

# AGENDA



## PLANNING SESSION OF THE BOARD OF EDUCATION

October 22, 2024

Beach Street Middle School  
17 Beach Street  
7:30 p.m.

Submitted by:  
Dr. Paul Romanelli  
*Superintendent of Schools*

**A G E N D A**  
**PLANNING SESSION OF THE BOARD OF EDUCATION**  
**October 22, 2024**

*Beach Street Media Center*

*West Islip, New York*

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- I. CALL TO ORDER
- II. QUORUM COUNT
- III. MINUTES: A motion is needed to approve the minutes of the October 10, 2024 Regular Meeting
- IV. ANNOUNCEMENTS
- V. PERSONNEL
  - A. Approval of WITA Memorandum of Agreement re: Salary schedule placement of leave replacements (July 1, 2023 – June 30, 2027)
  - B. Approval of Memorandum of Understanding between Teamsters Local 237 Operations, West Islip UFSD and Employee A
  - C. Personnel Agenda
- VI. APPROVAL
  - A. Budget Transfers
  - B. Contracts
    - 1. Bay Shore UFSD Special Education Services 2024-2025
  - C. Surplus Items
    - 1. Miscellaneous books – Beach Street Middle School
    - 2. Two-Door Reach-in Refrigerator – West Islip High School
    - 3. Science equipment and physics textbooks – District-wide
  - D. Donations
    - 1. Approval of Resolution re:  
Bayview PTA – Book Vending Machine - value \$5,500.00 – Bayview Elementary
- VII. EXECUTIVE SESSION: *The Board will adjourn during the course of the meeting for an Executive Session, at the conclusion of which, the Board will reconvene/act upon any such items as may be necessary prior to discussion of the next agenda item, or adjournment, as the case may be.*
- VIII. CLOSING – Adjournment

**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**October 10, 2024 – Beach Street Middle School**

PRESENT: Mr. Tussie, Mrs. Brown, Mr. Antonello, Mr. Bedell, Mrs. Kelly, Mrs. Marks, Mr. McCann

ABSENT: None

ADMINISTRATORS: Dr. Romanelli, Mrs. Morrison, Mrs. Pellati, Mr. Cameron

ABSENT: None

ATTORNEY: Mr. Vigliotta

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Meeting called to order at 7:30 p.m. followed by the Pledge.

ANNOUNCEMENTS

Student Representative Report

Krista Williams spoke about the new cell phone policy and feels the policy is working. Student Senate is selling T-shirts to raise funds for Breast Cancer Awareness month.

DISCUSSION

Student Board Member – July 2025

Dr. Romanelli emphasized the Board of Education's commitment to valuing student voices and encouraging student advocacy. Dr. Romanelli spoke about the new legislation that Governor Hochul recently signed which requires every BOCES and every school district that includes high school grades to have at least one student representative on their board of education. This is an annual appointment that will go into effect each year at the Reorganizational meeting in July starting in 2025 and we would be looking to appoint this student at either the May or June meeting this school year.

Dr. Romanelli stated that the legislation requires every district to establish a process for selecting a student board member. Student board members may be a student who has been duly elected as student president of the high school; a student selected by the high school student government; a student selected by the high school principal; a student selected by the superintendent of schools; or a student selected by majority vote of the school board. Student members must have attended high school in the district for at least one year prior to selection therefore; this would only be an opportunity for current 10th or 11th graders.

The Board of Education expressed interest in sharing this information with our HS students and seeing who would be interested and then develop a process regarding how the Board would choose the representative.

APPROVAL OF MINUTES

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve the minutes of the September 24, 2024 Planning Session.

RECOGNITION

School Board Recognition Week ~ *West Islip Board of Education*

Dr. Romanelli, Mrs. Pellati, Mrs. Morrison and Mr. Cameron all recognized the Board members for all their efforts on behalf of the students and the district. Dr. Romanelli stated that School Board Recognition Week is a week set aside to recognize school board members to their commitment to New York Public school children. Dr. Romanelli stated that recognizing school board members' service should be a year round endeavor but designating one week to highlight these volunteers' efforts ensures they receive some of thanks that they deserve.

School Board Recognition week is an opportunity to raise awareness and understanding about the crucial role school board members have within a school district.

PERSONNEL:

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve WITA Memorandum of Agreement between WITA Chapter, West Islip UFSD, and Employee A.

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve the following personnel consent agenda items T-1, TA-1, CL-1, CL-2, CL-3, CL-4, and CL-5 as listed below:

**PERSONNEL:**

**TEACHERS**

**T-1                    LEAVE OF ABSENCE (unpaid), (AMENDED)**

(Pursuant to the Family Medical Leave Act of 1993  
12-week continuous medical coverage)

Cara Stern, Elementary  
Effective September 30, 2024 through November 3, 2024  
(Paul J Bellew; leave cancelled)

**TEACHING ASSISTANTS**

**TA-1                    TEACHING ASSISTANT TEMPORARY APPOINTMENT**

Mary Kinsley, Special Education  
Effective September 4, 2024 to June 30, 2025  
(Udall; Step 5; replacing Kaitlin Graff {resigned})

**CIVIL SERVICE**

**CL-1                    PROBATIONARY APPOINTMENT**

Jillian Altheen, Paraprofessional  
Effective October 11, 2024  
(High School; Step 1; replacing Janine Allegretto {reassigned})

Raymond Conroy IV, Custodial Worker I  
Effective October 11, 2024  
(High School; Step 1; replacing Mitch Palminteri {reassigned})

Chotimanee Guandique, Paraprofessional  
Effective October 11, 2024  
(Paul J. Bellew; step 1; replacing Pyper Ahrens {resigned})

\*Kristina Sullivan, Paraprofessional  
Effective October 11, 2024  
(High School; Step 1; replacing Jacqueline Richardelli {resigned})

*\*Conditional pending fingerprinting clearance*

CL-2

**RESIGNATION**

Elizabeth Acosta, Part-Time Food Service Worker  
Effective September 30, 2024  
(Udall)

CL-3

**SUBSTITUTE BIOTECHNOLOGY LAB AIDE (\$19.54/hr.)**

John Blank, effective October 11, 2024

CL-4

**SUBSTITUTE CUSTODIAN (\$16/hr.)**

Alexander Ilchert, effective October 11, 2024  
Anthony Leston, effective October 11, 2024  
Kelly Ann Mullins, effective October 3, 2024  
Mary Spilabotte, effective October 11, 2024

CL-5

**SUBSTITUTE FOOD SERVICE WORKER (\$16/hr.)**

\*Claudia Worley, effective October 11, 2024

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve OTHER: MENTOR PROGRAM:  
Monica Elgut (April Virga, World Languages) and Robyn Southard (Jessica Phillips, Psychology)

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve the following personnel consent agenda items OTHER as listed below:

**OTHER**

**CLUBS/ADVISORS 2024-2025**

**BAYVIEW ELEMENTARY SCHOOL**

Art Club, Sophia Stokkeland  
Character Ed Club, Danielle Sugumele & Kelly Minicozzi (shared)  
Drama Club, Justin DeMaio  
Math Club, Scott Key  
Ukulele Club, Victoria Kavitt

**PAUL J BELLEW ELEMENTARY SCHOOL**

Board Game Club, Alysha Cannon (half club)  
Book Club, Jade Lawrence (half Club)  
Drama Club, Shane O'Neill and Karen McCarthy (shared)  
Geography Club, Cara Stern and Karen McCarthy (shared)  
Origami, Mollie Healey  
SEL Club, Christine Breslin  
Tech Explorers Club, Tiffany Kallman  
Unified Basketball, Kasey Connelly and Megan Rooney (shared) (half club)  
Young Innovators, Alysha Cannon (half club)

**OTHER**  
continued

**CLUBS/ADVISORS 2024-2025, continued**

**UDALL ROAD MIDDLE SCHOOL**

Chamber Orchestra, Lynnette Fawess  
eSports, Kathryn Waters  
Jazz Ensemble, Lu Ann Peskanov

**SWIM PROGRAM AND SWIM TEAMS 2024-2025**

**Lifeguards**

Branden Felix  
Casey Hillyard  
Avery Marks

**EARLY WINTER 2024-2025 MIDDLE SCHOOL COACHES**

**GIRLS VOLLEYBALL**

Tara Annunziata, 7-8 Udall Coach  
Kaitlin Palmieri, 7-8 Beach Coach

**BOYS BASKETBALL**

Jesse Donnarumma, 7-8 Udall Coach  
Jake Rossi, 7-8 Beach Coach

**CHEERLEADING**

Nickole Aponte, 7-8 Udall Coach  
Kaylee Martin, 7-8 Beach Coach

**WINTER 2024-2025 HIGH SCHOOL COACHES**

**GIRLS BASKETBALL**

Christopher Scharf, Varsity Coach  
Kristen Doherty, Assistant Varsity Coach  
Erin Meade, J.V. Coach

**BOYS BASKETBALL**

Thomas Cross, Varsity Coach  
Richard Zeitler, Assistant Varsity Coach  
John T. Denninger, J.V. Coach

**BOYS BASKETBALL continued**

Nicholas LaGiglia, Varsity Coach  
John Ferrara, Assistant Varsity Coach  
Paul Vasaturo, J.V. Coach  
Robert Ulrich, Varsity and J.V. Volunteer Coach  
Peter Gonzalez, Varsity and J.V. Volunteer Coach

**OTHER**  
continued

**WINTER 2024-2025 HIGH SCHOOL COACHES, continued**

**BOYS SWIMMING**

Thomas Loudon, Varsity Coach  
Edward Jablonski, Assistant Varsity Coach

**BOYS BOWLING**

Frank Rapczyk, Varsity Coach

**GIRLS BOWLING**

Frank Franzone, Varsity Coach

**BOYS WINTER TRACK**

Vincent Melia, Varsity Coach  
Matthew Sullivan, Assistant Varsity Coach

**GIRLS WINTER TRACK**

Michelle Studley, Varsity Coach  
Sierra Koehler, Assistant Varsity Coach

**KICKLINE**

Emma Iehle, Varsity Coach

**CHEERLEADING**

Lauren Brady, Varsity Coach  
Olivia Gmelch, Assistant Varsity Coach  
Marissa McCandless, J.V. Coach  
Sophia Clark, Assistant J.V. Coach

**SUBSTITUTE TEACHER (\$130 per diem)**

\*Sharon Costa, effective October 11, 2024  
Michelle Farren, effective October 11, 2024  
Nicholas Siano, effective October 11, 2024  
Brook Thuma, effective October 11, 2024

*\*Conditional pending fingerprinting clearance*

**CURRICULUM REPORT:**

Mrs. Morrison reported that on 10/9/2024 West Islip celebrated our literacy work over the past few years at the first Literacy Forum. The forum had a panel of teachers, administrators and specialists that shared information with attendees about the District's literacy initiatives over the past 6 years; the Science of Reading; Dyslexia; the MTSS process and the resources that the District utilizes to support literacy acquisition skills. Mrs. Morrison was pleased to announce another Literacy Parent Academy is scheduled for November where parents will be invited into the classrooms to interact with the materials the District utilizes to support literacy instruction.

Mrs. Morrison announced the first book talk would be held on three occasions at 7:00 pm at the West Islip High School Media Center on 10/23/2024, 1/2/2025 and 2/26/2025. The title of the book is *The Anxious Generation*, which addresses the challenges faced by kids in today's fast-paced, high-pressure world filled with technology and how parents, teachers and community members can better support them.

Mrs. Morrison stated that West Islip is continuing the partnership with EF Tours for the 2025-2026 school year to provide our students with travel abroad learning experiences. A travel presentation will be held at 7:00 pm on 10/23/2024 at West Islip High School regarding the travel opportunities for the 2025-2026 school year to the Galapagos Islands in February 2026 and Barcelona and Madrid in April 2026.

### REPORT OF COMMITTEES

Safety Committee: Peter McCann reported on the meeting that was held on 9/17/2024. Items reviewed included technology updates including adding more door alarms; keyless locks, RAVE app system and security new hires. Mr. McCann spoke about traffic due to the current arrival and dismissal procedures. Town Officials and the Department of Public Works observed the High School's traffic pattern on Higbie Lane and will report back with a solution.

Health & Wellness Committee: Grace Kelly reported on the meeting that was held on 9/17/2024. Items reviewed included were the Health & Wellness initiatives of last year as well as the upcoming initiatives for the 2024-2025 school year; financial report; the Mental Health sub-committee's first meeting that will be held on 10/15/2024; first annual Glow Run at 6:30 pm on 11/6/2024; the Health & Wellness Alliance Senior Scholarship; Annual West Islip Breast Cancer Coalition Awareness day on 10/18/2024. The West Islip staff has raised and donated \$47,552 over the years. The third Annual Gingerbread House Decorating event will be held at the West Islip High School on 12/18/2024 from 6:00 pm - 8:00 pm.

Mrs. Kelly spoke about the 2024-2025 initiative Islip Goes Purple. This is in memory of those lost, those who are in recovery, those who are struggling and their families throughout the Town of Islip and across Long Island.

Education Committee: Richard Antonello reported on the meeting that was held on 10/8/2024. Items reviewed included the Literacy Forum; Book Talk; IB courses; modeling the Social Studies and English Middle Schools after the High School; exploring 8<sup>th</sup> grade Humanities; and review of the attendance policy review. Mr. Antonello stated that Pre-K registration process has begun.

Mr. Antonello announced that the next Superintendent's Conference Day is scheduled for Tuesday, 11/5/2024, featuring a keynote address by a former FBI agent who will discuss security measures.

Finance Committee: Christina Marks reported on the meeting that was held on 10/8/2024. Items reviewed included treasurer's report which included school district funds for June, July and August and extra-curricular for July and August; payroll summary for July and August; financial statements for June, July and August; internal claims audit report for September; system manager audit trail for September; payroll certification for 9/19/2024 and 10/2/2024; review of warrants; and review of board agenda finance items, which included the approval of budget transfers.

Mrs. Marks reported on the audit committee meeting that was held on 10/10/2024 with the external auditors R.S. Abrams & Co. Items reviewed were the financial statements and year-end results from last year; District's reserve plan which has been updated for last school year. The District received the highest rating possible from the auditors.

Policy Committee: Quinn Bedell reported on the meeting that was held on 10/8/2024. Items reviewed included Board of Education self-evaluation tool options recommended by NYSSBA; Artificial Intelligence, FOIL Request Notification to Employees; Attendance Policy Committee, Facilities Development Series 7000 and Support Services Series 8000. Mr. Bedell stated that the Philosophy, Goals and Objectives Series 0000, Community Relations 1000, School Board Governance & Operations Series 2000 and Previously Adopted Administration Series 3000 would be adopted at the 11/4/2024 Board of Education meeting.



Special Education Committee: Debbie Brown reported on the meeting that was held on 10/9/2024. Items reviewed included IEP, CSE and CPSE recommendations from respective committees and will be approved at this evening's meeting. Mrs. Brown stated that the Special Education Department continues to work hard with our students and families to support their learning and program needs.

Mrs. Brown acknowledged Dyslexia Awareness month and reported on the informative information that was presented at the Literacy Forum.

Mrs. Brown reported that PM Pediatrics was on site to conduct annual training for the social work and psychology staff in regards to the services they provide and referrals. The District has collaborated with PM Pediatrics in order to provide another layer of mental health support for our students.

Mrs. Brown stated that SEPTA President Mara D'Amico joined the meeting for the non-confidential portion. SEPTA is working on bringing in a variety of speakers for this year's meetings.

FINANCIAL MATTERS:

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve 2024-2025 General Fund budget transfers 4442-4447 and Capital Fund budget transfer 4441, 4443 and 4444.

PRESIDENT'S REPORT:

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve resolution re: Receipt of the Independent Auditors' Report for the year ended June 30, 2024 from R.S. Abrams & Co., LLP.

Resolution:

*BE IT RESOLVED* that the Board of Education of the West Islip Union Free School District acknowledges receipt of the Independent Auditors Report for the year ended June 30, 2024 from R.S. Abrams & Co., LLP.

Motion was made by Debbie Brown, seconded by Richard Antonello and carried when all Board members present voted in favor to approve resolution re: Recommend the Board of Education of the West Islip School District approve the Corrective Action Plan in response to the Independent Auditors' Report for the year ended June 30, 2024, submitted by the Assistant Superintendent for Business and Operations.

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve Divine Rhythms Dance, Inc. Second Amendment to the Lease Agreement. September 1, 2024 through June 30, 2028.

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve Confidential Settlement Agreement with the West Islip UFSD.

Motion was made by Debbie Brown, seconded by Richard Antonello, and carried when all Board members present voted in favor to approve resolution re: the Board of Education approves the recommendations of the Special Education Committee of students as listed in the District's backup and authorizes the District to arrange for appropriate services.

Resolution

*Be it resolved, that the Board of Education of the West Islip UFSD approves the recommendations of the Special Education Committee of students as listed in the District's backup and authorizes the District to arrange for appropriate services.*

SUPERINTENDENT'S REPORT:

Dr. Romanelli stated that he has really enjoyed touring the buildings across the District with the Board of Education members. Mr. Bedell joined Dr. Romanelli for the first tour at Bayview Elementary where they participated in block building; observed in Foundations lesson; spoke with students firsthand and viewed the prize vending machine purchased by the PTA. The machine will be filled with items like books, pencils and bracelets that students can earn when they are doing positive things in the building.

Dr. Romanelli and Mrs. Brown toured Oqunock Elementary where they played with play-doh, took selfies with birthday students and observed early literacy lessons. The tour was led by Mrs. Harvey. Dr. Romanelli stated that it was a wonderful tour.

Dr. Romanelli, Mr. Bedell and Mrs. Kelly toured Beach Street Middle School and observed students in Tech classes using block coding to develop pong and maze style games; observed math classes where the teacher was using the writable desks by putting inequalities on top of the desk and switching it up so students can solve inequalities across the room; observed a Social Studies classroom where Mr. Bedell was called upon; observed different interpretations of text in an ELA classroom; and viewed fall artwork.

Dr. Romanelli and Mr. McCann toured Udall Road Middle School and observed music classrooms; heard the band play; viewed great art lessons; spoke with numerous teachers about how the year has been going; visited the Command Center to view the school safety hub and viewed cameras across the district in action and observed the fundraiser where students can earn different characters that hang around their ID badge and traded characters with different students.

Dr. Romanelli stated that the remaining tours to the High School, Manetuck and Paul J. Bellew would be completed within the next two weeks.

Dr. Romanelli was proud to announce that the District will be hosting nErDCampLI on Saturday, 11/2/2024 at Beach Street Middle School. This event is a celebration of literacy and book love. We anticipate a few hundred educators across Long Island discussing everything literacy from 8:30 am - 12:00 pm. The 12:30 – 1:30 pm session will be for families, which will include a number of different books and approximately 25 accomplished authors to visit with, purchase books or have your own book autographed by the author.

Dr. Romanelli stated that it has been a great month in the school district.

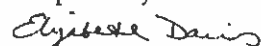
Motion was made by Debbie Brown, seconded by Richard Antoniello, and carried when all Board members present voted in favor to adjourn to Executive Session at 8:06 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:35 p.m. on motion by Debbie Brown, seconded by Christina Marks, and carried when all Board members present voted in favor.

Motion was made by Debbie Brown, seconded by Christina Marks, and carried when all Board members present voted in favor to adjourn to Super-Executive Session at 8:35 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting adjourned at 8:49 p.m. on motion by Debbie Brown, seconded by Christina Marks, and carried when all Board members present voted in favor.

Respectfully submitted,



Elizabeth Davis  
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

**PERSONNEL:**

Consider recommendations of the Superintendent of Schools on the following items:

**TEACHERS**

**T-1                    PROBATIONARY APPOINTMENT (AMENDED)**

Christine Breslin, Elementary  
Effective August 30, 2024 through August 29, 2027  
(change in date from August 30, 2024 through August 29, 2028)

**T-2                    REASSIGNMENT**

Amy Wheeler, Math Coach  
Effective November 12, 2024  
(Oquenock; replacing Nicole Cagno-Angerame {retired})

**T-3                    REGULAR SUBSTITUTE (AMENDED)**

Craig Perrino, Health  
Effective November 8, 2024 through June 30, 2025  
(Beach; change in date from August 30, 2024 through November 7, 2024)

**CIVIL SERVICE**

**CL-1                    LEAVE OF ABSENCE, Intermittent**

(Pursuant to the Family Medical Leave Act of 1993  
12-week continuous medical coverage)

Maria Bacchi, Personnel Assistant, Confidential  
Effective October 15, 2024  
(District Office)

**CL-2                    RESIGNATION**

Janine Malone, Part-Time Food Service Worker  
Effective October 7, 2024  
(Manetuck)

**CL-3                    RETIREMENT**

Joseph Troiano, Custodial Worker I  
Effective November 9, 2024  
(22 years)

**CL-4                    TERMINATION**

Nicole Jones, Paraprofessional  
Effective November 11, 2024  
(Paul J. Bellew)

**CL-5                    SUBSTITUTE CUSTODIAN (\$16/hr)**

Barbara Lirosi, effective October 23, 2024

OTHER

NYS SEAL OF BILITERACY ADVISORS

Katlyn Colace, Spanish/Italian  
Anna Domingo, Spanish/Italian  
Nancy Hedemark, Spanish  
Luisa Marino, Spanish/Italian  
Jennifer Suriano, ASL  
April Virga, ASL

SUBSTITUTE TEACHER

Kayla Vignola, effective October 18, 2024, leave step substitute (\$305.13 per diem)  
Rebecca Schwartz, effective November 1, 2024, leave substitute (\$150.00 per diem)

CLUBS/ADVISORS 2024-2025

MANETUCK

Community Service, Kerri Ierardi and Robin Caputo (shared)  
Drama Club, Kathleen Finn  
Homework Club, Catherine Olsen  
Kindness Club, Christine Chocko  
Manetuck Makers, Kristyna Acerno  
Mindfulness Club, Tara Campbell

PAUL J BELLEW

Mindfulness Club, Kelly Minicozzi  
Spanish Club, Kristen Amoia

UDALL

Peer Tutoring Club, Dawn Morgan

**WEST ISLIP UFSD**  
**2024-25 Budget Transfers - General Fund**  
**School Board Meeting - October 22, 2024**

AGENDA ITEM VI.  
 APPROVAL A.  
 SM 10/22/2024

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4448	10/08/2024	<i>Transfer for transportation tools</i>			
		A 5540.406-999-4675	TRANSPORTATION FOR EDUCATIONAL TRIPS - ATHLETICS	2,088.61	
		A 5510.501-999-5099	AUTO PARTS & ACCESSORIES		2,088.61
4449	10/15/2024	<i>Transfer for ASBO SBMW workshop</i>			
		A 1310.417-109-4499	MEMBERSHIP DUES	210.00	
		A 1310.432-109-4499	MEETING EXPENSE	400.00	
		A 1310.523-109-4499	SUPPLIES, OTHER	1,000.00	
		A 1310.403-109-4499	CONFERENCE EXPENSES		1,610.00
4450	10/15/2024	<i>Transfer for Airweld</i>			
		A 5540.406-999-4675	TRANSPORTATION FOR EDUCATIONAL TRIPS - ATHLETICS	200.00	
		A 5510.501-999-5099	AUTO PARTS & ACCESSORIES		200.00
4451	10/15/2024	<i>Transfer for Special Ed Transportation field trip costs</i>			
		A 5540.404-999-5099	CONTRACT CARRIER	700.00	
		A 5540.406-999-4299	TRANSPORTATION FOR EDUCATIONAL TRIPS - SPECIAL EDUCATION		700.00
4452	10/16/2024	<i>Transfer for unemployment insurance</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	14,450.00	
		A 9050.870-999-4499	UNEMPLOYMENT INSURANCE		14,450.00
4453	10/16/2024	<i>Transfer for Winkler commissions</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	16,343.29	
		A 1420.424-109-4499	REAL ESTATE COMMISSIONS		16,343.29
<b>DEBIT/CREDIT TOTALS</b>				<u>35,391.90</u>	<u>35,391.90</u>
<b>NET AMOUNT</b>					<u><u>                  </u></u>

Approved: Paul Romanelli Date: 10/17/24  
 Dr. Paul Romanelli, Superintendent of Schools

**2024-2025**  
**SPECIAL EDUCATION SERVICES CONTRACT**  
**BETWEEN BAY SHORE UFSD AND WEST ISLIP UFSD**

AGENDA ITEM VI.  
APPROVAL B.  
SM 10/22/2024

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between the Board of Education of the **Bay Shore UFSD**, (hereinafter the "DISTRICT OF LOCATION"), having its principal place of business for the purpose of this Agreement at **75 West Perkal Street, Bay Shore, NY 11706** and the Board of Education of the **West Islip Union Free School District**, (hereinafter the "DISTRICT OF RESIDENCE"), having its principal place of business for the purpose of this Agreement at **100 Sherman Avenue, West Islip, NY 11795**.

WITNESSETH

**WHEREAS**, the DISTRICT OF LOCATION is required by Education Law Section 3602-c to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the DISTRICT OF LOCATION, but reside in the DISTRICT OF RESIDENCE; and

**WHEREAS**, the DISTRICT OF LOCATION is a public school district within the State of New York authorized to provide special education and related services to students with disabilities;

**NOW, THEREFORE**, the parties mutually agree as follows:

A. **TERM:** The term of this agreement shall be from July 1, 2024 through June 30, 2025 inclusive, unless terminated earlier as provided for in this agreement.

B. **SERVICES AND RESPONSIBILITIES:**

1. The DISTRICT OF LOCATION shall develop an individualized education service program (IESP) for those student(s) listed on the attached "Confidential Schedule A", incorporated by reference herein and made a part of this Agreement, and shall provide the services set forth in such IESP attached as Schedule "B".
  - a. A student(s) and/or services may be added or deleted from the attached Schedules "A" and/or "B" at any time upon written notification to the DISTRICT OF RESIDENCE. Such written notification shall include a copy of any revised IESP. In such event, the payment amount owed by the DISTRICT OF RESIDENCE shall be adjusted accordingly.
2. The DISTRICT OF LOCATION represents and warrants that services to students under this Agreement shall be provided by individuals who are certified or licensed in accordance with applicable law, rules and regulations.

C. **COMPENSATION:**

1. The parties to this Agreement recognize that the authority for the DISTRICT OF RESIDENCE and the DISTRICT OF LOCATION to contract for the provision of special education services herein is derived from Education Law Section 3602-c, and related provisions of the Education Law and Regulations of the Commissioner of Education; and that these statutes and regulations may define the maximum costs that may be charged hereunder.

The DISTRICT OF LOCATION shall be entitled to bill the DISTRICT OF RESIDENCE for services provided the students listed in Schedule "A" pursuant to this Agreement and the IESP attached as Schedule "B" in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commission of Education.

2. Requests for payment by the DISTRICT OF LOCATION shall be made by submission of a detailed written invoice to the DISTRICT OF RESIDENCE on a monthly basis which references the time period for which payment is being requested and a breakdown of the total amount due for the period specified.
3. The DISTRICT OF RESIDENCE shall pay the DISTRICT OF LOCATION within forty-five (45) business days of receipt of each invoice by the DISTRICT OF RESIDENCE, sends the DISTRICT OF LOCATION a written notice disputing the invoice within forty-five (45) business days of its receipt. If a dispute arises, the parties shall have those legal rights and remedies provided by law and regulation.

D. **TERMINATION:**

This Agreement may be terminated by written notice of either party if (1) Schedule "A" has been deleted so that there are no students of the DISTRICT OF RESIDENCE entitled to special education services from the DISTRICT OF LOCATION, or (2) the State Education Department has issued guidelines to school districts governing the provision of special education services pursuant to Education Law 3602-c.

E. **MISCELLANEOUS:**

1. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

To DISTRICT OF LOCATION:           **Bay Shore UFSD  
75 W. Perkal Street  
Bay Shore, NY 11706**

To DISTRICT OF RESIDENCE:       **West Islip UFSD  
100 Sherman Avenue  
West Islip, NY 11795**

2. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
3. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

4. Should any provision of this Agreement for any reason, be declared invalid and/or unenforceable such declaration shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
5. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.
6. This Agreement, along with the attached Schedules "A" and "B", is the complete and exclusive state of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
7. Except for Schedules "A" and "B", this Agreement may not be changed orally, but only by an agreement, in writing, signed by authorized representatives of both parties.
8. It is expressly understood that nothing in this Agreement is intended to modify or vary the statutory and regulatory obligations or rights of the parties; nor is it intended to create any additional legal rights or obligations other than those imposed or provided by Federal or State law or regulation.
9. Nothing in this Agreement is intended to bestow any benefits or rights to any third parties who are not signatories to this Agreement. The parties to this Agreement shall have the sole right to enforce its terms.
10. Nothing in this Agreement is intended to place an obligation on the parties to ensure that the other is complying with its obligations under Federal or State law or regulation.

**DISTRICT OF LOCATION:**  
**Bay Shore Union Free School District**

**DISTRICT OF RESIDENCE:**  
**West Islip Union Free School District**

\_\_\_\_\_  
By:  
President of Board of Education

\_\_\_\_\_  
By:  
President Board of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_





**Lauren Lay**  
**Director of Secondary ELA, ENL & Library Media**  
West Islip School District  
One Lion's Path  
West Islip, New York 11795  
(631)504-5846

AGENDA ITEM VI.  
APPROVAL C.  
SM 10/22/2024

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**TO:** Elisa Pellati  
**FROM:** Lauren Lay  
**DATE:** October 2024  
**RE:** Beach Library -Weeding

I am requesting the surplus of weeded books in the library collection from the Beach Street Middle School Library. These materials are in poor condition or are no longer relevant.

Total Copies Weeded: 470

If you have any questions or concerns, please do not hesitate to contact me.

Cc: Denise Lamattina, Anthony Bridgeman

# WI

## WEST ISLIP UNION FREE SCHOOL DISTRICT

100 Sherman Avenue • West Islip, NY 11795

TEL: 631.930.1510 FAX: 631.893.3223

**Food Services Department**

Melanie Steinwies

Director of Food Services

### *MEMORANDUM*

TO: Elisa Pellati  
FROM : Melanie Steinweis  
DATE: 10/11/2024  
RE: Excess/Auction of old equipment

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Please see the below list of equipment that I would like to submit for excess/auction.

Thank you,

<b>Equipment</b>	<b>Asset Tag Number</b>	<b>Location</b>	<b>Reason for Excess</b>
2-Door Reach-in Refrigerator	000687	West Islip High School	Nonfunctional (broken)



# West Islip Public Schools

Renée Bandes

Director of Science and Engineering Technology K-12

Email: R.Bandes@wi.k12.ny.us

Phone (631) 504-5809

Attn: Elisa Pellati Assistant Superintendent for Business & Operations

From: Renée Bandes

Date: 10/15/2024

Subject: Obsolete/Excess Items to be discarded

### Items to be discarded:

Ohaus Mechanical Balances	11	Outdated, no longer used
Ohaus Scout Electronic Balances, Item No. SC2020, 200 x 0.01g	12	Broken, beyond repair
Ohaus Scout Electronic Balances, Item No. SC4010, 400 x 0.1g	7	Broken, beyond repair
Ohaus Navigator Electronic Balance	1	Broken, beyond repair
Ohaus Scout Pro Electronic Balance	1	Broken, beyond repair
Precision Scientific <b>Incubator</b> (large and heavy, need a hand truck to remove)	1	Broken, beyond repair
Physics Textbooks		Outdated, no longer used

### BARCODES

Balances SC2020		Balances SC4010	<b>Incubator</b>
BJ368189	BJ367301	BJ328793	3576
BJ367766	BJ367288	BJ353098	000002
BJ368154	BJ367768	BJ353120	
BJ419719	BJ368182	BJ328812	
BJ420023		BJ357680	
BJ368160		BJ328811	
BJ419992		BJ358091	
BJ368136			

DONATION:

WHEREAS, the West Islip Union Free School District is in receipt of book vending machine valued at approximately \$5,500 from the Bayview Elementary P.T.A., which has been donated to the students of Bayview Elementary School.

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: Bayview P.T.A.

DONOR ADDRESS:

DONATION: [ ] Cash or Check [X] Goods [ ] Service

Please provide a listing of the item(s) to be donated and the related value.

Book Vending Machine (value \$5,500.00)

Select the fund and provide the budget code(s) of where the donation should be recorded.

[ ] General Fund [ ] Extracurricular Fund [ ] Trust & Agency Budget Code

Anticipated Date of Delivery to the School 9/21/24

Any related installation costs? [ ] Yes [X] No Estimated Annual Cost

If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? [ ] Yes [X] No Estimated Annual Cost

Purpose of the donation? Character Education

Which building/department will benefit from the donation? Bayview Elementary School

Principal's/Administrator's Signature & Date [Signature]

To be completed by the Business Office:

Board of Education Approval Date

Budget Adjustment Recorded

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.