

AGENDA

**WEST ISLIP UNION FREE SCHOOL DISTRICT
2022-2023 BUDGET VOTE and TRUSTEE ELECTION**

**May 17, 2022
7:00 a.m. to 9:00 p.m.
WEST ISLIP HIGH SCHOOL**



**BOARD OF EDUCATION
May 12, 2022**

Beach Street Middle School
17 Beach Street
Submitted by:
Bernadette M. Burns
Superintendent of Schools

A G E N D A
REGULAR MEETING OF THE BOARD OF EDUCATION
May 12, 2022

Beach Street Middle School

West Islip, New York

- I. **CALL TO ORDER**
- II. **QUORUM COUNT**
- III. **ANNOUNCEMENTS**
- IV. **INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted at the opening of the meeting. Each person or representative of a group will be limited to three minutes.*
- V. **APPROVAL OF MINUTES:** A motion is needed to approve the minutes of the March 22, 2022 Planning Session {amended}, the April 7, 2022 Regular Meeting, the April 12, 2022 Budget Adoption, and the April 27, 2022 Planning Session.
- VI. **RECOGNITION**
 - A) SCOPE ~ *Luann Dunne, Steve Gellar, Andrew O'Farrell*
 - B) WITA ~ *Joseph Dixon and Phil Kane*
 - C) Nurses ~ *Sbaron Kerrigan and Christine Kerrigan*
 - D) Teamsters Local 237 Clerical ~ *Luann Dunne and Annmarie Schneider*
- VII. **PERSONNEL**
- VIII. **CURRICULUM UPDATE**
- IX. **REPORT OF BOARD COMMITTEES**
 - A) Education Committee {5/10/2022}
 - B) Finance Committee {5/10/2022}
 - C) Buildings & Grounds Committee {5/10/2022}
 - D) Special Education Committee {5/11/2022}
 - E) Policy Committee
Second Reading:

No. 3283	Gender Neutral Single-Occupancy Bathrooms
No. 5324	Capital Project Change Orders
No. 5520	Extraclassroom Activities Fund
No. 7122.2	Release Time for Students
No. 7218	Class Ranking/Weights of Grades
 - F) Safety Committee {4/12/2022}
 - G) Health and Wellness {4/12/2022 and 5/10/2022}
- X. **FINANCIAL MATTERS**
 - A) Treasurer's Report
- XI. **BUSINESS ITEMS**
 - A) Approval of Budget Transfers
 - B) Approval of Bids 2022-2023
 1. #2201 Electrical Repair and Services
 2. #2202 Tree Pruning and Care Services
 3. #2203 Maintenance Service for Pneumatic and DDC Control Systems
 4. #2204 Maintenance, Service and Monitoring of Fire Alarm and Security Systems
 5. #2205 Removal of Unwanted Geese and Waterfowl
 6. #2206 Printing
 7. #2207 Refuse Removal
 8. #2208 Athletic Uniforms
 9. #2209 Gasoline for District Vehicles
 10. #2210 Pest Control Services Districtwide
 11. #2211 Elevator Maintenance and Service
 12. #2212 Sheet Music and Instructional Material

XI. **BUSINESS ITEMS**, *continued*

- C) Approval of Contracts
 - 1. Amityville UFSD Health Services Contract 2021-2022 \$862.77
 - 2. The Eden II School for Autistic Children Consultant Services Contract 2022-2023
- D) Approval of Surplus
 - 1. Imperial double ovens {2} ~ West Islip High School
- E) Approval of Resolution
 - 1. Donation from Suffolk Transportation Service, Inc. \$2,000 WIUFSD

XII. **PRESIDENT'S REPORT**

- A) Approval of Eastern Suffolk BOCES Classroom {1} Use Agreement July 5 – August 12, 2022
- B) Approval of Eastern Suffolk BOCES Classrooms {5} Use Agreement July 5 – August 12, 2022

XIII. **SUPERINTENDENT'S REPORT**

XIV. **NOTICES/REMINDERS**

XV. **OTHER ITEMS FOR BOARD MEMBERS INFORMATION**

XVI. **INVITATION TO PUBLIC** – *The public, at this time, is invited to bring before the Board any questions/concerns. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted by the time the first speaker is called to the podium. Each person or representative of a group will be limited to three minutes.*

XVII. **EXECUTIVE SESSION** – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session to consider any items for which a vote is required.*

XIII. **CLOSING** - Adjournment

AMENDED
PLANNING SESSION
MEETING OF THE BOARD OF EDUCATION
March 22, 2022– Beach Street Middle School

PRESENT: Mr. Tussie, Mr. Antonello, Mrs. Brown, Mr. Compitello, Mrs. LaRosa, Mr. Maginniss,
Mr. McCann

ABSENT: None

ADMINISTRATORS: Mrs. Burns, Mrs. Morrison, Mrs. Pellati, Mr. Taylor

ABSENT: None

ATTORNEY: None

Meeting called to order at 7:30 p.m.

APPROVAL OF MINUTES

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve the minutes of the March 10, 2022 Regular Meeting.

PERSONNEL

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve TEACHERS: LEAVE OF ABSENCE (unpaid) (Pursuant to the Family Medical Leave Act of 1993 - 12-week continuous medical coverage): Kathryn Waters, Social Worker effective March 21, 2022 through May 6, 2022 (Udall).

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve OTHER: MENTOR PROGRAM 2021-2022: Mentor (\$1,030 Stipend {prorated}) Rebecca Silva (Kaitlin Palmieri, Psychologist).

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHER (\$160 per diem): *Theresa Gruick, effective April 7, 2022.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Resolution (A) re: Joint Municipal Cooperative Bidding Program 2022-2023.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Surplus: Miscellaneous Buildings and Grounds equipment ~ district-wide and Miscellaneous Technology equipment ~ Beach and Udall.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve 2021-2022 Health Services Contracts: Deer Park UFSD - \$4,061.72 and Syosset CSD - \$4,293.84.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Memorandum of Agreement: Teamsters Local 237 Clerical re: Juneteenth (June 20, 2022) and Teamsters Local 237 Operations re: Juneteenth (June 20, 2022).

*Conditional pending fingerprinting clearance

Planning Session
March 22, 2022

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Stipulation of Settlement and Release - Student A.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to adjourn to Executive Session at 7:35 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 9:49 p.m. on motion by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve all non-represented and confidential salary increases for 2022-2023.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve a 2% increase for Smartweb, Inc.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to *approve agreement with Patricia Denninger for retirement effective December 31, 2022, retirement incentive and health insurance into retirement.*

Meeting adjourned at 9:50 p.m. on motion by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Respectfully submitted,



Mary Hock
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

REGULAR MEETING OF THE BOARD OF EDUCATION
April 7, 2022 – Beach Street Middle School

PRESENT: Mr. Tussie, Mr. Antonello, Mrs. Brown, Mr. Compitello, Mrs. LaRosa,
Mr. Maginniss, Mr. McCann

ABSENT: None

ADMINISTRATORS: Mrs. Burns, Mrs. Morrison, Mrs. Pellati, Mr. Taylor

ABSENT: None

ATTORNEY: Mr. Volz

Meeting called to order at 7:30 p.m. followed by the Pledge.

APPROVAL OF MINUTES

Motion was made by Richard Antonello, seconded by Tom Compitello, and carried when all Board members present voted in favor to approve the minutes of the March 22, 2022 Planning Session.

RECOGNITION

Athletic

Girls Varsity Basketball All County ~ *Kiarra Branigan, Brooke Patricola, Meghan Spence*

Boys Varsity Winter Track All County ~ *Rocco Carpinello*

Boys Varsity Winter Track All County Academic ~ *John Boniberger*

Boys Varsity Bowling All County ~ *Timothy Smith*

Boys Varsity Swimming and Diving All County ~ *Kevin Kohlhoff*

Girls Varsity Cheerleading ~ *Aneliese Ammirata, Cali Disbrow, Aine O'Brien*

Music

Alternate All-State Symphonic Band ~ *Drake Castonguay*

Alternate All-State Mixed Chorus ~ *Emma McDonald*

All-State Mixed Chorus ~ *Grace Mineo*

Alternate All-State Symphony Orchestra ~ *Emma Musial*

All-State Symphonic Band ~ *Mark Peragine*

PERSONNEL

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve the 4/7/2022 Personnel Agenda as listed below:

TEACHERS

T-1 **LEAVE OF ABSENCE** (unpaid, pursuant to FMLA)
Lindsey Kaufman, Elementary
Effective April 25, 2022 through May 27, 2022
(Udall)

T-2 **CHILD-REARING LEAVE OF ABSENCE** (unpaid)
Elizabeth Daddi, World Languages
Effective August 29, 2022 through June 30, 2023
(Beach Street)

RESIGNATION

T-3

Monica Mangogna, Regular Substitute
Effective April 13, 2022
(Beach)

TEACHING ASSISTANTS

TA-1

RETIREMENT

Claudia Kavitt, Computer
Effective July 1, 2022
(21 years)

Mary Kinsley, Special Education
Effective July 1, 2022
(21 years)

Jodi Marinello, Special Education
Effective June 25, 2022
(21 years)

TA-2

RESIGNATION

Jordan Gauvain, Pre-K
Effective April 15, 2022
(Manetuck)

CIVIL SERVICE

CL-1

PROBATIONARY APPOINTMENT

Angela Grucci, Cafeteria Aide
Effective April 8, 2022
(Paul J. Bellew; Step 1; replacing D. Pizzuto {Permanent Substitute Teacher})

*Kate Klarikaitis, Part-Time Food Service Worker
Effective April 8, 2022
(Beach Street; \$15.13/hr; replacing C. D'Asaro {resigned})

*Stacey Madocks, Bus Driver
Effective April 25, 2022
(Transportation; \$25.86/hr; new position)

*Mary Ellen McElwee, Part-Time Food Service Worker
Effective May 16, 2022
(Udall; \$15.13/hr; replacing J. Taggart {terminated})

Elaine Napoleon, Part-Time Food Service Worker
Effective April 11, 2022
(Udall; \$15.13/hr; replacing C. Kuzmiak {Building Aide})

CL-2

RESIGNATION

Michael DeBatt, Head Custodian
Effective May 6, 2022
(Bayview)

CIVIL SERVICE, *continued*

Keiry Zelaya, Security / Receptionist Aide
Effective March 29, 2022
(Manetuck)

CL-3

RETIREMENT

Vivian Becker, Principal Account Clerk, Confidential
Effective April 30, 2022
(16.79 years)

CL-4

SUBSTITUTE CUSTODIAN (\$15.00/hr)

Ewelina Fedorushyn, effective April 8, 2022
Timothy Mackin, effective April 8, 2022
Scott Mott, effective April 8, 2022

CL-5

SUBSTITUTE PARAPROFESSIONAL (\$15.00/hr)

Jennifer Wormuth, effective April 8, 2022

CL-6

SUBSTITUTE OFFICE ASSISTANT (\$383.29/per diem)

Patricia Denninger, effective January 1, 2023

CL-7

CHANGE IN STATUS

Melanie Steinweis, School Lunch Manager
Effective July 1, 2022
(District Office; \$75,138; change from Part-Time School Lunch Manger)

OTHER

HOMEBOUND INSTRUCTOR (\$67.38/hr)

Theresa Gruick, effective April 8, 2022

PERMANENT SUBSTITUTE TEACHER (\$150 per diem)

Shannon Culkin, effective April 25, 2022 through June 24, 2022

SUBSTITUTE TEACHER (\$130 per diem)

Ellen Bowen, effective April 8, 2022
*Brittany Parsons, effective April 8, 2022
Mary Roulette, effective April 8, 2022
Heather Sayler, effective April 8, 2022
Ashley Schmidt, effective April 8, 2022
Christine Sperzel, effective April 8, 2022
Cydney Wolff, effective April 8, 2022

SUBSTITUTE TEACHING ASSISTANT (\$105 per diem)

Ellen Bowen, effective April 8, 2022

SPRING 2022 HIGH SCHOOL COACHES

BOYS TENNIS

Amie Crisera, Varsity Volunteer Coach

OTHER, continued

SPRING 2022 MIDDLE SCHOOL COACHES

GIRLS LACROSSE

Briannagh Smith, 7-8 Udall Coach

GIRLS LACROSSE

Catherine Brudi, Assistant Udall Coach

CURRICULUM UPDATE

Mrs. Morrison informed the audience that the Long Island Regional Forum took place on March 25, 2022. Dr. Bridgeman, Mrs. Flynn and two students from the high school participated. Grades 3-8 students took part in the two-day New York State ELA test, of which 45.9% of students took the tests compared to 36% last year. The New York State Math Test will be administered at the end of April. Regents Exams are scheduled to take place in June and August. Regents Review classes will be offered this summer in preparation for the August exams, and the district is exploring offering review classes in May/early June for the June exams. The U.S. History & Government exam aligned to the new framework will be administered on June 1 to all 11th grade students. June 1 will be a virtual school day for students in grades 9, 10, and 12.

Mrs. Morrison advised that one of the Pre-K classes at Bellew visited the STEM lab as a follow-up to a classroom lesson about the life cycle of flowers.

Education Committee: Richard Antonello reported on the meeting held 4/5/2022. A cyber security update was provided, and the committee discussed vaping and cellphone usage, state testing, Regents review; and inclusivity activities for staff.

Finance Committee: Ron Maginniss reported on the meeting held on 4/5/2022. Items reviewed included the February treasurer's report; February payroll summary, February financial statements; March internal claims audit report; March system manager audit report; payroll certification forms; surplus; an RFP; bid extensions; and a contract. Mrs. Pellati discussed the School Lunch Manager position going from part-time 11-month position to a full-time 12-month position to accommodate increasing responsibilities.

Buildings and Grounds: Peter McCann reported on the meeting that took place on 4/5/2022. Items reviewed included construction projects, Smart School funding, 2021 capital reserve projects, capital projects for the 2022 vote, the PJB parking lot expansion, establishing a second capital reserve, a request to add an awning at the Udall staff entrance, the 2022 Suffolk County marathon, and a Masera building tour.

Special Education Committee: Debbie Brown reported on the meeting held 4/6/2022. Items discussed included CSE recommendations and outside placements.

Policy Committee: Anthony Tussie reported on the meeting held on 3/15/2022. The following policies had a First Reading: No. 3282 Gender Neutral Single-Occupancy Bathrooms, No. 5324 Capital Project Change Orders, No. 5520 Extraclassroom Activities Fund, No. 7122.2 Release Time for Students, No. 7218 Class Ranking/Weights of Grades.

FINANCIAL MATTERS

The treasurer's report for February was presented: beginning balance \$84,258,519.56, ending balance \$76,868,338.42.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve General Fund budget transfers 4143-4162 and Capital Fund budget transfers 4144-4156.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve 2022-2023 Bid Extensions: #2101 Aurora Equipment Services, Inc., #2105 Ideal Fence Corp, #2108 Riddell All American, #2110 Fitzgerald's Driving School, Inc.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Request for Proposal #2200: Access 7 Services, Inc., Da Vinci Education & Research, Horizon Therapies/Horizon Healthcare, Kidz Educational Services, Little Angels Center, Inc., Metro Therapy, Inc., Milestones In Home Care, Inc., NSSA (Nassau Suffolk Services for Autism), Tender Age PY, Inc.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Surplus: Miscellaneous food service equipment – West Islip High School and Paul J. Bellew.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve contract: Smithtown CSD Parentally Placed Special Education Contract 2021-2022.

PRESIDENT'S REPORT

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Reorganizational Meeting ~ July 5, 2022 at 7:30 p.m. at West Islip High School.

Discussion of 2022-2023 Regular Meeting and Planning Session dates.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Chief/School Physicians 2021-2022, revised.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Affordable Care Act Administration Agreement 2022-2023.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Southern Westchester BOCES Resolution to bid jointly on Office and Classroom Furniture for the 2021-2022 school year (resolution in supplemental file).

SUPERINTENDENT'S REPORT:

Mrs. Burns advised that on March 18, Mr. Antonello, Mrs. Brown and she met with Senator Boyle and Assemblyman Durso and shared issues of concern to the district. Mrs. Burns advised that specifics on the state budget are not yet available, but anticipated for the budget workshop on Tuesday, 4/12/22.

Mrs. Burns complimented the students and staff on their performance of the high school musical, *Cinderella*, as well as the Robotics Team for their work at the *FIRST* regional competition at Hofstra. Mrs. Burns attended a Chamber of Commerce meeting at which science teacher Brian Haldenwang, student-athlete Timothy Smith and the West Islip Soccer Team were honored. Honor Society inductions took place for World Language, Business Marketing and Art within the last week at the high school, and Mrs. Burns congratulated the students and parents for their achievements.

The following residents wished to speak during an "Invitation to the Public":

Keith Muller - Mr. Muller expressed concerns about school safety due to an incident at Manetuck Elementary School.

Danielle Baumann - Mrs. Baumann presented a workshop opportunity to the Board focusing on children's mindset and social and emotional learning while physical activity.

Doreen Hantzschel - Mrs. Hantzschel expressed concerned about New York State curriculum and cautioned parents to be observant. Mrs. Hantzschel advocated for the district to hold a National Day of Prayer. Mrs. Hantzschel suggested that board candidates make their political beliefs known to voters.

Claudia Worley - *Mrs. Worley inquired about the status of the teachers' contract: if it expires in June 2022, if the Board is in negotiations, if the contract would be settled by the end of the school year, and if Mr. McCann (husband of teacher) and Mr. Compitello (retired teacher) would have input on negotiations. Mrs. Worley expressed concern that if Mr. McCann abstains, as stated, the community is deprived of representation at the bargaining table.*

Laura Vetere - Mrs. Vetere inquired about the Superintendent search and asked if the application process could be extended so new board members could be involved.

Veronique Wallrapp – Mrs. Wallrapp inquired about capital reserves, the expense process, and the possibility of saving fund for future large projects (ex. air conditioning). Mrs. Wallrapp had policy questions and was directed to the district website.

Mr. Tussie reminded everyone that the final budget workshop would be on Tuesday, 4/12/2022 and that Nominating Petitions for Board Trustee seats are due at District Office on Monday, 4/18/22.

Mr. Tussie wished everyone a happy spring recess.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to adjourn to Executive Session at 8:32 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 9:28 p.m. on motion by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Attendance Waiver - A.D.

Meeting adjourned at 9:31 p.m. on a motion by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Respectfully submitted,



Mary Hock
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

BUDGET ADOPTION
April 12, 2022 – Beach Street Middle School

PRESENT: Mr. Tussie, Mr. Antonello, Mrs. Brown, Mr. Compitello, Mr. Maginniss,
Mr. McCann

ABSENT: Mrs. LaRosa

ADMINISTRATORS: Mrs. Burns, Mrs. Pellati, Mrs. Morrison

ATTORNEY: None

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve resolution re: Adoption of the 2022-2023 School District Budget of \$130,246,851.

RESOLUTION

WHEREAS, the West Islip Union Free School District Board of Education is required to present a budget to the voters for the 2022-2023 School Year; now, therefore, be it

RESOLVED, that the Proposed Budget for the 2022-2023 School Year be adopted for a total of \$130,246,851; and be it further

RESOLVED, that the 2022-2023 Property Tax Report Card is approved to be transmitted to the New York State Department of Education as so required.

**PLANNING SESSION
MEETING OF THE BOARD OF EDUCATION
April 27, 2022– Beach Street Middle School**

PRESENT: Mr. Tussie, Mr. Antonello, Mrs. Brown, Mr. Compitello, Mrs. LaRosa, Mr. Maginniss,
Mr. McCann

ABSENT: None

ADMINISTRATORS: Mrs. Burns, Mrs. Morrison, Mrs. Pellati, Mr. Taylor

ABSENT: None

ATTORNEY: None

Meeting called to order at 7:30 p.m.

APPROVAL OF MINUTES

The Public Comment section of the minutes of the April 7, 2022 Regular Meeting will be amended and approved at the May 12, 2022 Regular Meeting.

PERSONNEL

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve CIVIL SERVICE: CHANGE IN STATUS: Joseph Nicolosi, Lead Guard, effective April 28, 2022 (District Wide; \$21.54/hr.; change from Guard to Lead Guard).

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve CIVIL SERVICE: SUBSTITUTE CUSTODIAN (\$15.00/hr.): *Steve Murray, effective April 28, 2022.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHER (\$130 per diem): *Stephanie Piacentino, effective April 29, 2022.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve ESBOCES 2022-2023 Administrative Budget and Trustee Election.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Teamsters Local 237 Clerical Memorandum of Agreement re: summer hours.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve WITA Lease Agreement.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Personnel for Annual Meeting ~ May 17, 2022 School Budget Vote and Trustee Election.

Motion was made by Richard Antonello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Surplus – Pizza/Deck Oven – West Islip High School.

Planning Session
April 27, 2022

Motion was made by Richard Antoniello, seconded by Tom Compitello and carried when all Board members present voted in favor to approve Change Order - Hartcorn Plumbing & Heating, Inc. - \$17,986.97.

Motion was made by Richard Antoniello, seconded by Tom Compitello and carried when all Board members present voted in favor to adjourn to Executive Session at 7:48 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Motion was made by Richard Antoniello, seconded by Tom Compitello and carried when all Board members present voted in favor to adjourn to Super-Executive Session at 8:05 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:55 p.m. on motion by Richard Antoniello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Meeting adjourned at 8:55 p.m. on motion by Richard Antoniello, seconded by Tom Compitello and carried when all Board members present voted in favor.

Respectfully submitted,



Mary Hock
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

PERSONNEL:

Consider recommendations of the Superintendent of Schools on the following items:

TEACHERS

T-1 RESIGNATION

Christine McCann, Special Education
Effective July 1, 2022
(Beach Street)

T-2 REGULAR SUBSTITUTE

Catherine Schupak, Special Education
Effective May 17, 2022 through May 27, 2022
(Udall; Step 1A¹; Replacing Lindsey Kaufman {LOA})

CIVIL SERVICE

CL-1 PROBATIONARY APPOINTMENT

Louis Serpico, Maintenance Mechanic III
Effective May 16, 2022
(Maintenance; Step 1; replacing R. Koeper {retired})

Jennifer Wormuth, Security/Receptionist Paraprofessional
Effective May 13, 2022
(Manetuck; Step 1; replacing K. Zelaya {resigned})

CL-2 LEAVE OF ABSENCE, unpaid

Lori Grimaldi, Cafeteria Paraprofessional
Effective May 2 through May 13, 2022
(Oquenock)

CL-3 RETIREMENT

Joseph Guarino, Custodial Worker I
Effective April 30, 2022
(16.79 years)

CL-4 RESIGNATION

Jenna Principato, Guard
Effective April 14, 2022
(District Wide)

CL-5 CHANGE IN STATUS

Michelle Grover, 12-Month Senior Office Assistant
Effective July 1, 2022
(Paul J. Bellew; Step 14; change from 10-Month Senior Office Assistant)

CIVIL SERVICE, continued

CL-5 CHANGE IN STATUS, continued

Kim Hujik, 12-Month Senior Office Assistant
Effective July 1, 2022
(District Office; Step 7; change from 10-Month Senior Office Assistant)

Lorraine Kolar, 12-Month Senior Office Assistant
Effective July 1, 2022
(District Office; Step 14; change from 10-Month Senior Office Assistant)

Janet LoBiondo, 12-Month Senior Office Assistant
Effective July 1, 2022
(Bayview; Step 14; change from 10-Month Senior Office Assistant)

Pamela Riker, 12-Month Senior Office Assistant
Effective July 1, 2022
(High School; Step 14; change from 10-Month Senior Office Assistant)

Annmarie Schneider, 12-Month Senior Office Assistant
Effective July 1, 2022
(Oquenock; Step 14; change from 10-Month Senior Office Assistant)

Catherine Widergren, 12-Month Senior Office Assistant
Effective July 1, 2022
(High School; Step 8; change from 10-Month Senior Office Assistant)

CL-6 CHANGE IN TITLE

Joan Distefano, Acting Head Custodian
Effective May 2, 2022
(Bayview; Step 5; replacing M. DeBatt {resigned}; change from Custodial Worker I)

CL-7 SUBSTITUTE BUS DRIVER (\$25.86/hr)

Richard Giuliano, effective May 13, 2022

CL-8 SUBSTITUTE GUARD (\$22.80/hr)

Carl Abenante, effective May 16, 2022
Joe Giannini, effective May 13, 2022
James Martinez, effective May 13, 2022
*Kenneth O'Brien, effective May 13, 2022

CL-9 SUBSTITUTE NURSE (\$150.00 per diem)

Sarah Haseney, effective May 13, 2022

CL-10 SUBSTITUTE PARAPROFESSIONAL (\$15.00/hr)

Brittany Parsons, effective April 25, 2022

**Conditional pending fingerprinting clearance*

OTHER

ADULT EDUCATION 2022-2023

Michelle Grover, Secretary (\$3,765/semester)

AUDITORIUM TECHNICIANS 2021-2022

John Kennedy

DRIVER EDUCATION 2022-2023

Tim Horan, Coordinator (\$1,865/semester)
Patricia Stack, Lecture Instructor (\$1,500/semester)
Lorraine Kolar, Secretary (\$1,355/semester)

ENRICHMENT SECRETARY 2022-2023

Lorraine Kolar, Secretary (\$831/semester)

ENRICHMENT INSTRUCTORS SUMMER 2022 (\$275 per session)

Justin DeMaio, (LEGOS I & II)
Danielle Dischley (Got Science I & II)
Matilda Duthrie (Creative Cooking I & II)
Michelle Edgley (Soak & Scrub, Blast Off!)
Ron Weber (Making Hot Air Balloons I & II)

INSTRUCTIONAL SWIM & FAMILY SWIM PROGRAMS 2021-2022

Lifeguard (\$15 per hour)
Ty Corbett

SUBSTITUTE TEACHER (\$130 per diem)

*Erin Spence, effective May 13, 2022

RESIGNATION

Melissa Davies, Permanent Substitute
Effective May 21, 2022
(Paul J. Bellew)

**Conditional pending fingerprinting clearance*

SUBJECT: GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOMS

All single-occupancy bathroom facilities in the district are designated as gender neutral. Signs designating gender neutral single-occupancy bathrooms must be posted on the wall next to the door of that bathroom facility. Signage must conform to the State Education Department preferred or acceptable terms and icons.

A “single-occupancy bathroom” is as defined in Public Buildings Law §145(d) as “a bathroom intended for use by no more than one occupant at a time or for family or assisted use and which has a door for entry into and egress from the bathroom that may be locked by the occupant to ensure privacy.”

The Superintendent of Schools or designee is directed to post appropriate signage to implement this policy consistent with applicable laws. Handbooks, directional signs, memos, safety plans, and maps will also be updated as necessary.

Ref: Education Law §409-m (single-occupancy bathrooms designated gender neutral)
Public Buildings Law §145(d)
Building Code of New York State §§1111; 2902.4

SUBJECT: CAPITAL PROJECT CHANGE ORDERS

The Board of Education wants to facilitate the timeliness of work associated with the capital construction projects authorized by the district's voters. As such, the Board recognizes the occasional need to approve changes in construction plans as the work unfolds.

The Board authorizes the Director of Facilities to approve increases and decreases in the planned capital facilities project work (change orders) in an amount not to exceed \$10,000 per change. The Board authorizes the Superintendent of Schools and, in their absence, the Assistant Superintendent for Business, to approve increases and decreases in the planned capital facilities project work (change orders) in an amount not to exceed \$35,000 per change. The Superintendent will present the change order to the Board as an agenda item at its next scheduled meeting. It is understood that change orders will be authorized by the administration only when necessary to maintain progress of the work and will not substantively change the scope of project plans.

Change orders which exceed \$35,000 will require prior Board approval.

To be adopted by the Board of Education _____

SUBJECT: EXTRACLASSROOM ACTIVITIES FUND

An extraclassroom activity fund shall be established for activities conducted by students whose financial support is raised other than by taxation or through charges of the Board of Education. All funds in the extraclassroom activities fund shall be kept according to standards of good financial management. Proper books will be kept and all moneys shall be deposited in appropriate accounts as set up by the Board of Education. These accounts shall be subject to audit.

All transactions involving extraclassroom funds shall be on a cash basis and no accounts shall remain unpaid at the end of the school year. ~~The building principals~~Central Administration, with approval of the Superintendent of Schools, shall set up procedures for receipt and payment from the extraclassroom activities fund, ~~in their respective buildings.~~

All student activity funds for the graduating senior class shall be required to be dispersed or encumbered prior to the conclusion of the school year. Failure to do so will give the Board of Education the authority to disperse the funds for use in other student activities for the following school year.

A report on the status of the accounts will be presented to the Board each month.

Extraclassroom Activity Fund

- 1) Receipts and Disbursements:
 - a) Before any club or student activity conducts an activity that will generate revenue, the Advisor must submit a copy of the fund raising application or notice of activity (advertising flyer) to the ~~Assistant Superintendent for Business~~ building principal for ~~record keeping~~ review and approval.
 - b) Funds for deposit must be transferred to the Extraclassroom Activity Treasurer within five school days of the revenue generating activity. No funds, cash or checks are to be held by the club/activity officers or the Advisors. All revenue funds are to be deposited in the Extraclassroom Activity Fund bank account.
 - c) Deposits are to be submitted to the Central Treasurer through the district courier as long as the funds are submitted in a sealed, tamper evident deposit bag. When deposits are submitted via the courier, they will be counted by the Central Treasurer and then verified by a second person. This person will also sign the deposit form, counted by the Extraclassroom Activity Treasurer in the presence of the Activity Advisor. The Activity Advisor is to provide a photocopy of checks for deposit.
 - d) ~~Receipts are to be completed in triplicate, using pre-numbered receipts. One copy is to be maintained in the receipt book, one copy attached to the Treasurer's records, and one copy given to the Activity Advisor to be maintained with his/her records.~~ The district's financial software program, nVision, will automatically assign cash receipt numbers.
 - e) Funds for deposit are to be stored in the school safe or another secure location until they are transferred to the Treasurer. The Treasurer shall deposit funds in the Extraclassroom Activity Fund bank account within five business days of acceptance of the funds.
 - f) For disbursements, Activity Advisors will provide the Treasurer with a Disbursement Voucher form with the appropriate signatures (Activity Advisor and Student Treasurer); A copy of minutes will be provided when authorizing the disbursement and an original invoice/invoice scholarship payment or transfer of funds between club accounts.
 - g) The Treasurer will make payment within five business days of receipt of a complete disbursement voucher request.
 - h) If a club closes then any remaining funds should be equally shared with all other club accounts from that school building after any related bank fees or interest revenue is considered.

NO DISBURSEMENT IS TO BE COMPLETED UNLESS THERE IS SUFFICIENT FUNDS AVAILABLE IN THE INDIVIDUAL ACTIVITY FUND ACCOUNT.

SUBJECT: EXTRACLASSROOM ACTIVITIES FUND, continued

2) Reports:

- a) The Treasurer is to maintain transaction records in a District approved accounting software program.
- b) A record of the transactions and balance to date is to be given to each Advisor on a monthly basis. If there are no transactions in an account during the month, a current transaction report does not need to be provided.
- c) A bank reconciliation report and an account status report are to be given to the Claims Auditor on a monthly basis for review. After the Claims Auditor reviews the reports they are to be presented to the School Board.
- d) On an annual basis the Treasurer will make a report to the School Board about the activity status of each account. The School Board will determine if the individual accounts should be maintained or closed.

3) Personnel:

- a) All Student Activity Advisors, including the Extraclassroom Activity Treasurer, will be appointed by the School Board in accordance with the District's procedure for appointment of other teaching staff. The stipends for these positions will be in accordance with the Teacher's contract.
- b) After a Student Club or Activity has elected their officers, a Student Activities Club Signature Form is to be completed and given to the Central Treasurer.
- c) All employees of the School District, including the staff associated with the Extraclassroom Activity Fund, are bonded through the District's liability insurance.

8 New York Code of Rules and Regulations
(NYCRR) Part 172

SUBJECT: RELEASE TIME OF STUDENTS

Written requests from the parent/guardian for the release of students generally will be honored. The appropriate time and reason for absence shall be recorded on the attendance record, using the procedures mandated by the state.

The building principal shall assume this responsibility or shall designate an individual to review and approve all requests.

Release Time During School Lunch

High school seniors may be permitted to leave school during the lunch period, subject to rules and regulations established and enforced by the Superintendent to assure:

- a) ~~That students have parental permission to leave school grounds during the period;~~
- b) ~~That the students exit in an orderly fashion, obey driving rules, and return promptly for classes.~~

~~This privilege may be rescinded for a senior or group of seniors who loiter in a public place, commit a public nuisance, or do not observe the school established rules.~~

Release Time During the School Day

When a senior has fulfilled all graduation requirements, they may be granted the privilege of leaving school property after seventh (7th) period to participate in an approved and verified work study program, mentorship, or verified student employment. Other students who are scheduled for a study period for the final period of the school day may be granted this privilege to participate in an approved and verified work study program or verified student employment.

The administration shall ensure that:

- a) Students have parental permission to leave school grounds early;
- b) Students have a good attendance history;
- c) ~~Effective September 2019 the 2022-2023 school year, seniors are carrying carry a minimum course load of 6.5 credits-periods each semester. A half-period (0.5) represents a course that meets on an alternate day schedule for a full year or every day for one semester plus physical education and sufficient credits to qualify for graduation;~~
- e)d) ~~Effective the 2022-2023 school year, any student who has completed four (4) years of high school and fulfilled their physical education credit requirement for graduation, but did not graduate due to overall insufficient transcript credits, is not required to take physical education in their fifth year of high school or any subsequent year thereafter.~~
- d)e) Students have a verifiable paid or unpaid work reason or career connection (ex. job coaching, internship);
- e)f) The entering and exiting of school property is conducted in an orderly manner, and students do not loiter on or near, school property.

Students granted the privilege to leave early shall not be provided with bus transportation to/from school.

SUBJECT: CLASS RANKING/WEIGHTING OF GRADES (Classes of 2017, 2018, 2019, 2020)

The Board of Education wishes to recognize outstanding academic achievement and shall use a system of computing grade average to inform graduating students of their class standing.

Class Rank Computation

For the purpose of computation of rank, courses are assigned a weight according to their level of academic difficulty. Course weights are assigned as follows:

- a) International Baccalaureate Courses – a weight of 1.15
- b) Advanced placement courses and college affiliated courses – a weight of 1.15
- c) Honors courses (including those completed in eighth grade for which high school credit is awarded beginning with the class of 2006) – a weight of 1.05
- d) All other courses – a weight of 1.0

Courses applicable to class rank are those that are within the five major academic areas (English, social studies, math, science, and foreign language.) Effective with the 2007-2008 school year, all additional college level, honors and advanced placement courses in any discipline are also counted.

Unweighted Average

A student's unweighted average is the numerical average of those courses included in the ranking process. No weight factor is applied.

Transcripts

All courses taken, including summer school or repeated courses, will be listed on a student's transcript. For courses taken more than once, only the highest grade received will be used for ranking purposes.

Rank for College Application

Rank for college application purposes is calculated at the conclusion of the junior year.

Rank for Academic Leaders (Valedictorian/Salutatorian/Other Honors)

Rank is calculated once again after the third quarter of senior year to determine the Valedictorian/Salutatorian Academics Leaders, as well as for any other honors that may be based on rank.

Transfer Students

To be considered for Valedictorian/Salutatorian Academic Leader and the privilege of speaking at graduation, a graduating senior must have spent at least four (4) semesters at West Islip High School. A grade conversion chart will be applied to grades of students who transfer from a school which uses an alternate grading method.

Dissemination/Notification

The policy on Class Rank will be disseminated to appropriate school officials and will also be published in the student handbook. This policy will become effective with the high school class of 2002 and all subsequent classes.

SUBJECT: CLASS RANKING/WEIGHTING OF GRADES (Classes of 2017, 2018, 2019, 2020), *continued*

CLASS RANKING (for students entering West Islip High School in September 2017 and thereafter)

Beginning with the entering ninth grade class of 2017-2018, all All courses will be weighted equally to promote a learning environment focused on substantive outcomes, mastering of new skills, and exploring new ideas.

At the end of seven semesters, the grade point averages for seniors will be calculated. Ten students will be chosen based upon their academic performance from which two Academic Leaders will be selected by the Academic Leader/Honored Speaker Selection Committee.

The following criteria will be used by the committee to determine the Academic Leaders:

- Academic record
- Extra-curricular activities
- Honor Society standing
- Community Service
- Disciplinary Record
- Attendance Record
- Enrollment History

Regulations will be developed to guide the committee and Academic Leader selection process.

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: ELECTRICAL REPAIR AND SERVICES

DATE: 4/12/2022

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Electrical Repairs and Services was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip District website.

A total of fourteen (14) bids were mailed to prospective bidders. A total of six (6) bids were returned. These six (6) bids were opened on April 11, 2022.

RECOMMENDATION:

Based on low bid meeting specifications it is recommended that the contract for Electrical Repair and Service be awarded to:

Emerald Electric and Solar, Inc.

Please see the attached spreadsheet for details with regards to all bidders. Please contact me with any questions.

**West Islip UFSD
 Electrical Repair and Service
 Bid #2201 4/11/22**

	<u>Emerald Electric</u>	<u>Palace Electric</u>	<u>New York Trenchless</u>	<u>Roland's Electric</u>	<u>Bott Electric</u>	<u>Bancker Electric</u>
Electrical Maintenance Rate/Hr.						
Foreman	\$ 70.00	\$ 97.00	\$ 102.00	\$ 105.00	\$ 125.00	\$ 135.00
Mechanic	\$ 70.00	\$ 95.00	\$ 98.00	\$ 96.00	\$ 125.00	\$ 131.00
Helper	\$ 50.00	\$ 40.00	\$ 30.00	\$ 49.50	\$ 125.00	\$ 75.00
Electrical Wireman Rate/Hr.						
Foreman	\$ 95.00	\$ 105.00	\$ 110.00	\$ 131.70	\$ 145.00	\$ 135.00
Mechanic	\$ 95.00	\$ 102.00	\$ 102.00	\$ 128.00	\$ 145.00	\$ 131.00
Helper	\$ 95.00	\$ 44.00	\$ 30.00	\$ 44.00	\$ 145.00	\$ 75.00
Billing for Parts and Materials						
Contractor's Certified Cost +	10%	17%	10%	12.5%	20%	5%
Prompt Payment Discount						
	0%	0.5%	2%	0%	2%	1%

INTEROFFICE MEMORANDUM

TO: BERNADIETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: TREE PRUNING AND CARE SERVICES

DATE: 4/25/2022

CC: E. PELLATI, J. BOSSIE

A request for sealed bids for Tree Pruning and Care Services for the West Islip School District was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip website.

A total of Thirteen (13) bids were mailed to prospective bidders. A total of four (4) were returned. These four (4) bids were opened on April 11, 2022.

RECOMMENDATION:

Based on an analysis of the district's spending patterns it has been determined the categories of work the district has required has primarily involved tree pruning and tree removal.

Based on low bid meeting specifications that the contract for Tree Pruning and Care Services be awarded to:

Green Velvet Tree, Inc.

Please see the attached spreadsheet for details with regard to all bidders. Please contact me with any questions.

West Isip UFSD
 Tree Pruning and Care Services
 Bid # 2202.4/11/22

Labor & Equip. Rate	Green Velvet Tree, Inc.		Dom's Lawn Maker, Inc.		Quintal Contracting Corp.		Green Leaf Landscaping	
	Rate	Prompt Pay	Rate	Prompt Pay	Rate	Prompt Pay	Rate	Prompt Pay
Tree Pruning								
Price/Hr. Crew & Equipment	\$ 595.00	0%	\$ 612.50	2%	\$ 800.00	2%	\$ 975.00	2%
Price/Day Crew & Equipment	\$ 4,760.00	0%	\$ 4,900.00	2%	\$ 4,800.00	2%	\$ 6,495.00	2%
Price/Week Crew & Equipment	\$ 23,800.00	0%	\$ 24,500.00	2%	\$ 24,000.00	2%	\$ 31,150.00	2%
Tree Removal								
Price/Hr. Crew & Equipment	\$ 595.00	0%	\$ 612.50	2%	\$ 950.00	2%	\$ 975.00	2%
Price/Day Crew & Equipment	\$ 4,760.00	0%	\$ 4,900.00	2%	\$ 5,950.00	2%	\$ 6,495.00	2%
Price/Week Crew & Equipment	\$ 23,800.00	0%	\$ 24,500.00	2%	\$ 29,750.00	2%	\$ 31,150.00	2%
Labor								
Price/Hour	\$ 175.00	0%	\$ 158.00	2%	\$ 185.00	2%	\$ 185.00	2%
Price/Day	\$ 1,400.00	0%	\$ 1,264.00	2%	\$ 1,480.00	2%	\$ 1,380.00	2%
Price/Week	\$ 7,000.00	0%	\$ 6,370.00	2%	\$ 7,400.00	2%	\$ 6,495.00	2%
Fertilization								
Price/Hour Applicator No Equip.	\$ 175.00	0%	\$ 135.00	2%	\$ 185.00	2%	\$ 195.00	2%
Price/Day Applicator No Equip.	\$ 1,400.00	0%	\$ 1,080.00	2%	\$ 1,480.00	2%	\$ 1,495.00	2%
Price/Hour Applicator w/Equip.	\$ 200.00	0%	\$ 280.00	2%	\$ 740.00	2%	\$ 295.00	2%
Price/Day Applicator w/Equip.	\$ 1,600.00	0%	\$ 2,240.00	2%	\$ 2,350.00	2%	\$ 2,195.00	2%
Fertilizer = Cert. Cost + %	10%		15%		15%		30%	
	Prompt Pay Discount - 0%		Prompt Pay Discount - 2%		Prompt Pay Discount - 2%		Prompt Pay Discount - 2%	

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCIELLA
PURCHASING AGENT

SUBJECT: MAINTENANCE SERVICE FOR PNEUMATIC AND DDC CONTROL SYSTEMS

DATE: 4/12/2022

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Maintenance Service for Pneumatic & DDC Control Systems for the West Islip School District was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip website.

A total of Seven (7) bids were mailed to prospective bidders. A total of two (2) were returned. These two (2) bids were opened on April 11, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract for Maintenance Service for Pneumatic and DDC Control Systems is awarded to:

Cardinal Control Systems, Inc.

Please see the attached spreadsheet for details with regard to this bid. Please contact me with any questions.

West Islip UFSD
Maintenance Service Pneumatic & DDC Control Systems
Bid # 2203 4/11/22

<u>Rate</u>	<u>Cardinal Controls</u>	<u>Commercial Instrumen.</u>
Yearly Base Contract Price	\$ 22,425.00	\$ 26,400.00
Labor Rate: <i>(Work Done Beyond Contract)</i>		
Mechanic/Hourly Rate	\$ 132.00	\$ 140.00
Helper(Apprentice)/Hourly Rate	\$ 65.00	\$ 120.00

Parts and Materials will be billed at Contractor's Certified Cost + _____ %
Cardinal Controls 20%
Commercial Instrum. 25%

INTEROFFICE MEMORANDUM

TO: BERNADIETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: MAINTENANCE, SERVICE & MONITORING OF FIRE ALARM AND SECURITY SYSTEMS

DATE: 4/15/2022

CC: E.PELLATI, J. BOSSE

A request for sealed bids for Maintenance and Service of Fire Alarms Systems, the Maintenance and Repair of Security Alarm Systems and Central Station Monitoring of Security and Fire Alarm Systems for the West Islip School District was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip website.

A total of fourteen (14) bids were mailed to prospective bidders. A total of one (1) was returned. The one (1) bid were opened on April 12, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract for Maintenance and Service of Fire Alarm Systems, the Maintenance and Repair of Security Alarm Systems and Central Station Monitoring of Security and Fire Alarms Systems is awarded to:

National Fire and Safety Solutions

Please see the attached spreadsheet for details with regard to this bid. Please contact me with any questions.

West Islip UFSD
Maintenance, Service, & Monitoring of Fire Alarm & Security Systems
Bid #2204 4/12/22

**National
Fire & Safety**

Maint. & Srvc Fire Alarm Systms: Yearly Contract Price	\$	40,500.00
Work Outside Proposal: Labor Rate/Hr.	\$	195.00
Maint. & Service of Security Systms: Yearly Contract Price	\$	14,500.00
Work outside Proposal: Labor Rate/Hr.	\$	195.00
Monitoring of Fire Alarm & Intrusion Detection Systems: Yearly Contract Price	\$	7,200.00
Seperate Package Price Total	\$	62,200.00
Combined "Package Price"	\$	49,950.00
Prompt Payment Discount		0%
Final Price	\$	49,950.00

Billing for Parts & Materials

Contractor's Certified Cost +	30%
Prompt Payment Discount	0%

Winner: National Fire & Safety Solutions
211 Knickerbocker
Bohemia, NY 11716

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCIJLA
PURCHASING AGENT

SUBJECT: REMOVAL OF UNWANTED GEESE AND WATERFOWL.

DATE: 4/13/2022

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Removal of Unwanted Geese and Waterfowl was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. This bid was also advertised on the West Islip District website.

A total of Five (5) bids were mailed to prospective bidders. A total of one (1) was returned. The one (1) bid was opened on April 12, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract for Removal of Unwanted Geese and Waterfowl is awarded to:

Long Island Geese Control, Inc.

Please see the attached spreadsheet for details with regard to all bidders. Please contact me with any questions.

West Islip UFSD
Removal of Unwanted Geese and Waterfowl
Bid #2205, 4/12/20

<u>Service</u>	<u>L.I.</u> <u>Geese</u>
Annual Contract to Control Geese and Waterfowl	\$ 13,800.00

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: PRINTING BID AWARD

DATE: 4/13/2022

CC: E. PELLATI, P. DENNINGER

A request for sealed bids to print the District Newsletters, District Budget Brochure, Graduation Newsletter, Adult Education Brochure, Health and Wellness Newsletter and Postcard Mailer for the 2022-2023 school year was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip website.

A total of twelve (12) bid applications were mailed to prospective bidders. A total of two (2) bids were returned. These two (2) bids were opened on April 12, 2022.

RECOMMENDATION:

The printing of the District Newsletters, District Budget Brochure, Graduation Newsletter, Adult Education Brochure Health and Wellness Newsletters and Postcard Mailer be awarded to the vendor listed below on the basis of low bid meeting specifications:

Tobay Printing Company, Inc.

Please see the attached spreadsheet for details with regard to all bidders. Please contact me with any questions.

District Newsletter

Company	Additional Charges (2X/Yr)		Total
	2 Color	Additional Charges	
Tobay Printing	\$ 1,282.00	\$0	\$ 1,282.00
Courier Printing	\$ 1,295.00	\$0	\$ 1,295.00
	\$ -	\$0	\$ -

District Budget Brochure

Company	Additional Charges (1X/Yr)		Total
	2 Color	Additional Charges	
Tobay Printing	\$ 1,194.00	\$0	\$ 1,194.00
Courier Printing	\$ 1,268.00	\$0	\$ 1,268.00
	\$ -	\$0	\$ -

Graduation Newsletter

Company	Additional Charges (1X/Yr)		Total
	2 Color	Additional Charges	
Tobay Printing	\$ 1,725.00	\$0	\$ 1,725.00
Courier Printing	\$ 1,853.00	\$0	\$ 1,853.00
	\$ -	\$0	\$ -

Total Cost

All Publications	
Tobay Printing	\$ 14,341.00
Courier Printing	\$ 14,836.00

Company
 Tobay Printing
 Courier Printing

Adult Ed Brochure (2X/Yr)			Health & Wellness (2X/Yr)			Postcard Mailer (3X/Yr)		
1 Color	Additional Charges	Total	2 Color	Additional Charges	Total	Color	Additional Charges	Total
\$ 1,438.00	\$ 0	\$ 1,438.00	\$ 1,194.00	\$ 0	\$ 1,194.00	\$ 1,198.00	\$ 0	\$ 1,198.00
\$ 1,386.00	\$ 0	\$ 1,386.00	\$ 1,270.00	\$ 0	\$ 1,270.00	\$ 1,271.00	\$ 0	\$ 1,271.00
\$ -	\$ 0	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ 0	\$ -

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: REFUSE REMOVAL BID AWARD

DATE: 4/14/2022

CC: E. PELLATI, J. BOSSE

A request for sealed bids to provide refuse removal services for the district was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip website.

A total of eight (8) bid proposals were mailed to prospective bidders. A total of one (1) bid was returned. This one (1) bid was opened on April 13, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract for Refuse Removal is awarded to:

Winters Bros. Hauling of Long Island, LLC

Please see the attached spreadsheet for details with regard to this bidder. Please contact me with any questions.

**West Islip UFSD
Refuse Removal Bid
Bid # 2207 4/13/22**

Company

Combined Price*

Winters Bros. Hauling of Long Island, LLC

\$ 122,641.91 *

**Combined Price includes Pick up of all:*

Trash

Recyclable Cardboard

Paper Products Removal

Recyclable Glass, Plastics and Cans

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCIJLA
PURCHASING AGENT

SUBJECT: ATHLETIC UNIFORMS

DATE: 4/14/2022

CC: E. PELLATI, T. HORAN

A request for sealed bids for Athletic Uniforms for the West Islip School District was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. This bid was also advertised on the West Islip website.

A total of fourteen (14) bids were mailed to prospective bidders. A total of two (2) bids were returned. The two (2) bids were opened on April 13, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract for Athletic Uniforms is awarded to:

BSN	Total Cost (Varsity Boys Lacrosse)	\$ 5,850.00
Varsity Spirit	Total Cost (Varsity Cheer)	\$11,136.64

Please see the attached spreadsheet for details with regard to this bid. Please contact me with any questions.

**West Islip UFSD
Athletic Uniforms
Bid #2208, April 13, 2022**

<u>Category</u>	<u>Quantity</u>	<u>BSN Sports</u>	<u>Varsity Spirit</u>
Varsity Boys Lacrosse			
BSN Item #7469			
<i>Men's Warm-up Jacket</i>			
			No Bid
Small	6	\$ 72.00	
Medium	20	\$ 72.00	
Large	12	\$ 72.00	
XLarge	5	\$ 72.00	
XXLarge	2	\$ 72.00	
Total		\$ 3,240.00	\$ -

<u>Category</u>	<u>Quantity</u>	<u>BSN Sports</u>	<u>Varsity Spirit</u>
Varsity Boys Lacrosse			
BSN Item #7652			
<i>Men's Warm Up Pants</i>			
Small	6	\$ 58.00	
Medium	20	\$ 58.00	
Large	12	\$ 58.00	
XLarge	5	\$ 58.00	
XXLarge	2	\$ 58.00	
Total		\$ 2,610.00	\$ -

<u>Category</u>	<u>Quantity</u>	<u>BSN Sports</u>	<u>Varsity Spirit</u>
Varsity Cheer			
Item #WS1512P			
<i>Powerfit Shell Top</i>			
		No Bid	
Xsmall	7		\$ 75.39
Small	15		\$ 75.39
Medium	25		\$ 75.39
Large	10		\$ 75.39
XLarge	5		\$ 75.39
XXLarge	2		\$ 75.39
Total		\$ -	\$ 4,824.96

<u>Category</u>	<u>Quantity</u>	<u>BSN Sports</u>	<u>Varsity Spirit</u>
Varsity Cheer			
Item #CFDAR2			
<i>Arch InsertsUpper Chest</i>			
		No Bid	
Each	64		\$ 25.99
Total		\$ -	\$ 1,663.36

**West Islip UFSD
Athletic Uniforms
Bid #2208, April 13, 2022**

<u>Category</u>		<u>BSN Sports</u>	<u>Varsity Spirit</u>
Varsity Cheer			
Item #S1032P			
<i>Powerfit A-Line Skirt</i>		No Bid	
Xsmall	7		\$ 72.63
Small	15		\$ 72.63
Medium	25		\$ 72.63
Large	10		\$ 72.63
Xlarge	5		\$ 72.63
XXLarge	2		\$ 72.63
	Total	\$ -	\$ 4,648.32
GRAND TOTAL		\$ 5,850.00	\$ 11,136.64

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: GASOLINE FOR DISTRICT VEHICLES BID AWARD

DATE: 4/28/22

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Gasoline for District Vehicles (#2209) for the 2022-2023 school year was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. This bid was also advertised on the West Islip website.

A total of six (6) bid applications were mailed to prospective bidders. A total of one (1) bid was returned. The one (1) bid was opened on April 13, 2022.

RECOMMENDATION:

Based on low bid meeting specifications that the contract to supply gasoline for district vehicles be awarded to **Sprague Operating Resources, LLC**.

<u>Bidder</u>	<u>87 Octane*</u>	<u>89 Octane*</u>	<u>Diesel*</u>
Sprague	\$3.4262/Gal	\$3.6171/Gal	\$4.4278/Gal

Sprague operates through USA at 410 Montauk Highway, West Islip and through Union 76 at 564 Montauk Highway, West Islip.

**Note- Pricing as of 4/7/22*

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: PEST CONTROL SERVICES DISTRICTWIDE

DATE: 4/15/2022

CC: E. PELJATI, J. BOSSE

A request for sealed bids for Pest Control Services Districtwide was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip District website.

A total of eleven (11) bids were mailed to prospective bidders. A total of two (2) bids were returned. These two (2) bids were opened on April 14, 2022.

RECOMMENDATION:

Based on low bid meeting specifications it is recommended that the contract for Pest Control Services Districtwide be awarded to:

Paramount Pest Elimination, Inc.

Please see the attached spreadsheet for details with regards to all bidders. Please contact me with any questions.

West Islip UFSD
Pest Control Services Districtwide
Bid #2210, April 14, 2022

<u>Service</u>	<u>Paramount</u>	<u>Parkway</u>
Annual Pest Control District Service Contract (Service - all schools 1X/Month High School 4X/Month)	\$ 10,800.00	\$ 15,600.00

<u>Additional Services</u>	<u>Per 100 LF</u>	<u>Per 100 LF</u>
Termites, Carpenter Ants nesting within structures	\$ 12.00	\$ 8.50
Re-baiting Existing Sentricon-Type Systems	\$ 4.50	\$ 450.00

<u>Additional Specialty Work</u>	<u>Per Hour</u>	<u>Per Hour</u>
While in District Monthly	\$ 85.00	\$ 95.00
Special Visit	\$ 125.00	\$ 150.00

LF - Linear Foot

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCIJLA
PURCHASING AGENT

SUBJECT: ELEVATOR MAINTENANCE AND SERVICE

DATE: 4/28/2022

CC: E. PELLATI, J. BOSSE

A request for sealed bids for Elevator Maintenance and Service was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The bid was also advertised on the West Islip District website.

A total of Thirteen (13) bids were mailed to prospective bidders. A total of two (2) bids were returned. These two (2) bids were opened on April 14, 2022.

RECOMMENDATION:

Based on low bid meeting specifications it is recommended that **Part 1 (*Basic Monthly Inspections and Repair Service*)** of the contract for Elevator Maintenance and Service be awarded to:

Dynasty Elevator Corp.

Based on low bid meeting specifications it is recommended that **Part 2 (*High School Reconstruction Project*)** of the contract for Elevator Maintenance and Service is awarded to:

Vertical Transportation Experts

Please see the attached spreadsheet for details with regards to all bidders. Please contact me with any questions.

**West Islip UFSD
Elevator Maintenance & Service
Bid #2211 4/14/22**

	<u>Dynasty</u>	<u>Vertical Transport</u>
<u>PART 1 Monthly Service</u>		
Annual Service Contract		
Monthly Inspections/Testing	\$ 21,000.00	\$ 36,000.00
Labor Rate/Hr.		
Weekdays (7AM - 5PM)	\$ 175.00	\$ 195.00
Labor Rat/Hr.		
Overtime(Weekends or between 5PM - 7AM)	\$ 235.00	\$ 295.00
Materials Mark Up %	10%	20%
Prompt Payment Discount	2%	2.5%
<u>Part 2 - HS Elevator Reconstruction</u>		
Project	\$ 148,000.00	\$ 139,985.00
Prompt Payment Discount	2%	0%
Final Cost	\$ 145,040.00	\$ 139,985.00

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: SHEET MUSIC AND INSTRUCTIONAL MATERIAL BID AWARD

DATE: 4/15/2022

CC: E. PEJLATI, E. ALBINDER

A request for sealed bids for Sheet Music and Instructional Materials for the 2022-2023 school year was advertised in Newsday and the Islip Bulletin on Thursday, March 24, 2022. The Bid was also advertised on the West Islip website.

A total of eleven (11) bid applications were mailed to prospective bidders. A total of seven (7) bids were returned. These seven (7) bids were opened on April 14, 2022.

RECOMMENDATION:

That the purchase of Sheet Music and Instructional Materials be awarded to the vendor listed below on the basis of low bid meeting specifications:

Advantage Music

Please see attached spreadsheet for details with regards to all bidders. Please contact me with any questions.

**West Islip UFSD
Sheet Music & Instructional Material
Bid # 2212 4/14/22**

<u>Company</u>	<u>% of Discount From List Price</u>	<u>Payment Discount</u>	<u>Total Discount</u>
Advantage Music	33.00%	0%	33.00%
Loser's Music, Inc	25.00%	0%	25.00%
Catalano Musical Products	21.00%	0%	21.00%
Washington Music Sales	0-20%	0%	0-20%
Family Melody Center	10%	0%	10%
Southwest Strings	10%	0%	10%
Music in Motion	0%	0%	0% *

****Music in Motion offers "Free Shipping & Handling" for qualifying items.***

INVOICE

AMITYVILLE UNION FREE SCHOOL DISTRICT
150 PARK AVENUE
AMITYVILLE, NY 11701
(631) 565-6058

DATE: 4/20/22
INVOICE #2021-22

BUSINESS OFFICE
WEST ISLIP UFSD
100 SHERMAN AVE
WEST ISLIP, NY 11701

DESCRIPTION	AMOUNT
2021-22 SCHOOL YEAR HEALTH SERVICES FOR STUDENTS ATTENDING ST. MARTINS OF TOURS SCHOOL 1 STUDENTS @ \$862.77/STUDENT	 \$862.77
TOTAL AMOUNT DUE	\$862.77

MAKE CHECK PAYABLE TO: AMITYVILLE UFSD

PLEASE REMIT TO: AMITYVILLE UNION FREE SCHOOL DISTRICT
BUSINESS OFFICE
150 PARK AVENUE
AMITYVILLE, NY 11701

ANY QUESTIONS PLEASE CALL MARYANNE KOEPPER 631-565-6058

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this 9th day of March, 2022 by and between the Board of Education of the West Islip Union Free School District, having its principal place of business for the purpose of this Agreement at 100 Sherman Ave, West Islip, NY 11795 and the Board of Education of the Amityville Union Free School District, having its principal place of business for the purpose of this Agreement at 150 Park Avenue, Amityville, New York 11701

WITNESSETH

WHEREAS, SENDER is authorized pursuant to Section 912 of the Education Law, to enter into a contract with PROVIDER for the purpose of having PROVIDER provide health and welfare services to children residing in SENDER and attending a non-public school located in PROVIDER,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in PROVIDER,

WHEREAS, PROVIDER has received a request(s) from said non-public school(s) for the provision of health and welfare services to the aforementioned student(s),

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

A. TERM

The term of this Agreement shall be from September 1, 2021 through June 30, 2022 inclusive, unless terminated early as provided for in this Agreement, and/or as authorized by law.

B. SERVICES AND RESPONSIBILITIES:

1. During the term of this Agreement, the services provided by PROVIDER to SENDER may include, but are not limited to the following:
 - a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
 - b. dental prophylaxis,
 - c. vision and hearing screening examinations,
 - d. the taking of medical histories and the administration of health screening tests,
 - e. the maintenance of cumulative health records, and
 - f. the administration of emergency care programs for ill or injured students.
 - It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.
2. The services provided by PROVIDER to SENDER shall be consistent with the services available to students attending public schools within the PROVIDER School District.
3. PROVIDER shall perform all services under this Agreement in accordance with each student's Individualized Education Plan (IEP) if applicable.
4. PROVIDER shall perform all services under this Agreement in accordance with all applicable Federal, State, and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.
 - a. The services of a school psychologist and/or a school speech therapist may be rendered on nonpublic parochial school premises only to the extent that such services are diagnostic in nature. To the extent that such services are therapeutic or

remedial in nature, they may be rendered to a student attending a nonpublic parochial school only on a religiously neutral site.

5. Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
6. PROVIDER shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to background checks and fingerprinting of all staff directly providing services to students. All persons providing services to students pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.
7. PROVIDER warrants that the services will be provided by health care providers that are properly licensed under the laws of the State of New York. PROVIDER shall certify that all such service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
8. PROVIDER shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
9. Both parties agree to provide the State access to all relevant records which the State requires to determine either PROVIDER's or SENDER's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.
10. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
11. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement may be deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement and/or by law. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA).

C. COMPENSATION

1. In exchange for the provision of health and welfare services pursuant to this Agreement, West Islip agrees to pay Amityville the sum of **\$863.00** per eligible pupil for the 2021-22 school year. Said amount shall be prorated accordingly for each student to accurately reflect the actual period of time during which services were provided to each student. Provider shall immediately notify Sender if a student is no longer receiving the services described herein.

2. SENDER shall pay PROVIDER within thirty (30) days of SENDER's receipt of a detailed written invoice from PROVIDER. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.

D. MISCELLANEOUS

1. Termination: This Agreement may only be terminated in accordance with applicable law.
2. Defense / Indemnification:
 - a. PROVIDER agrees to defend, indemnify and hold harmless the SENDER, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the PROVIDER, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
 - b. SENDER agrees to defend, indemnify and hold harmless the PROVIDER, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the SENDER, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
3. Notices: All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

SENDER: Superintendent of Schools
West Islip UFSD
100 Sherman Ave
West Islip, NY 11795

PROVIDER: Superintendent of Schools
Amityville Union Free School District
150 Park Ave
Amityville, NY 11701
4. Assignment: It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
5. No Waiver: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
6. Severability: Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

CONSULTANT SERVICES CONTRACT

This Agreement is entered into this **1st** day of **July, 2022**, by and between the Board of Education of the West Islip School District (hereinafter the “**DISTRICT**”), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, New York, and **The Eden II School for Autistic Children** (hereinafter the “**CONSULTANT**”), having a principal mailing address of 15 Beach Street, Staten Island, New York 10304-2713.

A. TERM

1. The term of this Agreement shall be from **July 1, 2022** through **June 30, 2023**, inclusive, unless terminated early as provided for in this Agreement. It is understood that the **DISTRICT** is under no obligation to renew this Agreement upon its expiration.

B. CONDITIONS

In performing services specified in this Agreement, it is understood that:

1. **CONSULTANT** will be engaged as an Independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
2. Neither **CONSULTANT** nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker’s Compensation, unemployment insurance, New York State Employees’ Retirement System, health or dental insurance, or malpractice insurance, or the like.
3. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing, and signed by authorized representatives of both parties.
4. **CONSULTANT** agrees to defend, indemnify and hold harmless the **DISTRICT**, its officers, directors, agents, or employees against all claims, demands, actions, lawsuit costs, damages and expenses, including attorneys’ fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the **CONSULTANT**, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement.

C. SERVICES AND RESPONSIBILITIES

1. The CONSULTANT shall provide services set forth in this Agreement. CONSULTANT shall provide a variety of consulting activities, as follows:

SEE ATTACHED ADDENDUM A

2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Department of Education.
3. CONSULTANT hereby represents that he is duly licensed and/or certificated to perform the services set forth in this Agreement. CONSULTANT shall provide the appropriate proof by providing copies of required licenses/certifications of all professionals providing services to student(s) under this Agreement, and any other license or certification applicable.
4. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional and timely manner. CONSULTANT shall obtain any necessary documents from the New York Teachers Retirement System to perform services as a retiree, if applicable.
5. CONSULTANT acknowledges that the DISTRICT retains supervisory control over him to the same extent as if CONSULTANT were employed by the District.

D. COMPENSATION

1. CONSULTANT shall submit invoices for payment on a monthly basis. The DISTRICT shall pay CONSULTANT within thirty (30) days of the DISTRICT's receipt of a detailed written invoice from the CONSULTANT. Said invoice shall include the services provided, the total hours, the dates that the invoice covers, and the total amount due for the period specified.
2. Compensation for residential placement shall be in the amounts approved by the Commissioner of Education for the 2022-2023 school year.

E. INSURANCE

1. CONSULTANT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the CONSULTANT and the DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by

CONSULTANT in connection with the performance of CONSULTANT'S responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).

2. CONSULTANT shall provide the DISTRICT will a certificate of insurance naming the DISTRICT as an indemnified party to the extent of including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy of the Declaration pages and of policies, and a copy of the additional insured endorsement.

F. TERMINATION

1. The CONSULTANT'S services shall be at the will of the Board of Education of the DISTRICT. The DISTRICT may terminate the appointment at any time prior to the end of the term with or without cause.
2. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will be deemed a material breach of contract, and will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
3. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

G. SUCCESSORS AND ASSIGNS

It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

H. WAIVER OF RIGHTS

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

I. SEVERABILITY

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

J. GOVERNING LAW

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

K. ENTIRE AGREEMENT

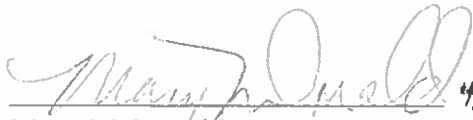
1. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
2. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by the authorized representatives of both parties.
3. To be in force and effect, this Agreement must be approved by the Board of Education.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

The Eden II School for Autistic Children

West Islip Union Free School District

BY:



4/8/22

BY:



Mary McDonald

Associate Executor Director

WI

WEST ISLIP UNION FREE SCHOOL DISTRICT

100 Sherman Avenue • West Islip, NY 11795

TEL: 631.930.1510 FAX: 631.893.3223

Food Services Department

Melanie Steinweis
School Lunch Manager

MEMORANDUM

TO: Elisa Pellati
FROM : Melanie Steinweis
DATE: 4/12/2022
RE: Excess of old equipment

Please see the below list of equipment that I would like to submit for excess.

Thank you,

Equipment	Asset Tag Number	Location	Reason for Excess
Double Oven- Imperial	000147	West Islip High School	Nonfunctional (broken)
Double Oven- Imperial	000148	West Islip High School	Nonfunctional (broken)

DONATIONS:

WHEREAS, the West Islip Union Free School District is in receipt of donated funds in the amount of \$2,000.00 from Suffolk Transportation Service, Inc., which have been donated in recognition of the Section XI Championship won by the high school boys varsity team, to be awarded to students selected by the District.

SUFFOLK TRANSPORTATION SERVICE, INC.

174876

Vendor Company Name	Vendor Number	Vendor Phone #	Check Date	Check No.		
WEST ISLIP UFSD	WEST12924		04/15/2022	174876		
Invoice Number	Inv. Date	Reference	Invoice Amount	Total Paid	Discount/Adj	Payment Amount
2022	04/12/2022	SCHOLARSHIP	2,000.00	2,000.00	0.00	2,000.00
TOTAL			2,000.00	2,000.00	0.00	2,000.00

SUFFOLK TRANSPORTATION SERVICE, INC.
 10 MOFFITT BOULEVARD
 BAY SHORE, NEW YORK 11706

CITIBANK, N.A. Br. #343
 77 East Main Street
 Bay Shore, New York 11706
 1-148-210

CHECK NO.

174876

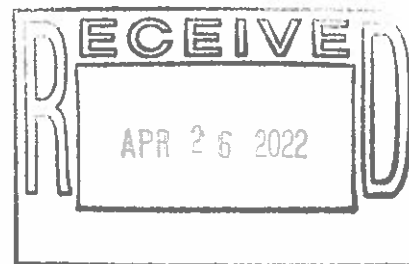
DATE
 04/15/2022

AMOUNT
 \$2,000.00

PAY Sum of Two Thousand and 00/100 Dollars

John J. Corrado, President

April 21, 2022



Ms. Elisa Pellati
Asst. Supt. for Business
West Islip UFSD
100 Sherman Ave.
West Islip, NY 11795

Dear Ms. Pellati:

We are pleased to enclose our annual scholarship donation in the amount of \$1,000.00, plus an additional \$1,000 in recognition of the Section XI Championship won by the boys soccer team, to be awarded to students of your choice in the name of Suffolk Transportation Service, Inc. It gives us great pleasure to know that a student's aspiration for higher education will be made more attainable by this gift.

We wish the recipient and all of your graduates great success in pursuing their future endeavors.

Sincerely,



John J. Corrado
President

1 scholarship award
enclosure

cc: Bernadette Burns, Superintendent
Anthony Bridgeman, HS Asst. Principal
Tim Horan, Athletic Director
Marianne Gariglio



CLASSROOM USE AGREEMENT

This agreement, made in triplicate this first day of June, 2022

between

West Islip School District
100 Sherman Avenue
West Islip, New York 11795

Hereinafter referred to as the "DISTRICT"

and

the **BOARD OF COOPERATIVE EDUCATIONAL SERVICES, FIRST SUPERVISORY DISTRICT OF SUFFOLK COUNTY**, an educational corporation organized under the Education Law of the State of New York, having its administration office at 201 Sunrise Highway, Patchogue, New York, hereinafter referred to as "BOCES",

WITNESSETH

The DISTRICT hereby provides for use to BOCES the following described portions of the premises:

Classroom(s) – 1 (subject to change based on IEP recommendations)

for a term commencing on **Tuesday, July 5, 2022 and ending on Friday, August 12, 2022**, and one additional day in June/July (to be determined) for a Parent-Student Orientation Program. This agreement may be terminated by mutual agreement of both parties upon thirty (30) days written notice.

For the term of this agreement, the following area shall constitute the premises to be included:

FACILITY	ROOM(S)	USE
PAUL J. BELLEW ELEMENTARY SCHOOL	<ul style="list-style-type: none">• Various rooms as needed dependent on enrollment• AC rooms as needed based on student's IEP• Cafeteria for One Day Orientation• Playground Indoor/Outdoor Recreation Areas• Nurse's Office• Classroom with phone	Special Education Summer School Instruction (Extended School Year)

It is agreed that the DISTRICT will:

- A. provide the use of such common areas as the halls and lavatories.
- B. at its own cost and expense, provide the usual classroom furniture and equipment, including pupils' desks and chairs, teachers' desks, and whiteboards/chalkboards during the agreement term in proper order and cleaned during the agreement term.
- C. at its own cost and expense, pay for all utilities furnished to the premises as well as custodial services for the cleaning and maintenance of the premises.
- D. represent that all of the appropriate certificates of occupancy and safety features are in place at the facility covered by this agreement for instructional activity.

It is agreed that BOCES will:

- A. return furniture and equipment at the termination of the agreement in the condition in which the property was received from the DISTRICT, absent normal wear and tear.
- B. provide summer school nursing, clerical, administrative, related service staff, individual aides, and teaching staff. Administrative and teaching positions for the summer school program will be advertised in only school districts participating in the summer school program. If there is shortage of applicants, then positions will be advertised outside of participating schools districts. The summer school principal, cooperatively working with the BOCES Summer School Program Director and participating districts' Special Education Directors, will screen, check references, and, recommend the hiring of all summer school staff. The number of teachers hired will depend upon class enrollment.
- C. have responsibility for the entire program, including student registration, supervision of teachers, enrollment, attendance and state reporting. BOCES will file the 9011 application form with SED.

Insurance Required - BOCES

(a) BOCES, at its own cost and expense shall maintain the coverages hereinafter listed and shall effectuate the naming of the District as an unrestricted additional insured on its insurance policies covering the BOCES program herein described and the use of District facilities, equipment and staff hereunder contemplated (with the exception of Workers' Compensation).

(b) The policy naming the District as an additional insured shall:

- o Be an insurance policy from an AM. Best rated "secured" New

York State admitted insurer

- Provide for thirty (30) days' notice of cancellation to the District
- State that the organization's coverage shall be primary coverage for the leased premises for the District, its Board, employees and volunteers
- Be permitted to be effected by one or more "blanket policies" covering the demised premises and other premises of BOCES

(c) BOCES agrees to indemnify the District for any BOCES deductibles applicable to BOCES use/occupation of the leased premises.

(d) Required Insurance:

- Commercial General Liability Insurance - \$1,000,000 per occurrence/\$2,000,000 aggregate
- Property insurance concerning BOCES' owned equipment and furnishings, and property in units sufficient to cover a loss with respect to same
- Automobile Liability with respect to vehicles used by BOCES in connection with the demised premises - \$1,000,000 combined single limit
- Statutory Workers' Compensation and NYS Disability Insurance for all employees
- Umbrella policy \$4,000,000

(e) BOCES acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it

to liability for damages, indemnification and all other legal remedies available to the District. BOCES is to provide the District with a Certificate of Insurance evidencing that the above requirements have been met prior to commencement of work or use of the facilities.

Insurance Requirements - District

(a) The District, at its own cost and expense shall maintain the coverages hereinafter listed and shall effectuate the naming of BOCES as an unrestricted additional insured on its insurance policies covering BOCES use of District facilities, equipment and staff hereunder contemplated (with the exception of Workers' Compensation).

(b) The policy naming the BOCES as an additional insured shall:

- o Be an insurance policy from an A.M. Best rated "secured" New York State admitted insurer
- o Provide for thirty (30) days' notice of cancellation to BOCES
- o State that the District's coverage shall be primary coverage for the leased premises for BOCES, its Board, employees and volunteers
- o Be permitted to be effected by one or more "blanket policies" covering the demised premises.

(c) The District agrees to indemnify BOCES for any District deductibles applicable to BOCES use/occupation of the leased premises.

Required Insurance:

- o Commercial General Liability Insurance - \$1,000,000 per occurrence/\$2,000,000 aggregate
- o Property insurance to cover buildings, structures and business

property in amounts to sufficiently protect them in the event of a property loss at the leased premises

- Automobile Liability with respect to vehicles used by the District in connection with the Leased Space - \$1,000,000 combined single limit
- Statutory Workers' Compensation and NYS Disability Insurance for all employees
- Umbrella policy \$4,000,000

(d) The District acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the BOCES. The District is to provide BOCES with a Certificate of Insurance evidencing that the above requirements have been met prior to commencement of work or use of the facilities.

(e) The District hereby agrees that it shall not assign rights of recovery against BOCES to any third party to the extent of any insurance recovery under any fire insurance and extended coverage policy covering the school within which the demised premises are located. The District further agrees that it shall obtain from its fire insurance company or companies, at the cost, if any, to BOCES, a Waiver of Subrogation in favor of BOCES and shall cause such Waiver to be delivered to BOCES as expeditiously as possible. BOCES shall be the additional named insured on the District policy.

It is agreed that BOCES will pay the DISTRICT a total sum of **\$759.90** for the half day classrooms, which will cover the expenses related to the following:

- A. Use of required number of classrooms and other common areas of the building.
- B. All custodial costs, telephones, the use of photocopying machines and other instructional machines, and other required materials.
- C. If the number of classrooms changes as a result of enrollment, BOCES will adjust the \$759.90 accordingly.

It is agreed that the BOCES will provide the DISTRICT with all appropriate support services, including, but not limited to, nurses, secretaries, building administration and support staff.

It is expressly understood and agreed that BOCES will forever indemnify and hold harmless the DISTRICT for and against any and all liability, cost, loss, penalties, damages, expenses, and judgments and attorneys' fees, arising from any nature occasioned, wholly or in part by any act(s) or omissions(s) of BOCES or of employees, servants, guests, agents, representatives, students, invitees assigns or under-tenants of BOCES in their occupation/use of premises.

The DISTRICT will similarly indemnify and hold BOCES harmless from and against any and all liability, cost, loss, penalties, damages, expenses, and judgments and attorneys' fees, arising from any nature occasioned, wholly or in part by any act(s) or omissions(s) of DISTRICT or of employees, servants, guests, agents, representatives, students, invitees assigns or under-tenants of DISTRICT in their occupation/use of premises.

The Summer School Program will operate Monday through Friday starting July 5th through August 12th, as well as one additional day in June/July (to be determined) for the Parent-Student Orientation Program. The Summer School hours at the Paul J. Bellew Elementary School for students will be from 9:00 a.m. to 11:30 a.m. Administration and staff hours will be from 8:30 a.m. to 12:00 p.m.

This document comprises the entire agreement between both parties.

WEST ISLIP SCHOOL DISTRICT

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
FIRST SUPERVISORY DISTRICT SUFFOLK COUNTY

SIGNATURE OF AUTHORIZED REPRESENTATIVE

SIGNATURE OF PRESIDENT

TITLE

DATE

DATE



CLASSROOM USE AGREEMENT

This agreement, made in triplicate this first day of June, 2022
between

West Islip School District
100 Sherman Avenue
West Islip, New York 11795

Hereinafter referred to as the "DISTRICT"

and

the **BOARD OF COOPERATIVE EDUCATIONAL SERVICES, FIRST SUPERVISORY DISTRICT OF SUFFOLK COUNTY**, an educational corporation organized under the Education Law of the State of New York, having its administration office at 201 Sunrise Highway, Patchogue, New York, hereinafter referred to as "BOCES",
WITNESSETH

The DISTRICT hereby provides for use to BOCES the following described portions of the premises:

Classroom(s) – 5 (subject to change based on IEP recommendations)

for a term commencing on **Tuesday, July 5, 2022 and ending on Friday, August 12, 2022**, and one additional day in June/July (to be determined) for a Parent-Student Orientation Program. This agreement may be terminated by mutual agreement of both parties upon thirty (30) days written notice.

For the term of this agreement, the following area shall constitute the premises to be included:

FACILITY	ROOM(S)	USE
PAUL J. BELLEW ELEMENTARY SCHOOL	<ul style="list-style-type: none">• Various rooms as needed dependent on enrollment• AC rooms as needed based on student's IEP• Cafeteria for One Day Orientation• Playground Indoor/Outdoor Recreation Areas• Nurse's Office• Classroom with phone	Special Education Summer School Instruction (Extended School Year)

It is agreed that the DISTRICT will:

- A. provide the use of such common areas as the halls and lavatories.
- B. at its own cost and expense, provide the usual classroom furniture and equipment, including pupils' desks and chairs, teachers' desks, and whiteboards/chalkboards during the agreement term in proper order and cleaned during the agreement term.
- C. at its own cost and expense, pay for all utilities furnished to the premises as well as custodial services for the cleaning and maintenance of the premises.
- D. represent that all of the appropriate certificates of occupancy and safety features are in place at the facility covered by this agreement for instructional activity.

It is agreed that BOCES will:

- A. return furniture and equipment at the termination of the agreement in the condition in which the property was received from the DISTRICT, absent normal wear and tear.
- B. provide summer school nursing, clerical, administrative, related service staff, individual aides, and teaching staff. Administrative and teaching positions for the summer school program will be advertised in only school districts participating in the summer school program. If there is shortage of applicants, then positions will be advertised outside of participating schools districts. The summer school principal, cooperatively working with the BOCES Summer School Program Director and participating districts' Special Education Directors, will screen, check references, and, recommend the hiring of all summer school staff. The number of teachers hired will depend upon class enrollment.
- C. have responsibility for the entire program, including student registration, supervision of teachers, enrollment, attendance and state reporting. BOCES will file the 9001 application form with SED.

Insurance Required - BOCES

(a) BOCES, at its own cost and expense shall maintain the coverages hereinafter listed and shall effectuate the naming of the District as an unrestricted additional insured on its insurance policies covering the BOCES program herein described and the use of District facilities, equipment and staff hereunder contemplated (with the exception of Workers' Compensation).

(b) The policy naming the District as an additional insured shall:

- o Be an insurance policy from an AM. Best rated "secured" New York State admitted insurer

- Provide for thirty (30) days' notice of cancellation to the District
- State that the organization's coverage shall be primary coverage for the leased premises for the District, its Board, employees and volunteers
- Be permitted to be effected by one or more "blanket policies" covering the demised premises and other premises of BOCES

(c) BOCES agrees to indemnify the District for any BOCES deductibles applicable to BOCES use/occupation of the leased premises.

(d) Required Insurance:

- Commercial General Liability Insurance - \$1,000,000 per occurrence/\$2,000,000 aggregate
- Property insurance concerning BOCES' owned equipment and furnishings, and property in units sufficient to cover a loss with respect to same
- Automobile Liability with respect to vehicles used by BOCES in connection with the demised premises - \$1,000,000 combined single limit
- Statutory Workers' Compensation and NYS Disability Insurance for all employees
- Umbrella policy \$4,000,000

(e) BOCES acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available

to the District. BOCES is to provide the District with a Certificate of Insurance evidencing that the above requirements have been met prior to commencement of work or use of the facilities.

Insurance Requirements - District

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- Be permitted to be effected by one or more "blanket policies" covering the demised premises.

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property loss at the leased premises

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(f) The District hereby agrees that it shall not assign rights of recovery against BOCES to any third party to the extent of any insurance recovery under any fire insurance and extended coverage policy covering the school within which the demised premises are located. The District further agrees that it shall obtain from its fire insurance company or companies, at the cost, if any, to BOCES, a Waiver of Subrogation in favor of BOCES and shall cause such Waiver to be delivered to BOCES as expeditiously as possible. BOCES shall be the additional named insured on the District policy.

It is agreed that BOCES will pay the DISTRICT a total sum of **\$7599.00** for the full day classrooms, which will cover the expenses related to the following:

- A. Use of required number of classrooms and other common areas of the building.
- B. All custodial costs, telephones, the use of photocopying machines and other instructional machines, and other required materials.
- C. If the number of classrooms changes as a result of enrollment, BOCES will adjust the \$7599.00 accordingly.

It is agreed that the BOCES will provide the DISTRICT with all appropriate support services, including, but not limited to, nurses, secretaries, building administration and support staff.

It is expressly understood and agreed that BOCES will forever indemnify and hold harmless the DISTRICT for and against any and all liability, cost, loss, penalties, damages, expenses, and judgments and attorneys' fees, arising from any nature occasioned, wholly or in part by any act(s) or omissions(s) of BOCES or of employees, servants, guests, agents, representatives, students, invitees assigns or under-tenants of BOCES in their occupation/use of premises.

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This document comprises the entire agreement between both parties.

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BOARD OF COOPERATIVE EDUCATIONAL SERVICES
FIRST SUPERVISORY DISTRICT SUFFOLK COUNTY

SIGNATURE OF AUTHORIZED REPRESENTATIVE

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