Videoconferencing at Public Meetings	1512
5.2	Special Meetings of the Board of Education	1520
5.3	Public Notice of School Board and Committee Meetings	1530
5.4	Voting Method	1540

MEETINGS OF THE DISTRICT

6.1	Annual District Meeting and Election/Budget Vote	1610
6.1.1	Business of the Annual District Election	1611
6.1.2	Ballot Format	1612
6.1.3	Electioneering	1613
6.2	Annual Organizational Meeting	1620

RULES OF MEETINGS

7.1	Quorum	1710
7.2	Minutes	1720
7.2.1	Public Participation Log	1721
7.3	Executive Sessions	1730

SUBJECT: EX OFFICIO STUDENT MEMBER OF THE BOARD

The Board of Education believes that it is important to include students' voices in its deliberations. Pursuant to law, the Board will designate at least one ex officio student member of the Board for the purpose of providing regular and direct communication between the Board and the student body.

Good faith actions, mutual respect, and cooperative effort of all parties are essential to a positive and meaningful partnership and bringing about meaningful changes. The Board believes that an ex officio student member will:

1. provide students with an opportunity to express their voices, take ownership of their education, and impact Board decisions;
 2. provide for the Board and students a vehicle through which they may exchange information and learn from one another;
 3. provide an opportunity for students to gain experience with governance and leadership;
 4. broaden the base of information available to those ultimately responsible for educational decision making;
- and
5. develop an environment that encourages inclusion, understanding, trust, and respect.

Position of Ex Officio Student Member of the Board

As required by law, the Board will have at least one ex officio student member. Ex officio student member(s) will be entitled to sit with Board members at all public meetings and hearings, participate in other Board activities and responsibilities at the discretion of the Board, but will not be required to participate in mandatory training for elected or appointed Board members. Ex officio student members may be excused to leave meetings early, upon the approval of the Board President.

Ex officio student member(s) will NOT: be allowed to vote; be allowed to attend executive sessions or any other meetings or hearings not open to the public; or be entitled to receive compensation of any form for participating at Board meeting. Neither will they have the authority to call a special and/or emergency meeting of the Board; be considered a "member" of the Board for the purpose of establishing a quorum for conducting business; or be allowed to see or discuss documents or information regarding individual district personnel, collective bargaining negotiations, individual student records, or any other confidential matters.

Ex officio student member(s) will serve for a term of one (1) year, commencing on July 1 and ending on the succeeding June 30. Attendance at Board meetings is optional for the ex officio student member during July and August.

Specifically, ex officio student members of the Board are expected to:

1. Bring a student perspective to the Board's discussions;
2. Bring student concerns to the Board's attention;
3. Represent the student body on the Board;
4. Report back to the student body on the Board's actions; and
5. Solicit input from students on matters impacting the district, at the direction of the Board.

Qualifications and Selection of the Ex Officio Student Member of the Board

Ex officio student member(s) must have attended high school in the district for at least one year prior to selection. The selection process will take place during the second semester of the school year preceding the next term.

WEST ISLIP PUBLIC SCHOOLS
Section 1000 / By-Laws

Ex officio student Board members will be selected by a committee of high school stakeholders that is chaired by the high school administrative team. All qualified students interested in serving as ex officio student member are encouraged to apply in the manner established by the high school administration in consultation with the Superintendent. The district will advertise the position of ex officio student member of the Board to high school students, as well as the method of applying for the position, well in advance of the deadline for doing so. The High School Principal will verify that the students meet the requirements outlined in this policy.

The ex officio student member represents the student body, and acts as an example for the students of the district. Such students are expected to abide by all applicable Board policies including the student Code of Conduct. Violations may result in removal from the position as determined by the Board. Ex officio student members may resign in writing to the District Clerk. The Board may also declare the seat vacant if the ex officio student member fails to attend three consecutive Board meetings without sufficient excuse.

If there is a vacancy due to resignation or removal, and there is no alternate, the Board will decide if there is enough time to select another student as ex officio student member in accordance with this policy, and if there is not, will leave the position vacant until the next term begins.

The Superintendent or designee is responsible for arranging an orientation and training program for the ex officio student member. The Superintendent will establish procedures for the ex officio student member with the Board of Education if necessary to implement this policy.

Ref: Education Law §§1702(3); 1709; 1804(12);
1901(2); 1950(2-c); 2109; 2502(10); 2552; 2553(1-a), (11)

Adopted by the Board of Education 3/25/25

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Ref: Education Law §§1702(3); 1709; 1804(12);
1901(2); 1950(2-c); 2109; 2502(10); 2552; 2553(1-a), (11)

Adopted by the Board of Education 3/25/25

TABLE of CONTENTS

BUDGET

1.1	Budget Planning and Development	5110
1.2	School District Budget Hearing	5120
1.3	Budget Adoption	5130
1.4	Administration of the Budget	5140
1.5	Contingency Budget	5150

INCOME

2.1	Revenues	5210
2.2	District Investments	5220
2.3	Gifts, Grants and Bequests	5230
2.4	Property Tax Exemptions	
2.4.1	Property Tax Exemption for Senior Citizens	5241
2.4.2	Property Tax Exemption for Qualified Homeowners with Disabilities	5242
2.5	Sale and Disposal of School District Property	5250

EXPENDITURES

3.1	Bonding of Employees and School Board Members	5310
3.2	Expenditures of School District Funds	5320
3.2.1	Authorized Signatures	5321
3.2.2	Payment Procedures	5322
3.2.3	Expense Reimbursements	5323
3.2.4	Capital Project Change Orders	5324
3.3	Budget Transfers	5330
3.4	Borrowing of Funds	5340
3.5	Meals and Reimbursements	5350

PURCHASING

4.1	Principles of Purchasing	5410
4.1.1	Local Purchasing	5411
4.1.2	Purchasing Procedures	5412
4.2	Competitive Bids and Quotations	5420
4.2.1	Procurement of Goods and Services	5421
4.2.2	Procedures for Contracts	5422
4.3	Contracts for Services and Materials	5430
4.4	Use of Credit Cards	5440

TABLE of CONTENTS

FISCAL ACCOUNTING AND REPORTING

5.1	Accounting of Funds	5510
5.2	Extraclassroom Activities Funds	5520
5.3	Petty Cash Funds and Cash in School Buildings	5530
5.4	Publication of District's Annual Financial Statement	5540
5.5	Maintenance of Fiscal Effort (Title I Programs)	5550
5.6	Use of Federal Funds for Political Expenditures	5560
5.7	Use of Cell Phones	5570

NON-INSTRUCTIONAL OPERATIONS

6.1	Insurance	5610
6.2	Inventories	5620
6.2.1	Accounting of Fixed Assets	5621
6.2.2	Capitalization of Assets	5622
6.2.3	Use of School-Owned Materials and Equipment	5623
6.3	Facilities: Inspection, Operation and Maintenance	5630
6.3.1	Hazardous Waste and Handling of Toxic Substances by Employees	5631
6.4	Smoking/Tobacco Use	5640
6.5	Energy/Water Conservation and Recycling of Solid Waste	5650
6.6	School Food Service Program (Lunch and Breakfast)	5660
6.7	Records Management	5670
6.7.1	Computer Resources and Data Management	5671
6.8	Safety and Security	5680
6.8.1	Emergency Response Plan	5681
6.8.2	Crisis Response	5682
6.8.3	Districtwide Safety Committee	5683
6.8.4	Extreme Heat Condition Days	5684
6.9	Exposure Control Program	5690
6.9.1	Communicable Diseases	5691
6.9.2	Human Immunodeficiency Virus (HIV) Related Illnesses	5692

TRANSPORTATION

7.1	Transportation Program	5710
7.1.1	Use of District-Owned Vehicles by Staff	5711
7.1.2	Use of Private Vehicles for School Business	5712
7.2	Scheduling and Routing	5720

7.3	Transportation of Students	5730
7.3.1	Transportation – Walkers and Riders	5731

TABLE of CONTENTS

TRANSPORTATION, *continued*

7.5	School Bus Safety Program	5750
7.5.1	Idling of School Buses, Coach Buses and Commercial Vehicles on West Islip School Grounds	5751
7.6	Qualifications of Bus Drivers	5760
7.7	Drugs and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees	5761

SUBJECT: EXTREME HEAT CONDITION DAYS

As required by Education Law section 409-n, the Board of Education adopts this policy to address the health and safety of students and employees on extreme heat condition days. "Extreme heat condition days" are defined by law as when occupiable educational and support services spaces are eighty-two degrees Fahrenheit or higher. Under the law, "support services spaces" do not include kitchen areas used in the preparation of food for consumption by students. The law requires room temperature to be measured at a shaded location, three feet above the floor near the center of the room.

When the temperature of an occupiable educational or support service space reaches eighty-two degrees Fahrenheit, the district will take actions to relieve heat-related discomfort (consistent with fire and building codes), including but not limited to the following:

1. Turning off the overhead lights;
2. Pulling down shades or blinds;
3. Turning on fans;
4. Opening classroom doors and windows to increase circulation;
5. Turning off unused electronics that produce heat ; and
6. Providing water breaks

The Superintendent of Schools, Director of Facilities, and Building Principals will determine which actions to take, when to take them and in what order, and who will take them (consistent with applicable collective bargaining agreements).

On days when the outside temperature is expected to reach at least eight (80) degrees, the district may take the actions listed above earlier in the day or before school starts, when the temperature is lower. The Superintendent and Director of Facilities will develop strategies to cool the district's occupiable educational and support services spaces during hot days. The district will also remind students and their families to dress appropriately for the weather.

Students and staff will be removed from educational and support services spaces when the temperature reaches eighty-eight degrees Fahrenheit, when practicable. The Superintendent will direct Building Principals to evacuate the space, including but not limited to the following:

1. Move students and staff to cooler locations; or
2. Close school early and send students and staff home according to the district's early closing protocols.

On days when the outside temperature is expected to be high enough that temperatures in occupiable educational or support service spaces are likely to reach eighty-eight degrees, even with the heat mitigation measures taken, the district may hold classes remotely or close school entirely (in accordance with required minimum instructional time). The Superintendent is authorized to make this decision. Remote learning may be district-wide, building-level, or for groups of students and staff affected by the extreme heat conditions.

Ref: Education Law §§409-n; 2801-a

Approved by the Board of Education 3/23/2025

WEST ISLIP UFSD
2024-2025 Budget Transfers - General & School Lunch Fund
School Board Meeting - March 13, 2025

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4474	02/06/2025	<i>Transfer for true-up of entitlement for SJB & Bridges based on enrollment</i>			
		A 2610.461-219-5232	SCH LIBRARY AV LOAN PROGM - SJB	181.25	
		A 2610.461-239-5232	SCH LIBRARY AV LOAN PROGM - BRIDGES	1.30	
		A 2630.220-219-4740	STATE AIDED COMPUTER HDWR - SJB	586.00	
		A 2630.220-239-4740	STATE AIDED COMPUTER HDWR - BRIDGES	1,597.20	
		A 2630.460-239-4740	STATE AIDED COMP SOFTWARE - BRIDGES	988.68	
		A 9010.860-999-4499	HEALTH INSURANCE		3,354.43
4475	02/07/2025	<i>Transfer for SCOPE Award Night</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	540.00	
		A 2010.403-109-4199	CONFERENCE EXPENSES		540.00
4476	02/11/2025	<i>Transfer for Health Services for 55 students at S. Huntington UFSD 24-25</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	35,326.50	
		A 2815.401-999-4699	HEALTH SERVICES-OTHER DISTRICTS		35,326.50
4477	02/12/2025	<i>Transfer for purchase of approved JV Flag Football team uniforms</i>			
		A 5540.406-999-4675	TRANSPORTATION FOR EDUCATIONAL TRIPS - ATHLETI	6,875.00	
		A 2855.518-359-4675	SUPPLIES - HS		6,875.00
4478	02/13/2025	<i>Transfer for the Parent Square Smart Sites website – prorated 2024-25</i>			
		A 2250.492-999-4299	BOCES SERVICES - DISTRICTWIDE	7,582.00	
		A 1680.492-109-4799	BOCES- STUDENT MANAGEMENT		7,582.00
4479	02/19/2025	<i>Transfer for Health Services for 7 students at Smithtown Christian School 2024-25</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	957.32	
		A 2815.401-999-4699	HEALTH SERVICES-OTHER DISTRICTS		957.32
4480	02/26/2025	<i>Transfer for Kitchen Reno reclass - BBS breakdown recvd</i>			
		C 2860.293-329-024	GENERAL CONST - KITCHERN RENO - BEACH	9,874.08	
		C 2860.293-359-024	GENERAL CONST - KITCHERN RENO - HS		9,874.08
4481	03/03/2025	<i>Transfer for materials needed in classroom</i>			
		A 2110.485-149-5224	TEXTBOKS - READING - MANETUCK	300.00	
		A 2110.518-149-5224	SUPPLIES - READING - MANETUCK		300.00
4482	03/04/2025	<i>Transfer for additional conference expenses</i>			
		A 2250.411-999-4299	TUITION	300.00	
		A 1310.403-109-4499	CONFERENCE EXPENSES		300.00
DEBIT/CREDIT TOTALS				\$ 65,109.33	\$ 65,109.33
NET AMOUNT					-

Approved: Paul Romanelli
Dr. Paul Romanelli, Superintendent of Schools

Date: 3/5/25

SPECIAL EDUCATION SERVICES CONTRACT

The Agreement is entered into this _____ day of _____, 2025 by and between the Board of Education of the *West Islip UFSD* (hereinafter the “**DISTRICT OF RESIDENCE**”), having its principal place of business for the purpose of this Agreement at *100 Sherman Avenue West Islip, NY 11795*, and the Board of Education of the *Sayville Union Free School District* (hereinafter the “**DISTRICT OF LOCATION**”), having its principal place of business for the purpose of this Agreement at *99 Greeley Avenue, Sayville, NY 11782*.

WITNESSETH

WHEREAS, the **DISTRICT OF LOCATION** is required by Education Law Section 3602-c to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the **DISTRICT OF LOCATION**, but reside in the **DISTRICT OF RESIDENCE**; and

WHEREAS, the **DISTRICT OF LOCATION** is a public school district within the State of New York authorized to provide special education and related services to students with disabilities;

NOW, THEREFORE, the parties mutually agree as follows:

TERM: The term of this Agreement shall be from *July 1, 2024 through June 30, 2025* inclusive, unless terminated earlier as provided for in this Agreement.

A. SERVICES AND RESPONSIBILITIES:

1. The **DISTRICT OF LOCATION** shall develop an individualized education service program (IESP) for those student(s) listed on the attached “Confidential Schedule A,” incorporated by reference herein and made a part of this Agreement, and shall provide the services set forth in such IESP attached as Schedule “B.”
 - a. A student(s) and/or services may be added or deleted from the attached Schedules “A” and/or “B” at any time upon written notification to the **DISTRICT OF RESIDENCE**. Such written notification shall include a copy of any revised IESP. In such event, the payment amount owed by the **DISTRICT OF RESIDENCE** shall be adjusted accordingly.

2. The **DISTRICT OF LOCATION** represents and warrants that services to students under this Agreement shall be provided by individuals who are certified or licensed in accordance with applicable law, rules, and regulations.

B. COMPENSATION:

1. The parties to this Agreement recognize that the authority for the **DISTRICT OF RESIDENCE** and the **DISTRICT OF LOCATION** to contract for the provision of special education services herein is derived from Education Law Section 3602-c, and related provisions of the Education Law and Regulations of the Commissioner of Education; and that these Statutes and Regulations may define the maximum costs that may be charged hereunder.

The **DISTRICT OF LOCATION** shall be entitled to bill the **DISTRICT OF RESIDENCE** for the services provided the students listed in Schedule "A," pursuant to this Agreement, and the IESP attached as Schedule "B" in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education.

2. Requests for payment by the **DISTRICT OF LOCATION** shall be made by submission of a detailed, written invoice to the **DISTRICT OF RESIDENCE** which references the time period for which payment is being requested, and a breakdown of the total amount due for the period specified.
3. The **DISTRICT OF RESIDENCE** shall pay the **DISTRICT OF LOCATION** within forty-five (45) business days of receipt of each invoice by the **DISTRICT OF RESIDENCE**, unless the **DISTRICT OF RESIDENCE** sends the **DISTRICT OF LOCATION** a written notice disputing the invoice within forty-five (45) business days of its receipt. If a dispute arises, the parties shall have those legal rights and remedies provided by law and regulation.

C. TERMINATION:

This Agreement may be terminated by written notice of either party if (1) Schedule "A" has been deleted so that there are no students of the **DISTRICT OF RESIDENCE** entitled to special education services from the **DISTRICT OF LOCATION**, or (2) the State Education Department has issued guidelines to school districts governing the provision of special education services pursuant to Education Law 3602-c.

D. MISCELLANEOUS:

1. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

TO DISTRICT OF RESIDENCE:

Elisa Pellati
Assistant Superintendent for Business
West Islip UFSD
100 Sherman Avenue
West Islip, NY 11795

TO DISTRICT OF LOCATION:

Ms. Stacie Gigante
Director of Special Education
Sayville Public Schools
99 Greeley Avenue
Sayville, NY 11782

2. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
3. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
4. Should any provision of this Agreement for any reason be declared invalid and/or unenforceable, such declaration shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
5. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with and governed by the laws and regulations of the State of New York and applicable Federal laws and regulations.
6. This Agreement, along with the attached Schedules "A" and "B," is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, or written: agreements, proposals, understandings, representations, conditions or covenants

between the parties relating to the subject matter of the Agreement.

7. Except for Schedules "A" and "B," this Agreement may not be changed orally, but only by an Agreement in writing signed by authorized representatives of both parties.
8. It is expressly understood that nothing in this Agreement is intended to modify or vary the statutory and regulatory obligations or rights of the parties; nor is it intended to create any additional legal rights or obligations other than those imposed or provided by Federal or State law or regulation.
9. Nothing in this Agreement is intended to bestow any benefits or rights to any third parties who are not signatories to this Agreement. The parties to this Agreement shall have the sole right to enforce its terms.
10. Nothing in this Agreement is intended to place an obligation on the parties to ensure that the other is complying with its obligations under Federal or State law or regulation.

DISTRICT OF RESIDENCE

West Islip UFSD
100 Sherman Avenue
West Islip, NY 11795

DISTRICT OF LOCATION

Sayville Public Schools
99 Greeley Avenue
Sayville, NY 11782

By: Anthony Tussie,
President Board of Education
Board of Education
West Islip

By: Thomas Cooley,
President
Board of Education
Sayville Public Schools

Date _____

Date _____

DONATION:

WHEREAS, the West Islip Union Free School District is in receipt of 10 West Islip High School flags, 10 American flags and 15 flag poles and brackets valued at approximately \$2,000 from the West Islip High School PTSA, which has been donated to the West Islip High School.

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: West Islip High School PTSA

DONOR ADDRESS: 1 Lion's Path, West Islip, Ny 11795

DONATION: Cash or Check Goods Service

Please provide a listing of the item(s) to be donated and the related value.

<u>10</u>	<u>West Islip High School flags</u>	} <u>\$ 2000 -</u>
<u>10</u>	<u>American flags</u>	
<u>15</u>	<u>flag poles & brackets</u>	

Select the fund and provide the budget code(s) of where the donation should be recorded.

General Fund Extracurricular Fund Trust & Agency Budget Code _____

Anticipated Date of Delivery to the School March 14th, 2025

Any related installation costs? Yes No Estimated Annual Cost 0
If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? Yes No Estimated Annual Cost 0

Purpose of the donation? beautification of the school grounds

Which building/department will benefit from the donation? West Islip High School

Principal's/Administrator's Signature & Date [Signature]

To be completed by the Business Office:

Board of Education Approval Date _____

Budget Adjustment Recorded _____

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.



WIHS PTSA Donation of flags to the WISD

From Patty McCabe <rockbeachmama@aol.com>

Date Thu 2/13/2025 1:04 PM

To Linda Sgambati <L.Sgambati@wi.k12.ny.us>; Andrew O'farrell <A.OFarrell@wi.k12.ny.us>

2 attachments (2 MB)

WIHS PTSA Donation Form - February 2025.pdf; WIHS PTSA flag.jpg;

Linda,

Thanks for speaking with me this morning.

Attached please find the completed donation/gift form.

I am also attaching a photo of the West Islip High School flags that we would like to donate.

Here's a little backstory that we'd like to share with the Board of Education and District Administration along with the form -

The PTSA and Mr. O'Farrell spoke a few months ago sharing ideas for beautification of our high school entrance way. This project is a direct result of those conversations. Both the PTSA and the high school administrative team love when we can directly involve our students in our plans. Mr. O'Farrell spoke with Mrs. Cristantello, an Advanced Graphic Design teacher at the high school, and she happily hopped on board. She shared our vision with her students, and they created numerous flag designs. After much deliberation and discussion, we chose this flag. It was designed by Billy Glass who is a senior at the high school. We are proud of our partnership with the high school and especially these students. We can't wait to see these flags waving in the breeze down Lion's Path, along with the American flags, once the board accepts our donation.

I've included Mr. O'Farrell, our high school principal, on this email as well.

Thanks again for your help this morning.

Patty McCabe
West Islip High School PTSA
President
917-365-0547

Caution



INTEROFFICE MEMORANDUM

TO: DR. PAUL ROMANELLI
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: KITCHEN RENOVATIONS AT THE MASERA MIDDLE SCHOOL.

DATE: 3/3/2025

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Kitchen Renovations at the Masera Middle School was advertised in Newsday and the West Islip Bulletin on Thursday, January 16, 2025. This bid was also advertised on the West Islip web site.

A total of twenty (20) bids were picked up by prospective bidders. A total of fourteen (14) were returned. These fourteen (14) bids were opened on Monday, February 10, 2025.

Base Bid GC-1 – General Construction – A total of fourteen (14) bids were returned.

RECOMMENDATION:

Based on low bid meeting specifications that Base Bid No. GC-1 – General Construction be awarded to:

W.J. Northridge Construction Corporation
175 Kennedy Drive
Hauppauge, NY 11788

In the following amount:

1. Base Bid No. GC-1 – General Construction	<u>\$1,028,740.00</u>
Total Award	\$1,028,740.00

INTEROFFICE MEMORANDUM

TO: DR. PAUL ROMANELLI
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: NEW PARKING LOT AT THE MASERA MIDDLE SCHOOL.

DATE: 3/3/2025

CC: E. PELLATI, J. BOSSE

A request for sealed bids for New Parking Lot at the Masera Middle School was advertised in Newsday and the West Islip Bulletin on Thursday, January 16, 2025. This bid was also advertised on the West Islip web site.

A total of twenty five (25) bids were picked up by prospective bidders. A total of twenty-one (21) were returned. These twenty-one (21) bids were opened on Monday, February 10, 2025.

Base Bid GC-1 – General Construction – A total of twenty one (21) bids were returned.

RECOMMENDATION:

Based on low bid meeting specifications that **Base Bid No. GC-1 – General Construction** be awarded to:

Stasi General Contracting LLC
422 Maple Avenue
Westbury, NY 11590

In the following amount:

1. Base Bid No. GC-1 – General Construction	<u>\$545,000.00</u>
Total Award	\$545,000.00



WI

West Islip Union Free School District

*The Michael and Christine Freyer Administration Building
100 Sherman Avenue · West Islip, New York 11795
TEL: (631) 893-3200 · FAX: (631) 893-3212*



PUBLIC NOTICE

The WEST ISLIP UNION FREE SCHOOL DISTRICT Board of Education
has scheduled the annual Re-Organizational Meeting as follows:

DATE: Wednesday, July 2, 2025

TIME: 7:30 p.m.

PLACE: Beach Street Middle School Auditorium

The Board of Education Regular Meeting will immediately follow.

/s/ Elizabeth Davis
District Clerk

Dated:

Meeting location, date and time is subject to change. Visit the website www.wi.k12.ny.us for up-to-date information.

CONSULTANT SERVICES AGREEMENT

This Agreement is entered into this ____ day of _____, 2025, by and between the BOARD OF EDUCATION of the West Islip Union Free School District (hereinafter "DISTRICT"), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, New York 11795 and Vincent Alongi Photography (hereinafter "CONSULTANT"), having its principal place of business for the purpose of this Agreement at 307 Main Street, Apt 4, Islip, NY 11751.

A. **TERM**

The term of this Agreement shall be from _____, 2025, through June 30, 2025, inclusive, unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. **SERVICES AND RESPONSIBILITIES**

1. During the term of this Agreement, CONSULTANT shall provide athletic team photography services, as requested by the DISTRICT, in accordance with the following procedures:
 - a. Upon request, the CONSULTANT shall arrange for a date and time for team and/or individual photographs to be taken.
 - b. Students' parents shall be provided an opportunity to sign up for individual photographs through an online sign-up procedure.
 - c. Copies of photographs taken shall be provided to the DISTRICT at no charge to the DISTRICT.
 - d. Students' parents shall be provided an opportunity to purchase and order such photographs directly through the CONSULTANT's online system.
2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.
3. To the extent applicable, CONSULTANT shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to background checks and fingerprinting of all staff directly providing services to students.
4. CONSULTANT represents that no individuals providing services under this Agreement are currently charged, nor in the past have been charged with any relevant criminal or professional misconduct or incompetence.
5. CONSULTANT shall observe and comply with all applicable DISTRICT Policies and Regulations while on the grounds of the DISTRICT or providing services pursuant to this Agreement.

6. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional, and timely manner.
7. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).

C. COMPENSATION

1. The DISTRICT hereby authorizes the CONSULTANT to make photographs taken pursuant to this Agreement available for purchase directly from the parents of students depicted in such photographs. There shall not be any additional compensation paid by the DISTRICT to the CONSULTANT.

D. INSURANCE

Notwithstanding any terms, conditions or provisions, in any other writing between the parties, CONSULTANT hereby agrees to effectuate the naming of the DISTRICT as an Additional Insured on CONSULTANT's insurance policies, except for workers' compensation and New York State Disability insurance.

1. The policy naming the DISTRICT as an Additional Insured shall:
 - a. Be an insurance policy from an A.M. Best A- rated or better insurer, licensed to conduct business in New York State. A New York licensed and admitted insurer is strongly preferred. The decision to accept non-licensed and non-admitted carriers lies exclusively with the DISTRICT and may create significant vulnerability and costs for the DISTRICT.
 - b. State that the organization's coverage shall be primary and non-contributory coverage for the DISTRICT, its Board, employees and volunteers with a waiver of subrogation in favor of the DISTRICT including Workers Compensation.

- c. Additional insured status for General Liability coverage shall be provided by standard or other endorsements that extend coverage to the DISTRICT (CG 20 26) or equivalent. The decision to accept an endorsement rests solely with the DISTRICT. A completed copy of the endorsements must be attached to the Certificate of Insurance to include General Liability, Auto Liability (where applicable) and Umbrella/Excess coverages.
2.
 - a. The certificate of insurance must describe the services provided by CONSULTANT that are covered by the liability policies.
 - b. At the DISTRICT's request, CONSULTANT shall provide a copy of the declaration page of the liability and umbrella/excess policies with a list of endorsements and forms. If requested, CONSULTANT will provide a copy of the policy endorsements and forms.
3. CONSULTANT agrees to indemnify the DISTRICT for applicable deductibles and self-insured retentions.
4. Minimum Required Insurance:
 - a. **Commercial General Liability Insurance**
 - \$1,000,000 per Occurrence/ \$2,000,000 Aggregate
 - \$2,000,000 Products and Completed Operations
 - \$1,000,000 Personal and Advertising Injury
 - \$100,000 Fire Damage
 - \$10,000 Medical Expense
 - b. **Workers' Compensation and NYS Disability Insurance or CE-200**

Statutory Workers' Compensation (C-105.2 or U-26.3); and NYS Disability Insurance (DB-120.1) for all employees. Proof of coverage must be on the approved specific form, as required by the New York State Workers' Compensation Board. ACORD certificates are not acceptable. A person seeking an exemption must file a CE-200 Form with the state. The form can be completed and submitted directly to the WC Board online.
 - c. CONSULTANT acknowledges that failure to obtain such insurance on behalf of the DISTRICT constitutes a material breach of contract and subjects it to liability for damages, indemnification and all legal remedies available to the DISTRICT. CONSULTANT is to provide the DISTRICT with a certificate of insurance, evidencing the above requirements have been met, prior to the provision of services. The failure of

the DISTRICT to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any rights held by the DISTRICT.

- d. If CONSULTANT utilizes independent contractors, then CONSULTANT must provide verification that coverage extends to the independent contractors. If Independent Contractors are required to provide Professional Errors and Omissions coverage of their own, then proof of this coverage must be provided.

E. MISCELLANEOUS

1. Termination

- a. Either the CONSULTANT or the DISTRICT may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement set forth below.
- b. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
- c. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

2. Independent Contractor

- a. CONSULTANT will be engaged as an Independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
- b. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract

3. DISTRICT reserves the right to reject any of the CONSULTANT'S staff, which the DISTRICT, at its sole discretion, may deem unqualified.

4. Defense / Indemnification

- a. The CONTRACTOR hereby agrees to defend, indemnify and hold harmless the other party its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of its

officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

5. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
6. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not effect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
6. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the substantive and procedural laws and regulations of the State of New York and applicable Federal laws and regulations. Each of the parties hereto consents to the jurisdiction of any state court located within the County of Suffolk, State of New York, or federal court located in County of Suffolk, New York, and irrevocably agrees that all actions or proceedings relating to this Agreement must be litigated in such courts, and each of the parties waives any objection which it may have based on improper venue or *forum non conveniens* to the conduct of and proceeding, in such court.
7. This Agreement, is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
8. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
9. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

VINCENT ALONGI PHOTOGRAPHY

WEST ISLIP UNION FREE SCHOOL DISTRICT



Vincent Alongi
Owner/Operator

Mr. Anthony Tussie,
President, Board of Education

NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION
OF THE WEST ISLIP UNION FREE SCHOOL DISTRICT
SUFFOLK COUNTY, NEW YORK

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the West Islip Union Free School District, Town of Islip, Suffolk County, New York, will be held in the Beach Street Middle School, in said district on May 6, 2025 at 6:30 p.m., prevailing time, for the transaction of business as authorized by the Education Law, including the following items:

1. To present to the voters a detailed statement of the amount of money which will be required for the 2025-2026 fiscal year.
2. To discuss all the items hereinafter set forth to be voted upon by voting machines at the Budget Vote and Election to be held on Tuesday, May 20, 2025.
3. To transact such other business as may properly come before the meeting pursuant to Education Law of the State of New York and acts amendatory thereto.

AND FURTHER NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2025-2026, exclusive of public moneys, may be obtained by any resident of the District beginning April 29, 2025, between the hours of 8:00 a.m.- 4:00 p.m., prevailing time, except Saturday, Sunday or holidays at the Office of the District Clerk, 100 Sherman Avenue, West Islip, NY 11795, at the West Islip Public Library and on the District's internet website.

AND FURTHER NOTICE IS HEREBY GIVEN, that said Budget Vote and Election will be held on Tuesday, May 20, 2025, in the West Islip High School, between the hours of 7:00 a.m.- 9:00 p.m., prevailing time, at which time the polls will be opened to vote by voting machines upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2025-2026 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
2. To elect (3) members of the Board of Education for a three-year term commencing July 1, 2025, and expiring on June 30, 2028 to fill the positions held by Grace Kelly, Christina Marks and Peter McCann, whose terms expire on June 30, 2025.
3. To authorize the West Islip Union Free School District to undertake a capital project to enhance security at the high school by installing electronic locks and card access readers for all classrooms and bathrooms, at an estimated cost not to exceed \$700,000 and to appropriate and expend up to \$700,000 from the General Capital Reserve Fund II for this purpose.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Section 495 of the Real Property Tax Law, the School District is required to attach to its proposed budget an exemption

report. Said exemption report, which will also become part of the final budget, will show how the total assessed value of the final assessment roll used in the budgetary process is exempt from taxation, list every type of exemption granted by the statutory authority, and show the cumulative impact of each type of exemption, the cumulative amount expected to be received as payments in lieu of taxes (PILOT) and the cumulative impact of all exemptions granted. In addition, said exemption report shall be posted on any bulletin board maintained by the District for public notices and on any website maintained by the District.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in 100 Sherman Avenue, West Islip, NY 11795, not later than April 21, 2025, between 9:00 a.m. and 5:00 p.m., prevailing time. Each petition shall be directed to the Clerk of the District; must be signed by at least thirty-one (31) qualified voters of the District (representing 2% of the number of voters who voted in the 2024 annual election), Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large. Nominating petitions shall not describe any specific vacancy upon the Board for which the candidate is nominated.

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law, or pursuant to Article 5 of the Election Law. If a voter has heretofore registered pursuant to Section 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election. If a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

AND FURTHER NOTICE IS HEREBY GIVEN, the voters may register with the Clerk of said School District at her office in the District Administration Office, 100 Sherman Avenue, West Islip, NY 11795, between the hours of 7:00 a.m. - 3:00 p.m. when school is in session at any day on or before May 15, 2025 to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on such Register provided that at such meeting with the Clerk of said School District he or she is known or proven to the satisfaction of the Clerk of said School District to be then or thereafter entitled to vote at such election for which the Register is prepared. The Register so prepared pursuant to Section 2014 of the Education Law will be filed in the Office of the District Clerk, at her office in the District Administration Office, 100 Sherman Avenue, West Islip, NY 11795, and will be open for inspection by any qualified voter of the District beginning on and after Thursday, May 15, 2025, between the hours of 7:00 a.m.- 3:00 p.m., prevailing time, on each day prior to the day set for the election, except Sunday, and at the polling place(s) on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet on Tuesday, May 20, 2025, between the hours of 7:00 a.m.- 9:00 p.m., prevailing time, at the West Islip High School, to prepare the Register of the School District to be used at the Budget Vote and Election to be held in 2026, and any special district meeting that may be held after the preparation of said Register, at which time any person will be entitled to have his or her name placed on such Register provided that at such meeting of said Board of Registration he or she is known or proven to the

satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 20, 2025.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are not currently registered may apply to register as a qualified voter of the school district. An application for registration as a military voter can be requested from Elizabeth Davis, District Clerk, West Islip UFSD, 100 Sherman Avenue, West Islip, NY 11795 by mail or e-mail e.davis@wi.k12.ny.us Monday through Friday when school is in session from 7:00 a.m. - 3:00 p.m. The application for registration must be received in the office of the clerk no later than 5:00 p.m. on April 24, 2025, which is the day before the last day for transmission of military ballots. In the request for an application for registration, the military voter is permitted to designate his/her preference for receiving the application for registration by mail, facsimile transmission or electronic mail.

AND FURTHER NOTICE IS HEREBY GIVEN, that military voters who are qualified voters of the district may submit an application for a military ballot from Elizabeth Davis, District Clerk, West Islip UFSD, 100 Sherman Avenue, West Islip, NY 11795 by mail or e-mail e.davis@wi.k12.ny.us Monday through Friday when school is in session from 7:00 a.m.- 3:00 p.m.; in order to receive a military ballot, the military ballot application must be received no later than 5:00 p.m. on April 24, 2025, which is the day preceding the last day for transmission of military ballots. In the request for an application for a military ballot, the military voter is permitted to designate his/her preference for receiving the application for a military ballot, and the military ballot, by mail, facsimile transmission or electronic mail. All qualified military voters' ballot application and military ballot must be returned by mail or in person. Ballots for military voters shall be distributed to qualified military voters no later than April 25, 2025. Military ballots must be received by the District Clerk (1) before the close of the polls, on Tuesday, May 20, 2025, and must show a cancellation mark of the United States postal service or a foreign country's postal service, or must show a dated endorsement of receipt by another agency of the United States Government; or (2) not later than 5:00 pm on the day of the election and be signed and dated by the military voter and one witness, with a date ascertained to be not later than the day before the election.

A list of persons to whom military ballots are issued will be available for inspection to qualified voters of the District in the Office of the District Clerk on and after Thursday, May 15, 2025, between the hours of 7:00 a.m.- 3:00 p.m., prevailing time, on each day prior to the day set for the annual election, except Sunday, and on May 20, 2025, the day set for the election. Any qualified voter then present in the polling place may object to the voting of the ballot upon appropriate grounds by making his or her challenge and the reasons therefore known to the Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS HEREBY GIVEN, that applications for early mail ballots and absentee ballots will be obtainable during school business hours from the District Clerk beginning April 21, 2025 completed applications must be received by the District Clerk no earlier than April 21, 2025 and at least seven (7) days before the election, May 13, 2025, if the ballot is to be mailed to the voter, or the day before the election, May 19, 2025, if the ballot is to be delivered personally to the voter. Early mail ballots and absentee ballots must be received by the District Clerk not later than 5:00 p.m., prevailing time, on Tuesday, May 20, 2025.

A list of persons to whom early mail ballots and absentee ballots are issued will be available for inspection to qualified voters of the District in the Office of the District Clerk on and after Thursday, May 15, 2025, between the hours of 7:00 a.m. – 3:00 p.m. prevailing time, on each day prior to the day set for the annual election, except Sunday, and on May 20, 2025, the day set for the election. Any qualified voter then present in the polling place may object to the voting of the ballot upon appropriate grounds by making his or her challenge and the reasons therefore known to the Inspector of Election before the close of the polls. A challenge to an absentee ballot may not be made on the basis that the voter should have applied for an early mail ballot.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Section 2035 of the Education Law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said election, must be filed with the Clerk of the Board of Education at the District Office, 100 Sherman Avenue, West Islip, NY 11795, in sufficient time to permit notice of the proposition to be included with the Notice of the Public Hearing, Budget Vote and Election required by Section 2004 of the Education Law or on or before Friday, March 21, 2025, at 4:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by at least 155 qualified voters of the District (representing 10 percent of the number of voters who voted in the previous annual election); and must legibly state the name of each signer. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, which is unlawful, or any proposition which fails to include a specific appropriation where the expenditure of monies is required by the proposition, or where other valid reason exists for excluding the proposition from the ballot.

Dated: West Islip, New York March 6, 2025

By Order of the
BOARD OF EDUCATION OF THE
West Islip Union Free School District
West Islip, New York
Elizabeth Davis, District Clerk