

**REGULAR BOARD MEETING OF THE BOARD OF EDUCATION**  
**March 24, 2020 – Virtual Meeting**

PRESENT: Mr. Gellar, Mr. Maginniss, Mr. Antonello, Mr. Compitello, Mrs. LaRosa,  
Mr. McCann, Mr. Michaluk

ABSENT: None

ADMINISTRATORS: Mrs. Burns, Mrs. Morrison, Mrs. Pellati, Mr. Taylor

ABSENT: None

ATTORNEY: Mr. Volz

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Meeting was called to order at 7:51 p.m. immediately following Budget Workshop.

Mr. Gellar updated the community regarding the Masera property. Mr. Gellar advised that the Board was unable to come to terms with the original developer and is now in negotiations with another developer who had also bid previously. The plan for the property remains to build a fifty-five and over community. Once there is a finalized deal and it is safe to have an open forum, the Board will present the developer to the community. Mr. Gellar also advised that the proposition to sell the property will not appear on the May 2020 ballot.

Mr. Gellar thanked the community for their patience and continued support.

ANNOUNCEMENTS - Census

Mrs. Burns reminded everyone of the importance of participating in the census, which can be completed online.

APPROVAL OF MINUTES

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve the minutes of the February 25, 2020 Community Forum and Planning Session.

PERSONNEL

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Anne Bean, Library, effective July 1, 2020 (20 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Frances Coiro, Elementary, effective July 1, 2020 (12 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Marie DeMarco, Library, effective July 1, 2020 (20 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Diane Horton-McGinley, Speech, effective July 1, 2020 (42 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Christopher Kaigh, Psychology, effective July 1, 2020 (38 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Thomas McGunnigle, Art, effective July 1, 2020 (43 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Jeanette Merola, Elementary, effective July 1, 2020 (30 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Kathleen Ryan, Special Education, effective July 1, 2020 (39 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve TEACHER: RETIREMENT: Robert Weiss, Social Studies, effective July 1, 2020 (17 years).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve CLASSIFIED (CIVIL SERVICE): RESIGNATION: Shannon Concannon, Cafeteria Aide, effective March 25, 2020 (Manetuck).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve CLASSIFIED (CIVIL SERVICE): RESIGNATION: Jayne Leitel-Hug, Senior Office Assistant, effective March 14, 2020 (District Office).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve CLASSIFIED (CIVIL SERVICE): CHANGE IN TITLE: Christine Mott, Building Aide, effective March 25, 2020 (Paul J. Bellew; Step 7; change from Security/Receptionist Paraprofessional).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve CLASSIFIED (CIVIL SERVICE): DISTRICTWIDE SUBSTITUTE NURSE: (\$130.00 per diem): Brianna Hefferman, effective March 25, 2020.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve OTHER: SPRING 2020 HIGH SCHOOL COACHES: GIRLS LACROSSE: Annelise Muscietta, Volunteer J.V. Coach.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve OTHER: INSTRUCTIONAL SWIM AND FAMILY SWIM PROGRAM 2019-2020: LIFEGUARDS (\$13 per hour): Christopher Acosta, Nicholas Aliani, Alexa Boniberger, John Boniberger, Jon Bornmiller, Jarrett Bosch, Kiarra Branigan, Jenny Brodmerkel, Drake Castonguay, Cassidy Cullen, Marisa Calderone, Jonathan Delanoy, Jack Delli-Pizzi, Salvatore DePetro, Alyssa DiPietro, Oliva DiStefano, Christopher Dunne, Logan Figueroa, Collin Ferraro, Kaileigh Gagliardi, Niall Gildea, Madison Horan, Alec Miller, Nicole Mottes, Ciara Padilla, Joseph Rohan, Matthew Scheid, Jennifer Shepard, Jake Siffert, Lauren Silva, Gavin Witzgall, Kevin Wlodkowski.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve OTHER: HOMEBOUND INSTRUCTOR (\$30/hr.): Theresa Viviano Riha, effective March 13, 2020; Samantha Tarsnane, effective March 13, 2020; Lawrence Teller, effective March 13, 2020.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHER (\$115 per diem): Matthew Linardos, effective March 13, 2020; Elizabeth McLachlan, effective March 13, 2020; Theresa Viviano Riha, effective March 13, 2020; Meredith Smith, effective March 13, 2020; Samantha Tarsnane effective March 13, 2020; Lawrence Teller, effective March 13, 2020; Emma-Kait Tunney effective March 13, 2020.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHING ASSISTANT (\$85 per diem): Elizabeth McLachlan, effective March 13, 2020; Samantha Tarsnane, effective March 13, 2020.

Mr. Gellar thanked all retirees and expressed his appreciation for all they have done for the students of West Islip.

## CURRICULUM UPDATE

Mrs. Morrison advised that the administrative team, teachers and staff are working diligently to ensure continuity of instruction for K-12 students. As of March 18, all K-12 students were provided with daily learning experiences for their grade level and/or courses for one week. As of March 25, all students will be provided with another six days of daily learning experiences. If schools are still closed on April 2, students will transition to a distance-learning plan.

Mrs. Morrison spoke about the importance of the emotional well-being of students and advised how social workers, school counselors, psychologist and teachers are contacting students and parents by phone, e-mail and Google Hangouts.

The Grades 3-8 New York State ELA, Math, Science, Alternate Assessments for students with disabilities and NYSESLAT exams are canceled for this school year; as are IB exams. IB is currently stating that certificates and diplomas will be awarded based on course performance.

The AP exams are scheduled and will be comprised of course content up until school closures in mid-March. Updates regarding AP and IB courses and exams will be posted on the district website as they become available.

Mrs. Dowling and Ms. Daugherty are collaborating with special education teachers K-12 to ensure that the needs of special education students are addressed as effectively as possible under the current circumstances. The district is exploring virtual options for providing speech and resource room support. Planned annual review meetings will take place virtually.

Mr. McCann commended Mrs. Morrison along with all the teachers and administrators for their quick response and efforts on behalf of the students.

## REPORT OF COMMITTEES

Finance Committee: Ron Maginniss reported on the meeting held on 3/10/2020. Items reviewed included the January treasurer's report; January extra-curricular report; February payroll summary; January financial statements; February claims audit report and February system manager audit report. Also reviewed were warrants, payroll certification forms, resolutions, surplus items, special education contracts, change orders, health service contracts, ASK US Lease, and Cullen & Danowski, LLP engagement letter.

Buildings & Grounds Committee: Paul Michaluk reported on the meeting held on 3/10/2020. The ECG Group presented results of their review and analysis of proposals from Johnson Controls and Noresco. Mr. Bosse gave a bond update regarding the high school façade and vestibule and Phase 5 bond projects, which were approved by the SED. Other items discussed were a possible adjustment to state aid reimbursement for re-carpeting of the turf field, a request by the West Islip Soccer Club to place mobile lights at another location, maintenance of the Masera property, the completion of the DEC Willets Creek remediation, and fire code inspections.

Special Education Committee: Tom Compitello reported on the meeting held on 3/11/2020. Items reviewed included special education services and placements.

Health & Wellness Committee: Paul Michaluk reported on the meeting held on 3/10/2020. Items discussed included a review of the financial report; success of the 5<sup>th</sup> and 6<sup>th</sup> grade volleyball tournament; a newsletter sent out at the end of February; a date for the 2020 Color Run; 2020 Health and Wellness scholarship

information; another cybersecurity presentation; “Wait till 8<sup>th</sup>” campaign regarding cell phone use; and the census. The next meeting will take place on Tuesday, 4/14/2020 at 9:30 a.m. in the cafeteria at Paul J. Bellew.

Policy Committee: Mrs. LaRosa reported that a Second Reading took place on the following policies:

- No. 4212 - Table of Organization
- No. 7470 - Student Voter Pre-Registration
- No. 7516 - Health and Wellness

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve policies No. 4212 Table of Organization; No. 7470 Student Voter Pre-Registration; No. 7516 Health and Wellness.

School Board/Student Liaison Committee {Udall}: Tom Compitello reported on the meeting held 2/27/2020. Mr. Compitello spoke with the Udall Road students about the functions of the School Board. The students spoke about the events, including fundraising activities such as a raffle ticket car wash, food drive, giving tree, escape from drugs, ill children, and are considering a dance with Udall/Beach. Mr. Compitello was very impressed by the students and how they put others first.

#### FINANCIAL MATTERS

The treasurer’s report for January was presented. Beginning balance as of 1/1/2020: \$25,316,608.32; ending balance as of 1/31/2020: \$61,287,196.37.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve 2019-2020 General Fund budget transfers 3811-3827 and 2019-2020 Capital Fund budget transfers 3813-3822.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve resolution re: Acceptance of Internal Risk Assessment Report from Cullen & Danowski, LLP and related Corrective Action Plan – January 21, 2020.

#### RESOLUTION

BE IT RESOLVED, that the Board of Education of the West Islip School District acknowledges receipt of the Risk Assessment Update Report dated January 21, 2020 from Cullen & Danowski, LLP.

Recommend the Board of Education approve the Corrective Action Plan in response to the internal auditors’ Risk Assessment Update Report dated January 21, 2020, submitted by the Assistant Superintendent for Business.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve resolution re: Acceptance of Single Audit Report from R.S. Abrams & Co., LLP and related Corrective Action Plan for year ended June 30, 2019.

#### RESOLUTION

BE IT RESOLVED, that the Board of Education of the West Islip School District acknowledges receipt of the Single Audit Report for the year ended June 30, 2019 from R.S. Abrams & Co., LLP.

Recommend the Board of Education approve the Corrective Action Plan in response to the Single Audit Report dated June 30, 2019, submitted by the Assistant Superintendent for Business.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve 2019-2020 Contracts: Dr. Rebecca Fontanetta, Fontanetta Neuropsychology; Smithtown Central School District.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve surplus – miscellaneous IT/AV Equipment.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve 2019-2020 Health Services Contracts: Smithtown CSD ~ \$3,070.95; Syosset CSD ~ \$5,091.20.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve the following Change Orders: Eldor/Manetuck - (\$750.00); Eldor/Beach - (\$1,500.00); Eldor/Udall - (\$1,500.00); Eldor/WIHS (\$1,250.00).

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve 2019-2020 Engagement letter from Cullen & Danowski, LLP – Agreed-Upon Procedures ~ Purchasing.

#### PRESIDENT’S REPORT

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve ASK US Lease Agreement.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve resolution re: withdrawal of due process complaint.

#### RESOLUTION

BE IT RESOLVED, that the Board of Education of the West Islip Union Free School District hereby ratifies the withdrawal without prejudice of the due process complaint dated February 25, 2020 concerning ID#106143, effective February 27, 2020.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve Notice of Public Hearing, Budget Vote, and Election of the West Islip UFSD dated March 19, 2020, including the propositions, terms, dates and provisions set forth therein, and directs the District Clerk to publish the Legal Notice in accordance with Education Law Section 2004

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa, and carried when all Board members present voted in favor to approve resolution for West Islip Union Free School District to authorize the Superintendent of Schools to execute an agreement between the District and SCOPE Educations Services pursuant to the Governor of New York’s Executive Order 202.4.

Mrs. LaRosa asked how residents would be notified. Mrs. Burns advised that information would be posted on the district website. Mr. Volz also explained that this Executive Order was initiated primarily for the children of first responders and medical personnel.

#### SUPERINTENDENT’S REPORT:

Mrs. Burns advised that there will be a virtual meeting this week between Superintendents and the Commissioner regarding myriad topics related to school closures. The district will continue to post updates on the district website.

Mrs. Burns encouraged everyone to enjoy the good weather but to observe recommended safe hygiene practices, including six feet distance. Playgrounds and basketball courts are closed.

Mrs. Burns congratulated all the retirees who combined have 250 years of service to the district, and wished them good health and a happy retirement.

Mr. Gellar thanked everyone and wished a speedy recovery to all members of the community that have contracted COVID-19.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to adjourn to Executive Session at 8:31p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 9:03 p.m. on motion by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor.

Motion was made by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor to approve resolutions relating to contractual obligations as discussed in Executive Session.

Meeting adjourned at 9:04 p.m. on motion by Ron Maginniss, seconded by Annmarie LaRosa and carried when all Board members present voted in favor.

Respectfully submitted by,



Mary Hock  
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.