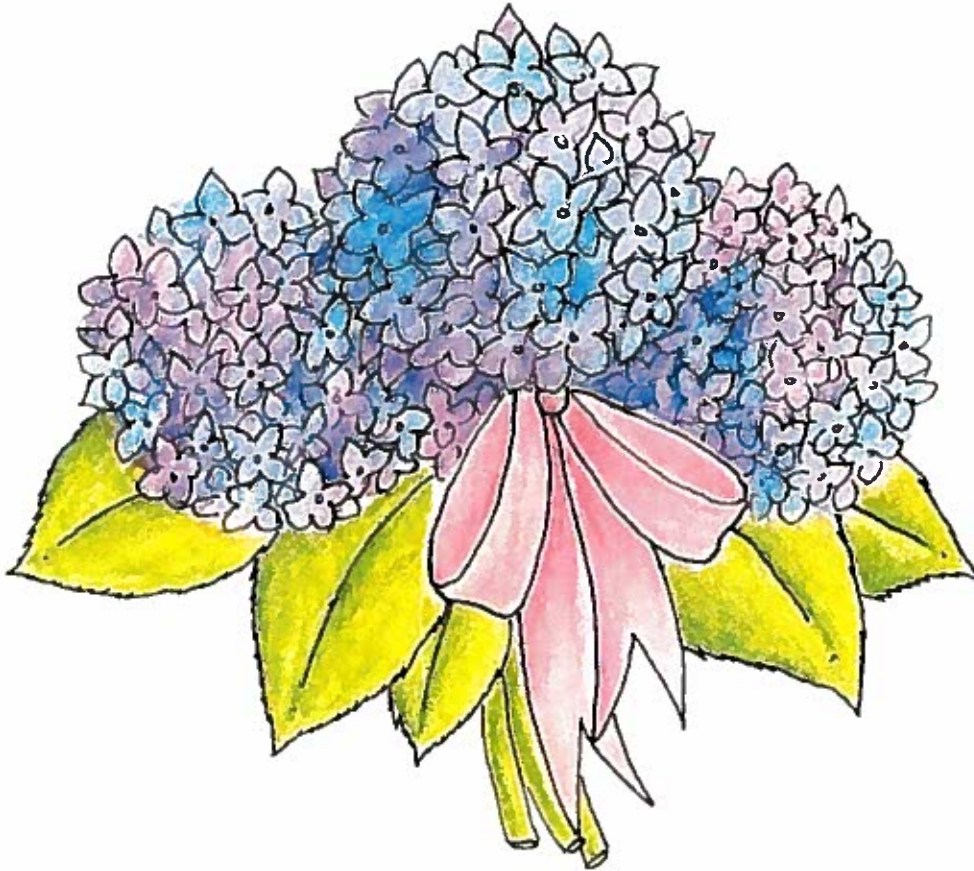


AGENDA



BOARD OF EDUCATION

April 12, 2018

**Beach Street Middle School
17 Beach Street**

*Submitted by:
Bernadette M. Burns
Superintendent of Schools*

A G E N D A

REGULAR MEETING OF THE BOARD OF EDUCATION

April 12, 2018

Beach Street Middle School

West Islip, New York

- I. **CALL TO ORDER**
- II. **QUORUM COUNT**
- III. **ANNOUNCEMENTS**
- IV. **INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards only. (Name and address required) - This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Each person or representative of a group will be limited to three minutes.*
- V. **APPROVAL OF MINUTES:** A motion is needed to approve the minutes of the March 20, 2018 Planning Session.
- VI. **RECOGNITION**
 - A) Athletic ~ All County
Boys Varsity Winter Track ~ *Gregory Bove, Kevin Cassidy*
Girls Varsity Basketball ~ *Peyton Ryan*
Varsity Cheerleading ~ *Katherine Penny, Taylor Penny*
 - B) Art ~ New York State Art Teachers' Association Legislative Student Art Exhibition
Kira Cornibert, Ashley Greene, Jina Manfredlotti, Lorenza Vassallo
 - C) SCOPE Service Awards
Administrator Service Award ~ *Wendy Duffy*
Teacher Service Award ~ *Anne Bean*
Support Staff Award ~ *Robert Nocella*
School Board Award ~ *Annmarie LaRosa*
- VII. **PERSONNEL**
- VIII. **CURRICULUM UPDATE**
- IX. **REPORT OF COMMITTEES:**
 - A) Finance Committee {4/10/2018}
 - B) Education Committee {4/12/2018}
 - C) Buildings and Grounds Committee {4/10/2018}
 - D) Committee on Special Education/Preschool Special Education Recommendations
re: classification/placement/I.E.P. modifications of students as delineated {4/12/2018}
 - E) Safety Committee {3/13/2018}
- X. **FINANCIAL MATTERS**
 - A) Treasurer's Report
- XI. **BUSINESS ITEMS**
 - A) Approval of Budget Transfers
 - B) Approval of Health Services Contract
 1. South Huntington UFSD \$24,516.60
 - C) Approval of Surplus
 1. 2000 Chevy Blazer #404
 2. 2001 GMC Van #60

XI. BUSINESS ITEMS, continued

- D) Approval of Bid Extensions 2018-2019
 - 1. #1700 Suffolk Auto Driving School, Inc.
 - 2. #1703 Long Island Equipment Service
 - 3. #1704 Advantage Music
 - 4. #1705 Commercial Instrumentation Services
 - 5. #1706 Bain Mechanical Services, Inc.
 - 6. #1707 Ideal Fence Corp.

XII. PRESIDENT'S REPORT

- A) Approval of WITA {teachers, teaching assistants, paraprofessionals} Memorandums of Agreement re: additional workday 2017-2018
- B) Approval of the Biennial Review of the Compact Plan
- C) Adoption of the 2018-2019 School District Budget

XIII. SUPERINTENDENT'S REPORT

XIV. NOTICES/REMINDERS

XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION

XVI. INVITATION TO THE PUBLIC - *The public, at this time, is cordially invited to bring before the Board any questions/concerns. Community members will be recognized from the signature cards only. (Name and address required) ~ 20 minute time limit*

XVII. EXECUTIVE SESSION – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session in the District Office Board Room to consider any items for which a vote is required.*

XVIII. CLOSING - Adjournment

**PLANNING SESSION
MEETING OF THE BOARD OF EDUCATION
March 20, 2018 – District Office**

AGENDA ITEM V.
MINUTES
RM 4/12/2018

PRESENT: Mr. Gellar, Mr. Brady, Mr. Maginniss, Mr. Michaluk, Mr. O'Connor,
Mr. Zotto

ABSENT: Mrs. LaRosa

ADMINISTRATORS: Mrs. Burns, Mrs. Duffy, Dr. Rullan

ABSENT: None

Meeting was called to order at 7:32 p.m., followed by the Pledge.

Motion was made by Kevin O'Connor, seconded by Mike Zotto and carried when all Board members present voted in favor to approve the minutes of the March 8, 2018 Regular Meeting.

PERSONNEL:

Motion was made by Kevin O'Connor seconded by Paul Michaluk and carried when all Board members present voted in favor to approve TEACHING ASSISTANT: RETIREMENT: Patricia Paolicelli, effective July 1, 2018 (23 years).

Motion was made by Scott Brady seconded by Ron Maginniss and carried when all Board members present voted in favor to approve CIVIL SERVICE: RESIGNATION: Lorraine Carleton, Library Paraprofessional, effective March 20, 2018 (Beach Street).

Motion was made by Kevin O'Connor seconded by Paul Michaluk and carried when all Board members present voted in favor to approve CIVIL SERVICE: RETIREMENT: Mary McCarthy, Senior Clerk Typist, effective March 30, 2018 (28 years).

Motion was made by Paul Michaluk seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve CIVIL SERVICE: RETIREMENT: Claudia Moschetta, Full Time Assistant Cook, effective June 29, 2018 (27 years).

Motion was made by Mike Zotto seconded by Ron Maginniss and carried when all Board members present voted in favor to approve CIVIL SERVICE: CHANGE IN TITLE: Vivian Becker, Principal Account Clerk, effective March 21, 2018 (District Office; change from Senior Account Clerk).

Motion was made by Kevin O'Connor seconded by Ron Maginniss and carried when all Board members present voted in favor to approve CIVIL SERVICE: PROBATIONARY: Lorraine Carleton, Account Clerk Typist, effective March 21, 2018 (District Office; Step 1; replacing C. Safina {resigned}).

Motion was made by Scott Brady seconded by Ron Maginniss and carried when all Board members present voted in favor to approve CIVIL SERVICE: PROBATIONARY: Rosemary Reichert, Senior Clerk Typist, effective April 9, 2018 (High School; Step 1; replacing A. Kuhlwilm {retired}).

Motion was made by Kevin O'Connor seconded by Ron Maginniss and carried when all Board members present voted in favor to approve CIVIL SERVICE: SUBSTITUTE CUSTODIAN (\$11.50/hr.): Karl Adamson, effective March 21, 2018.

Motion was made by Ron Maginniss seconded by Paul Michaluk and carried when all Board members present voted in favor to approve CIVIL SERVICE: SUBSTITUTE FOOD SERVICE WORKER (\$11.50/hr.): Laura Martin, effective March 21, 2018.

PERSONNEL - continued

Motion was made by Kevin O'Connor seconded by Paul Michaluk and carried when all Board members present voted in favor to approve OTHER: HOMEBOUND INSTRUCTOR (\$30/hr.): Leticia Rozul, effective February 15, 2018; Debra Ann Zucchero, effective March 21, 2018.

Motion was made by Paul Michaluk seconded by Ron Maginniss and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHER (\$115 per diem): Debra Ann Zucchero, effective March 21, 2018.

Motion was made by Paul Michaluk seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve Cullen & Danowski, LLP Agreed Upon Procedures ~ Human Resources, Capital Projects, Use of Facilities.

Motion was made by Scott Brady, seconded by Kevin O'Connor and carried when all Board members present voted in favor to adjourn to Executive Session at 7:58 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:39 p.m. on motion by Kevin O'Connor, seconded by Mike Zotto and carried when all Board members present voted in favor.

Motion was made by Ron Maginniss seconded by Paul Michaluk and carried when all Board members present voted in favor to approve WISE Memorandum of Agreement ~ Retirement Incentive.

Motion was made by Mike Zotto seconded by Ron Maginniss and carried when all Board members present voted in favor to approve Head Bus Driver Memorandum of Agreement ~ Retirement Incentive.

Motion was made by Ron Maginniss seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve adding position of Lead Guard to work at high school at an hourly pay rate equal to guard pay rate plus \$2.00.

Meeting adjourned at 8:40 p.m. on motion by Ron Maginniss, seconded by Scott Brady and carried when all Board members present voted in favor.

Respectfully submitted by,



Mary Hock
District Clerk

All correspondence, reports or related material referred to in these minutes are on file in the District Office.

PERSONNEL:

Consider recommendations of the Superintendent of Schools on the following items:

TEACHERS

T-1 CHILD-BEARING LEAVE (paid)

Tonimarie Young, Special Education
Effective March 21, 2018
(Paul J. Bellew)

T-2 LEAVE OF ABSENCE (unpaid)

Ariana Stubbmann, Special Education
Effective August 29, 2018 – June 30, 2019
(Paul J. Bellew)

CIVIL SERVICE

CL-1 RESIGNATION

Patricia Cinquemani, Cafeteria Aide
Effective March 21, 2018
(Manetuck)

CL-2 RETIREMENT

Sandra Brady, Full Time Assistant Cook
Effective June 29, 2018
(17 years)

Joseph Demeo, Groundskeeper I
Effective June 29, 2018
(40 years)

Albert Haldenwang, Custodial Worker I
Effective June 29, 2018
(13 years)

Patricia Pellegrino, Bus Driver
Effective June 23, 2018
(30 Years)

Dominick Randazzo, Custodial Worker I
Effective July 1, 2018
(18 years)

Geraldine Sabiston, Head Bus Driver
Effective July 7, 2018
(50 years)

Geraldine Terrell, Bus Driver
Effective June 23, 2018
(33 Years)

CIVIL SERVICE, continued

CL-3 SUBSTITUTE SENIOR COOK (\$22.44/hr)

Veronica Tardugno, effective April 13, 2018

OTHER

SUBSTITUTE TEACHER (\$115 per diem)

Linda Bohman, effective April 13, 2018

Issue Date
02/15/2018

**SOUTH HUNTINGTON UFSD
ADMINISTRATION BUILDING
60 WESTON STREET
HUNTINGTON STATION, NY 11746-4098**

AGENDA ITEM XI. B)
BUSINESS ITEMS
RM 4/12/2018



INVOICE

Issued To:
WEST ISLIP PUBLIC SCHOOLS 100 SHERMAN AVE WEST ISLIP, NY 11795
064170

REVISED

Sedacca
3/14/18

Item Number	Item Description	Amount
	HEALTH SERVICES 2017-2018	
	HEALTH SERVICES FOR STUDENTS ATTENDING NON-PUBLIC SCHOOLS LOCATED IN THE SOUTH HUNTINGTON UFSD FOR THE 2017-2018 SCHOOL YEAR.	\$24,516.60
	ST. ANTHONY'S HIGH SCHOOL -30 STUDENTS @ \$817.22=\$24,516.60 Deleted Student 202001319 to West Babylon	
	Invoice Total	\$24,516.60

PLEASE MAKE CHECK PAYABLE TO: SOUTH HUNTINGTON UFSD - GENERAL FUND
IF YOU HAVE ANY QUESTIONS REGARDING ABOVE, PLEASE CALL SUSAN SEDACCA - 631-812-3004

Original

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this first day of July, 2017 by and between the Board of Education of the South Huntington Union Free School District (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 60 Weston Street, Huntington Station, New York 11746, and the Board of Education of the WEST ISLIP UNION FREE SCHOOL DISTRICT (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at Corner of Beach Street & Sherman Avenue, West Islip, NY 11795.

W I T N E S S E T H

WHEREAS, South Huntington UFSD is authorized pursuant to Section 912 of the Education Law, to enter into a contract with SENDER for the purpose of having South Huntington UFSD provide health and welfare services to children residing in SENDER and attending a non-public school located in the South Huntington UFSD,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in South Huntington UFSD,

WHEREAS, South Huntington UFSD has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. The term of this Agreement shall be from July 1, 2017 through June 30, 2018 inclusive.
2. South Huntington UFSD warrants that the health and welfare services will be provided by licensed health care providers. South Huntington UFSD further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. South Huntington UFSD further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP, if applicable. South Huntington UFSD shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. South Huntington UFSD understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules, and regulations with respect to the services provided pursuant to this Agreement.
4. The services provided by South Huntington UFSD shall be consistent with the services available to students attending public schools within the South Huntington UFSD; and may include, but are not limited to:

- a. all services performed by a physician, physician assistant, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
- b. vision and hearing screening examinations,
- c. the taking of medical histories and the administration of health screening tests,
- d. the maintenance of cumulative health records, and
- e. the administration of emergency care programs for ill or injured students.

It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.

5. In exchange for the provision of health and welfare services pursuant to this Agreement, SENDER agrees to pay South Huntington UFSD the sum of \$817.22 per eligible pupil for the 2017-2018 school year.
6. SENDER shall pay South Huntington UFSD within thirty (30) days of SENDER's receipt of a detailed written invoice from South Huntington UFSD. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, South Huntington UFSD shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, South Huntington UFSD shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. South Huntington UFSD shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either South Huntington UFSD's or SENDER's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.
11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and information protected by the Family Educational Rights and Privacy Act ("FERPA"). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and FERPA and, if necessary, shall execute a Business Associate Agreement in connection with such responsibilities.

12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Neither party will discriminate against any individual because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status and will take affirmative action to ensure that each individual is afforded equal opportunities without discrimination because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

PROVIDER: Superintendent of Schools
South Huntington Union Free School District
60 Weston Street, Huntington Station
New York 11746

SENDER: Superintendent of Schools
West Islip UFSD
Corner of Beach Street & Sherman Avenue
West Islip, NY 11795

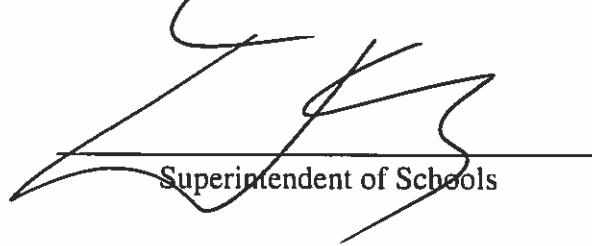
15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
18. This Agreement shall be governed by, and interpreted and enforced in accordance with, the laws of the State of New York without regard to conflicts or choice of law provisions

that would defer to the substantive laws of another jurisdiction. Each of the parties hereto consents to the jurisdiction of any state court located within the County of Suffolk, State of New York, or federal court in Federal District Court for the Eastern District of New York located in the County of Suffolk, State of New York, and irrevocably agrees that all actions or proceedings relating to this Agreement must be litigated in such courts, and each of the parties waives any objection which it may have based on improper venue or *forum non conveniens* to the conduct of and proceeding in any such court.

19. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
20. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
21. It is mutually agreed that this contract shall not become valid and binding upon either party until the contract is approved by the Superintendent of Schools for the West Islip UFSD.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year written above.

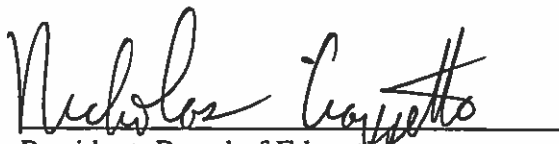
South Huntington UFSD



Superintendent of Schools

South Huntington Union Free School District,

West Islip UFSD,




President, Board of Education
Nicholas R. Ciappetta, J.D.

President, Board of Education

Superintendent of Schools

WEST ISLIP PUBLIC SCHOOLS
TRANSPORTATION DEPARTMENT

To: Wendy Duffy, Assistant Superintendent for Business
From: Gerri Sabiston, Transportation 
Date: 3-16-17
Re: Excess of Vehicle

The following vehicle is to be excessed from the Security Department

404 2000 Chevy Blazer

Plate: AG 6452

Vin # 1GNDDT13W2Y2315355

Reason: Transmission Failure

WEST ISLIP PUBLIC SCHOOLS
TRANSPORTATION DEPARTMENT

To: Wendy Duffy, Assistant Superintendent for Business
From: Gerri Sabiston, Transportation *GS*
Date: 3-16-17
Re: Excess of Vehicle

The following vehicle is to be excessed from the Transportation Department

60 2001 GMC Van

Plate: AG 6474

Vin # 1GDHG31F011145582

Reason: Mechanical Failure & Body Corrosion

INTEROFFICE MEMORANDUM

TO: BERNADETTE BURNS
SUPERINTENDENT OF SCHOOLS

FROM: ROBERT NOCELLA
PURCHASING AGENT

SUBJECT: BID EXTENSIONS – JULY 1, 2018 – JUNE 30, 2019

DATE: 3/26/2018

CC: W. DUFFY, J. BOSSE

WEST ISLIP - BID EXTENSIONS – JULY 1, 2018 – JUNE 30, 2019

Vendor - Suffolk Auto Driving School, Inc.

Bid # - 1700

Bid Title – *In-Car Driver Education Instructions with Vehicles*

2017-18 Deal – Price per student/semester - \$239.95

2018-19 Deal – Price per student/semester - \$239.95

Vendor - Long Island Equipment Service

Bid # - 1703

Bid Title – *Refrigeration Repair and Service*

2017-18 Deal – Labor Rate: 1st Hr \$60.00, each Add. Hour(s) \$60.00/Hr
Parts & Materials – Certified Cost + 15%

2018-19 Deal - Labor Rate: 1st Hr \$60.00, each Add. Hour(s) \$60.00/Hr
Parts & Materials – Certified Cost + 15%

Vendor - Advantage Music

Bid # - 1704

Bid Title – *Sheet Music and Instructional Materials*

2017-18 Deal – List Price – 40%

2018-19 Deal – List Price – 40%

Vendor - Commercial Instrumentation Services

Bid # - 1705

Bid Title – *Heating, Ventilation and Air Conditioning Service Contract*

2017-18 Deal – Annual Cost of Maintenance Service \$13,200.00

2018-19 Deal – Annual Cost of Maintenance Service \$13,200.00

WEST ISLIP - BID EXTENSIONS - JULY 1, 2018 - JUNE 30, 2019 (CONTINUED)

Vendor - Bain Mechanical Services, Inc.

Bid # - 1706

Bid Title - ***Boiler Maintenance***

2017-18 Deal - Labor Rate - Mechanic: \$80.00/Hr.

Parts & Materials - Certified Cost + 15%

2018-19 Deal - Labor Rate - Mechanic: \$80.00/Hr.

Parts & Materials - Certified Cost + 15%

Vendor - Ideal Fence Corp.

Bid # - 1707

Bid Title - ***Gates and Chain Link Fencing***

2017-18 Deal - Reference Bid Contract Renewal Letter 3/18

2018-19 Deal - Cost of Maintenance Service to remain the same for all categories.

Reference Bid Contract Renewal Letter 3/18

NEW COMPACT FOR LEARNING DISTRICT PLAN

Recertified 1998
Recertified 2000
Amended and recertified 2002
Recertified 2004
Recertified 2006
Recertified 2008
Amended and recertified 2010
Recertified 2012
Recertified 2014
Recertified 2016
Recertified 2018

**WEST ISLIP PUBLIC SCHOOLS
COMPACT FOR LEARNING – DISTRICT PLAN**

GENERAL

Consistent with the New York State Commissioner's Regulation 100.11 and with the philosophy of the West Islip Union Free School District, it is our belief that educational practices are greatly enhanced by the inclusion of all constituent stakeholders in the educational process. The District Compact Team encourages the active participation of all constituent groups for the effective and successful operation of all aspects of West Islip educational programs and services.

MISSION STATEMENT

The West Islip Community is committed to excellence in education through the establishment of an academic, vocational, and social environment in which all children can learn and succeed. Our students will be provided the opportunity to develop their self esteem and a respect for others while acquiring the knowledge, skills and attitudes to become responsible citizens in a rapidly changing world. Our goal is to have students think in global terms and develop cultural sensitivity and international orientation. We seek to instill in our students the ability to share their commonalities, celebrate their differences, and appreciate that learning is a lifelong process.

BELIEF STATEMENT

We, the West Islip School District, believe that an excellent educational program requires:

- a strong partnership among parents, students, staff and community
- a safe, nurturing and healthful environment in which to teach and learn
- an open forum for discussion where all stakeholders can freely express his/her opinion
- individuals who respect diversity
- skills that develop responsible, productive members of society
- responsible, ethical behavior that engenders trust
- that we promote innovation while constantly evaluating the success of those innovations
- individuals who think critically and creatively

**SCOPE AND RESPONSIBILITY: BUILDING TEAMS/DISTRICT COMPACT TEAM –
EDUCATION ISSUES SUBJECT TO SHARED DECISION MAKING**

Each Building Team will prepare an annual report. Each team is encouraged to disseminate information and updates. Team meetings are open to anyone as observers.

The District Compact Team shall continue to function pursuant to the provisions of this plan. Each year by June 15, each constituent group shall submit names of District Compact Team members to the Superintendent for submission to the Board of Education for appointment at the Annual Organizational Meeting.

The District Compact Team shall review the district plan every two years. The District Compact Team shall solicit recommendations from the Building Teams prior to its bi-annual review. The District Compact Team shall reconvene four months prior to the two-year anniversary of the board's adoption of the plan in order to review, evaluate and revise the district plan as needed. Each Building Team must report and make recommendations within this timeframe.

The District Compact Team on the New Compact for Learning has prepared the following list to provide direction and guidance to the Building Teams. These items should in no way be construed as all inclusive but are simply provided as a guide relative to the scope and nature of the types of items that they may wish to review. No Building Team may take action contrary to law, Board policy or contractual agreements.

It is not required that the Building Team review each and every item on the list. Some teams may choose to review other areas as well, as long as the foregoing stipulations are met.

Key:	Yes	~ Building Team has jurisdiction and can consider
	No	~ Building Team has no jurisdiction and cannot consider
	Advisory	~ Building Team can make advisory recommendations

		<u>YES</u>	<u>NO</u>	<u>ADVISORY</u>
1.	Students Performance – <i>Standard/Outcomes/Mastery</i> {General not specific}	X		
2.	Curriculum Review	X		
3.	Curriculum Recommendations			X
4.	Curriculum Implementation		X	
5.	Curriculum Changes/Writing		X	
6.	Rules of Student Conduct/Behavior	X		
7.	Parent Involvement	X		
8.	Volunteers { <i>Those people who would regularly come into the school district to assist teachers, cafeteria workers, librarians, or other instructional and support personnel on a regular basis. All volunteers must meet district guidelines and Board policy for utilization thereof. In no case may volunteers be used to replace the services of any district employee.</i> }	X		
9.	Extracurricular and Co-Curricular Activities			X
10.	Program Assignment {Students}		X	
11.	Budget Preparation and Allocation to District { <i>Preparation of Budgetary Request based upon specific building needs.</i> }			X
12.	Budget Preparation and Allocation from District { <i>Budgetary Recommendations for Expenditures based upon district allocations and budgetary limits.</i> }	X		
13.	Public Relations/Community Relations	X		
14.	Personnel Recommendations { <i>This should be based upon building and programmatic needs and should not identify individual or specific persons.</i> }			X
15.	Student Enrichment	X		
16.	Field Trips { <i>All mandated, curriculum-driven field trips should be excluded from discussion. Building Teams have the right to review and discuss curriculum related field trips both district support and student supported.</i> }	X		
17.	Program Planning, i.e. Assemblies, Performances Cultural Arts	X		
18.	Employment/Personalities/Hiring/Firing		X	
19.	Negotiations		X	
20.	Bargaining Unit Contracts		X	
21.	Class Size { <i>Discussion of class size relative to contractual issues cannot take place. However, recommendations from Building Teams regarding class size and specific program areas may be included as an advisory statement.</i> }			X
22.	Employee Discipline		X	
23.	Salary Adjustment & Recommendation		X	
24.	Employee Evaluations		X	
25.	Employee Working Conditions			X
26.	Education Policies & Mission Statement of Board of Education			X
27.	Teaching Load		X	
28.	Scheduling Students/Class { <i>This refers to specific students, teacher assignment, class assignment and assignment to sections.</i> }		X	
29.	Student Recognition	X		

		<u>YES</u>	<u>NO</u>	<u>ADVISORY</u>
30.	Retention <i>{Building Teams may wish to recommend alternatives to retention that could be made on an advisory basis to the district, building and to parents.}</i>			X
31.	Agenda/Meeting Times	X		
32.	Alternative Class Offerings			X
33.	Fundraising <i>{This would include fundraising for clubs, activities, class trips, etc.}</i>	X		
34.	Homework Policy	X		
35.	Articulation/Communication of <u>school issues with stakeholders</u>	X		
36.	Orientation	X		
37.	Calendar <i>{Specific building recommendations for calendar events will be made on an advisory basis to confirm with district needs.}</i>			X
38.	Test Instruments <i>{This could include but is not limited to norm-referenced tests, criterion referenced tests, authentic assessment, etc.}</i>			X
39.	Dress Code	X		
40.	Extra Help Programs <i>{This would be for non-contractual areas only. Buildings are encouraged to develop program recommendations that might assist students with extra help.}</i>	X		
41.	Open House	X		
42.	Parent Conferences	X		
43.	Allocation of Donated Funds	X		
44.	Staff Development/Superintendent's Conference Day <i>{Staff development refers to any and all areas of teacher, administrative or staff training to improve employee effectiveness and student outcomes. Superintendent's Conference Days are those days designated for staff development on a districtwide basis.}</i>			X
45.	Use of Community Resources <i>{This could include the West Islip Chamber of Commerce, Town of Islip Programs held at the Higbie Lane Center, YES programs, Keep Islip Clean Organization, etc.}</i>	X		
46.	Parenting Workshops	X		
47.	Selection of Materials <i>{This would include non-districtwide adoptions and would be limited to supplemental classroom materials, hands-on materials, etc.}</i>	X		
48.	Implementation of SAVE Legislation			X

COMPOSITION OF SITE BASED TEAMS AND THE MANNER AND EXTENT OF EXPECTED INVOLVEMENT OF ALL PARTIES

The composition of Building Teams shall include the following:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
1 Principal	1 Principal	1 Principal
4 Teachers	4 Teachers	5 Teachers
1 Non-teaching Member	1 Non-teaching Member	2 Non-teaching Members
3 Parent Members	3 Parent Members	3 Parent Members
<i>{1 selected by the PTA}</i>	<i>{1 selected by the PTA}</i>	<i>{1 selected by the PTA}</i>
	1 Student - optional	2 Students
		<i>{no more than 1 senior}</i>
		1 Business/Commercial Member
Total: 9 Members	Total: 9/10 Members	Total: 14 Members

The length of term for Building Team Members shall be as follows:

- Members will serve a two-year term with two consecutive terms allowed {four years}.
- All terms run from July 1 to June 30.
- For the first year of the term only, half the team will be chosen to serve a three-year term. One half of each representative group shall be randomly assigned.
- Persons no longer able to serve may be replaced by a representative of that constituent group who will serve the unexpired term.
- All team members must be members of the school's community
- All team members must either have children in the building, be employed in the building or be a student in the building, except in the case of the Business/Commercial member on the high school team.

The selection of Building Team Members will include the following:

- Principal Mandated
- Teachers West Islip Teachers' Association
- Non-teaching Paraprofessional/Nurse – West Islip Teachers' Association
Custodial/Cafeteria ~ Local 424
Clerical ~ Civil Service Employee Association *{at the high school and middle school level, where possible, no more than one representative from each unit should be selected.}*
- PTA Member Parent Teacher Association
- Randomly selected parents Chosen through building lottery with applications sent to the building principals.
- Students One student chosen from the student government and one selected randomly. *{Only one student may be a senior. At the middle school level, a student may be selected at the discretion of the Building Team.}*

Building Teams shall meet at least monthly, or more frequently as determined by each team. There will be an annual delegate conference to be held in June of each year. Minutes are required at each building meeting. Each Building Team will submit an annual report each June to the District Compact Team. All initiatives shall be accompanied by an instrument of evaluation. At least one member of each Building Team shall attend the semi-annual delegate conference to share ideas and make recommendations. Building Teams are encouraged to share ideas and communicate on an on-going basis with the District Compact Team. Each Building Team will choose its Chairperson and Recording Secretary.

MEANS AND STANDARDS TO EVALUATE STUDENT ACHIEVEMENT

Exit Outcomes: The measurable/observable results attained from the process of Outcomes Based Education i.e., what students must know, be like, and do in order to achieve success as adults. The means of evaluation should be focused on the outcomes we wish to achieve.

Expected student outcomes for West Islip are as follows:

- self-esteem
- good health
- appreciating diversity
- basic RRR
- confidence in their skills
- joy of living
- best person they can be
- commitment and responsibility
- individuality
- collaboration
- sense of humor
- vision
- respect for self and others
- pride in work and achievement
- lifetime learners love of learning
- accept success and failure
- achieve mastery in all academic subjects
- organizational skills
- self-discipline
- problem solving
- contribute to society and community
- intellectual curiosity

Means: Potential means to assess student achievement may include, but not be limited to the following:

- teacher made examinations
- standardized test scores
- alternative authentic assessment
- post high school education statistics
- employment rate
- district standards of excellence
- final course results
- state test scores
- percentage of students retained
- participation in co-curricular activities
- dropout rate
- achieving mastery

Note: The Comprehensive Assessment Report will be used as a reference for the above where appropriate.

Specific benchmarks for standards of excellence will be developed by building committees and reviewed by the District committee. The District committee will develop more general benchmarks to ensure uniformity of District Goals. All stakeholders must have ownership of the outcomes of education at the school district level.

Standardized multiple choice tests should not be used as the only means for evaluating improvement in student achievement. Standardized tests which are criterion referenced to curriculum content {i.e., department final exams and Regents exams} are preferable to standardized tests which are not connected to curriculum and instruction. Authentic, performance based assessment are connected to instruction, intrinsically motivating and foster understanding and analysis. Wherever possible, student achievement should be evaluated by authentic performance based assessments.

All evaluation should be accompanied by the understanding that fundamental change will take time and requires constant support and input of all stakeholders.

ACCOUNTABILITY

The most important goal of all Building Teams is the improvement of student achievement. All members of the committee are therefore accountable for developing plans to improve student achievement which includes identified expected outcomes; provide for assessment practices; make any necessary revisions; and report the results to their constituents. Each team shall report its results to the District Compact Team.

Similarly, all other decisions relating to issues other than student achievement must be assessed, revised as needed, and communicated.

Each stakeholder group selects its own representatives to the Building Teams. Each stakeholder group is responsible for establishing procedures for holding its representatives accountable, and for their removal, if deemed necessary. Representatives shall make every effort to keep their stakeholders informed and to seek support for decisions reached by consensus of the committee.

Representatives to shared decision making committees demonstrate their stakeholder group's accountability to the committee through the commitment and seriousness of purpose that they bring to the functioning of the committee {i.e., attendance at meetings, open and honest participation, and creative problem solving}.

Representatives to shared decision making committees demonstrate their stakeholder group's accountability to the plan by their commitment to the plan's common set of goals and objectives, and sincere commitment to implement specific decisions made.

CONFLICT RESOLUTION

All decisions will be arrived at by consensus. When a Building Team reaches a point at which it cannot reach consensus on an issue, the School Superintendent shall be notified. The Superintendent shall appoint a district team member(s) as a(the) mediator(s) and the entire District Compact Team shall be notified.

SPECIFIC CHARGE PURSUANT TO FEDERAL REGULATORY AUTHORITY:

As a result of both federal and state regulations and policies pertaining to the submission of grant applications including but not limited to:

PL 89-313
CHAPTER I/PSEN
DFSCA

PL 94-142
TITLE II
IDEA

It will be the responsibility of each site-based management team to review specific federal grant applications for the purpose of insuring parental and other stakeholder participation in the grant developmental process. The District Compact Team, shall for overall responsibility, disseminate and collect information for inclusion in all affected applications.