

AGENDA



BOARD OF EDUCATION

November 7, 2019

Beach Street Middle School
17 Beach Street

*Submitted by:
Bernadette M. Burns
Superintendent of Schools*

A G E N D A
REGULAR MEETING OF THE BOARD OF EDUCATION
November 7, 2019

Beach Street Middle School

West Islip, New York

- I. **CALL TO ORDER**
- II. **QUORUM COUNT**
- III. **ANNOUNCEMENTS**
- IV. **INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards only. (Name and address required) - This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Each person or representative of a group will be limited to three minutes.*
- V. **APPROVAL OF MINUTES:** A motion is needed to approve the minutes of the October 22, 2019 Planning Session.
- VI. **RECOGNITION**
 - A) New York State Master Teacher – Brian Haldenwang
 - B) Administrator Recognition ~ *Members of the West Islip Association of School Administrators*
- VII. **PERSONNEL**
- VIII. **CURRICULUM UPDATE**
- IX. **REPORT OF BOARD COMMITTEES**
 - A) Finance Committee {11/5/2019}
 - B) Buildings and Grounds Committee {11/5/2019}
 - C) Education Committee {11/7/2019}
 - D) Special Education Committee {10/30/2019}
 - E) Safety Committee {10/16/2019}
 - F) Health & Wellness Committee {10/16/2019}
 - G) Audit Committee {10/22/2019}
- X. **FINANCIAL MATTERS**
 - A) Treasurer's Report
- XI. **BUSINESS ITEMS**
 - A) Approval of Budget Transfers
 - B) Approval of SEDCAR Contracts 2019-2020
 1. ACLD
 2. Mid Island Associates d/b/a/ All About Kids
 3. Alternatives for Children
 4. Brookville Center for Children's Services
 5. Building Blocks Developmental Pre-School
 6. Cleary School for the Deaf
 7. Connetquot Central School District of Islip
 8. Developmental Disabilities, Inc.
 9. Eden II
 10. Green Chimneys School
 11. The Hagedorn Little Village School
 12. Henry Viscardi School
 13. Kids First Evaluation and Advocacy Center
 14. Kids in Action of Long Island, Inc.
 15. Kidz Therapy Services, PLLC
 16. Leeway School
 17. Metro Therapy
 18. The New Interdisciplinary School
 19. New York Therapy Placement Services, Inc.

XI. BUSINESS ITEMS, *continued*

- B) Approval of SEDCAR Contracts 2019-2020, *continued*
 - 20. NYSARC, Inc. - Suffolk
 - 21. Opportunity Pre-School
 - 22. Suffolk County Department of Social Services
 - 23. United Cerebral Palsy of Greater Suffolk, Inc.
- C) Approval of Resolutions
 - 1. Donation from Ahold Delhaize USA \$1,630.31 → Bayview
 - 2. Donation of the Rob Ferruggiari Buddy Bench \$592.00 value → Paul J. Bellew
from Douglas Winter
 - 3. Increase to Budget 2019-2020 \$1,630.31
- D) Approval of Contracts
 - 1. Richard Madison Associates
 - 2. Top Grade

XII. PRESIDENT'S REPORT

- A) Approval of Memorandum of Understanding: Suffolk County Police Department
- B) Approval of updated resolution re: certification of coordinators in accordance with the requirements of the Dignity for All Students Act
- C) Approval of updated resolution re: certification of qualified Lead Evaluators of teachers and building principals having successfully completed the training requirements
- D) Approval of updated resolution re: certification of qualified Lead Evaluators and evaluators of teachers having successfully completed the training requirements

XIII. SUPERINTENDENT'S REPORT

XIV. NOTICES/REMINDERS

XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION

XVI. INVITATION TO THE PUBLIC - *The public, at this time, is cordially invited to bring before the Board any questions/concerns. Community members will be recognized from the signature cards only. (Name and address required) ~ 20 minute time limit. Each person or representative of a group will be limited to three minutes.*

XVII. EXECUTIVE SESSION – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session in the District Office Board Room to consider any items for which a vote is required.*

XVIII. CLOSING - Adjournment

**PLANNING SESSION
MEETING OF THE BOARD OF EDUCATION
October 22, 2019 – District Office**

AGENDA ITEM V.
MINUTES
RM 11/7/2019

PRESENT: Mr. Gellar, Mr. Maginniss, Mr. Antonello, Mr. Compitello, Mr. McCann,
Mr. Michaluk

ABSENT: Mrs. LaRosa

ADMINISTRATORS: Mrs. Burns, Mrs. Morrison, Mrs. Pellati, Mr. Taylor

ABSENT: None

ATTORNEY: None

Meeting was called to order at 6:18 p.m.

APPROVAL OF MINUTES:

Motion was made by Paul Michaluk, seconded by Tom Compitello, and carried when all Board members present voted in favor to approve the minutes of the October 10, 2019 Board of Education Regular Meeting.

PERSONNEL:

Motion was made by Ron Maginniss, seconded by Paul Michaluk and carried when all Board members present voted in favor to approve TEACHER: LEAVE OF ABSENCE (unpaid) (Pursuant to the Family Medical Leave Act of 1993-12 week continuous medical coverage): Amanda Felix, Elementary, effective October 31, 2019 – December 1, 2019 (Manetuck).

Motion was made by Ron Maginniss, seconded by Peter McCann and carried when all Board members present voted in favor to approve CIVIL SERVICE: RESIGNATION: Cheryl Catapano, Special Education Aide, effective October 19, 2019 (Beach Street).

Motion was made by Ron Maginniss, seconded by Paul Michaluk and carried when all Board members present voted in favor to approve CIVIL SERVICE: SUBSTITUTE FOOD SERVICE WORKER (\$13.00/hr.): *Mary DeCaprio, effective October 23, 2019.

Motion was made by Ron Maginniss, seconded by Peter McCann and carried when all Board members present voted in favor to approve CIVIL SERVICE: SUBSTITUTE GUARD (\$18.06/hr.): Jeffrey Kempf, Jr. effective October 23, 2019.

Motion was made by Ron Maginniss, seconded by Tom Compitello and carried when all Board members present voted in favor to approve OTHER: CLUBS 2019-2020: Manetuck Elementary School: Sign Language Club, Robin Caputo and Lindsay Simonton; Yoga Club, Karen Sessa.

Motion was made by Ron Maginniss, seconded by Richard Antonello and carried when all Board members present voted in favor to approve OTHER: SUBSTITUTE TEACHING ASSISTANT (\$85 per diem): Michael Bento, effective October 23, 2019.

Motion was made by Ron Maginniss, seconded by Peter McCann and carried when all Board members present voted in favor to approve resolution re: Funding for fiscal year ended June 30, 2019 from Unassigned Fund Balance and transfer from Retirement Contribution reserve to Teachers' Retirement Contribution sub-fund reserve.

Motion was made by Ron Maginniss, seconded by Paul Michaluk and carried when all Board members present voted in favor to approve resolution re: Receipt of Independent Auditors Report for year ended June 30, 2019.

Be it resolved, that the Board of Education hereby authorizes funding for the fiscal year ended June 30, 2019 from Unassigned Fund Balance as follows:

To the Reserve sub-fund for Teachers' Retirement Contribution System – an amount not to exceed \$100,000,
To the Reserve for Employee Benefits and Accrued Liability – an amount not to exceed \$2,150,000,
To the Capital Reserve – an amount not to exceed \$2,000,000

The Board of Education further authorizes the transfer of existing fund balance in the Reserve for Employee Retirement System to the Reserve sub-fund for Teachers' Retirement Contribution System in an amount not to exceed \$400,000.

Be it resolved, that the Board of Education of the West Islip Union Free School District acknowledges receipt of the Independent Auditors Report for the year ended June 30, 2019 from R.S. Abrams & Co., LLP.

Motion was made by Ron Maginniss, seconded by Paul Michaluk and carried when all Board members present voted in favor to adjourn to Executive Session at 6:24 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 7:15 p.m. on motion by Ron Maginniss, seconded by Paul Michaluk and carried when all Board members present voted in favor.

Meeting adjourned at 7:18 p.m. on motion by Ron Maginniss, seconded by Richard Antonello and carried when all Board members present voted in favor.

Respectfully submitted by,



Mary Hock
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

PERSONNEL:

Consider recommendations of the Superintendent of Schools on the following items:

TEACHERS

T-1 CHILD-REARING LEAVE OF ABSENCE (unpaid)

Deanna Johnson, Special Education
Effective November 25, 2019 – January 1, 2020
(Bayview)

**T-2 LEAVE OF ABSENCE (unpaid)
(Pursuant to the Family Medical Leave Act of 1993-
12 week continuous medical coverage)**

Marissa Villani, Special Education
Effective November 15, 2019 – January 1, 2020
(Beach Street)

CIVIL SERVICE

CL-1 RETIREMENT

Maria Kofler, Special Education Aide
Effective December 14, 2019
(25 years)

Alison O'Bryen, Library Aide
Effective November 12, 2019
(11 years)

CL-2 AMENDMENT TO START DATE

Cleuzelia D'Asaro, Part Time Food Service Worker
Effective November 8, 2019
(Bayview; change start date from October 11, 2019)

CL-3 PROBATIONARY APPOINTMENT

Linda Kennedy, Cafeteria Aide
Effective November 8, 2019
(Bayview; Step 1; replacing J. DiMaio {Special Education Aide})

Donna Machusky, Special Education Aide
Effective November 8, 2019
(Beach Street; Step 1; replacing C. Catapano {resigned})

CL-4 CHANGE IN TITLE

Joan DiStefano, Custodial Worker I
Effective October 24, 2019
(Oquenock; change from Acting Head Custodian)}

CL-5 SUBSTITUTE SPECIAL EDUCATION AIDE

Linda Kennedy, effective November 8, 2019

OTHER

CLUBS 2019-2020

HIGH SCHOOL

Newspaper, Dawn DiVisconti and Christine Maniscalco {shared}

**West Islip Union Free School District
100 Sherman Avenue
West Islip, NY 11795**

APPROVAL OF THE FOLLOWING 2019-2020 SEDCAR CONTRACTS:

- ❖ ACLD
- ❖ Mid Island Associates d/b/a All About Kids
- ❖ Alternatives for Children
- ❖ Brookville Center for Children's Services
- ❖ Building Blocks Developmental Pre-School
- ❖ Cleary School for the Deaf
- ❖ Connetquot Central School District of Islip
- ❖ Developmental Disabilities, Inc.
- ❖ Eden II
- ❖ Green Chimneys School
- ❖ The Hagedorn Little Village School
- ❖ Henry Viscardi School
- ❖ Kids First Evaluation and Advocacy Center
- ❖ Kids in Action of Long Island, Inc.
- ❖ Kidz Therapy Services, PLLC
- ❖ Leeway School
- ❖ Metro Therapy
- ❖ The New Interdisciplinary School
- ❖ New York Therapy Placement Services, Inc.
- ❖ NYSARC, Inc. - Suffolk
- ❖ Opportunity Pre-School
- ❖ Suffolk County Department of Social Services
- ❖ United Cerebral Palsy of Greater Suffolk, Inc.

DONATIONS:

WHEREAS, the West Islip Union Free School District is in receipt of donated funds in the amount of \$1,630.31 from Ahold Delhaize USA, which have been donated for the purchase of supplies for the students of the Bayview Elementary School.

WHEREAS, the West Islip Union Free School District is in receipt of a donated buddy bench (The Rob Ferruggiari Buddy Bench) with an estimated value of \$592.00 from Douglas Winter, which has been donated for the students of Paul J. Bellew Elementary School.

RESOLUTION: INCREASE 2019/2020 BUDGET

BE IT RESOLVED, that the Board of Education hereby authorizes the appropriation budget for the 2019/2020 school year to be increased to \$125,910,290.98, an increase of the \$1,630.31 donation from Ahold Delhaize USA for the Bayview Elementary School.

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME: Stop and Shop (A+ rewards)

DONOR ADDRESS: PO Box 7200 Carlisle, PA 17013

DONATION: [checked] Cash or Check [] Goods [] Service

Please provide a listing of the item(s) to be donated and the related value.

Check# 8069292 \$1630.31

Select the fund and provide the budget code(s) of where the donation should be recorded.

[checked] General Fund [] Extracurricular Fund [] Trust & Agency Budget Code

Anticipated Date of Delivery to the School

Any related installation costs? [] Yes [] No Estimated Annual Cost

If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs? [] Yes [] No Estimated Annual Cost

Purpose of the donation?

Which building/department will benefit from the donation? Bayview

Principal's/Administrator's Signature & Date [Signature] 2/21/19

To be completed by the Business Office:

Board of Education Approval Date

Budget Adjustment Recorded

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.

WEST ISLIP UFSD

FORM TO REQUEST BOARD OF EDUCATION ACCEPTANCE OF GIFT OR DONATION

DONOR NAME:

Douglas Winter

DONOR ADDRESS:

DONATION:

Cash or Check

Goods

Service

Please provide a listing of the item(s) to be donated and the related value.

Buddy Bench donated to Paul J. Bellw. Value
of bench is \$592.00

Select the fund and provide the budget code(s) of where the donation should be recorded.

General
Fund

Extracurricular
Fund

Trust
& Agency

Budget Code

Anticipated Date of Delivery to the School

Delivered June 2019

Any related installation costs?

Yes

No

Estimated Annual Cost

If "Yes" please attach approval from Assistant Superintendent for Business.

Any expected maintenance costs?

Yes

No

Estimated Annual Cost

Purpose of the donation?

In memory of former student

Which building/department will benefit from the donation?

Paul J. Bellw

Principal's/Administrator's Signature & Date

Alhonda Grant 10/29/19

To be completed by the Business Office:

Board of Education Approval Date

Budget Adjustment Recorded

This form is to be filed with the Superintendent by the first of the month, at which time the Board of Education, at the next regular meeting, will act upon the donation. No item may be accepted as a donation or gift, nor may any item be installed on school premises, prior to the BOE accepting the gift or donation.

Those considering making gifts to the District should note that the District can assume no responsibility for the accuracy of estimated values assigned to the donated item(s). Donors should also note that while the District will attempt to comply with any stated preferences of the donor(s) relative to the use of the item(s) by a particular program/grade/school, etc., it must nevertheless reserve the right to reassign and/or reallocate such gifts as it deems appropriate so as to best serve the interests of the District.

March 26, 2019

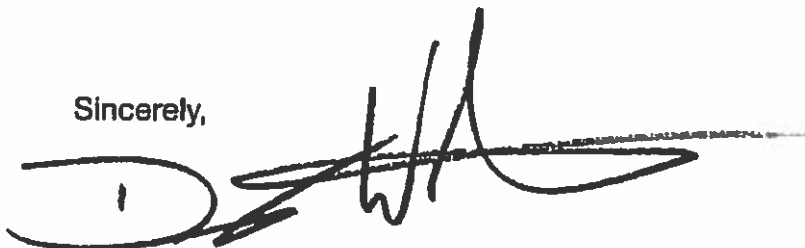
Dear Mrs. Pratt,

I am following up on my proposal for the "The Robert Ferruggiari Buddy Bench" to be installed on the playground of Paul J. Bellew. The Bench will provide students with a place to go where they can find a friend at recess. I feel that this will be a wonderful way to honor my lifelong friend and former Paul J. Bellew student, Rob Ferruggiari. I have done some research on different styles and manufacturers of the Buddy Bench and put together some of the options I feel best fit.

The bench shown in purple is available in multiple colors and we can have it done in West Islip, blue and gold. All benches that I chose sit on-top of the ground and come with anchor brackets that are quickly installed. Also, all the benches are made from 100% recycled plastic, so they are durable and environmentally friendly as well.

Please let me know what you think about these options and if you have any questions or concerns. Thank you again for all your help and support. I'm looking forward to the installation of "The Robert Ferruggiari Buddy Bench."

Sincerely,

A handwritten signature in black ink, appearing to read "DW", with a large, sweeping flourish extending to the right.

Douglas Winter

CONSULTANT SERVICES CONTRACT

AGENDA ITEM XI. D)
BUSINESS ITEMS
RM 11/7/2019

This Agreement is entered into this 1st day of July, 2019, by and between the Board of Education of the West Islip School District (hereinafter the "DISTRICT"), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, New York, and Richard Madison Associates (hereinafter the "CONSULTANT"), having a principal mailing address of 3 Neptune Road, Suite A 19B, Poughkeepsie, New York 12601.

A. TERM

1. The term of this Agreement shall be from July 1, 2019 through June 30, 2020, inclusive, unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. CONDITIONS

In performing services specified in this Agreement, it is understood that:

1. CONSULTANT will be engaged as an Independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
2. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker's Compensation, unemployment insurance, New York State Employees' Retirement System, health or dental insurance, or malpractice insurance, or the like.
3. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing, and signed by authorized representatives of both parties.
4. Defense / Indemnification
 - a. CONSULTANT agrees to defend, indemnify and hold harmless the DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the CONSULTANT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

- b. DISTRICT agrees to defend, indemnify and hold harmless the CONSULTANT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
5. District agrees not to hire a nurse referred by Horizon Healthcare Staffing within one year of the referral without written permission from Horizon.

C. SERVICES AND RESPONSIBILITIES

1. The CONSULTANT shall provide services set forth in this Agreement. CONSULTANT shall provide a variety of consulting activities, as follows:

PHYSICAL THERAPY SERVICES AS PER ATTACHED RATE SHEET

2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Department of Education.
3. CONSULTANT hereby represents that he is duly licensed and/or certificated to perform the services set forth in this Agreement. CONSULTANT shall provide the appropriate proof by providing copies of required licenses/certifications of all professionals providing services to student(s) under this Agreement, and any other license or certification applicable.
4. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional and timely manner. CONSULTANT shall obtain any necessary documents from the New York Teachers Retirement System to perform services as a retiree, if applicable.
5. CONSULTANT acknowledges that the DISTRICT retains supervisory control over him to the same extent as if CONSULTANT were employed by the District.

D. COMPENSATION

1. CONSULTANT shall submit invoices for payment on a monthly basis. The DISTRICT shall pay CONSULTANT within thirty (30) days of the DISTRICT's receipt of a detailed written invoice from the CONSULTANT. Said invoice shall

include the services provided, the total hours, the dates that the invoice covers, and the total amount due for the period specified.

2. Compensation shall be as per attached **Rate Sheet**.

E. INSURANCE

1. CONSULTANT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the CONSULTANT and the DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by CONSULTANT in connection with the performance of CONSULTANT'S responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).
2. CONSULTANT shall provide the DISTRICT will a certificate of insurance naming the DISTRICT as an indemnified party to the extent of including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy of the Declaration pages and of policies, and a copy of the additional insured endorsement.

F. TERMINATION

1. The CONSULTANT'S services shall be at the will of the Board of Education of the DISTRICT. The DISTRICT may terminate the appointment at any time prior to the end of the term with or without cause.
2. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will be deemed a material breach of contract, and will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
3. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

G. SUCCESSORS AND ASSIGNS

It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

H. WAIVER OF RIGHTS

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

I. SEVERABILITY

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

J. GOVERNING LAW

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

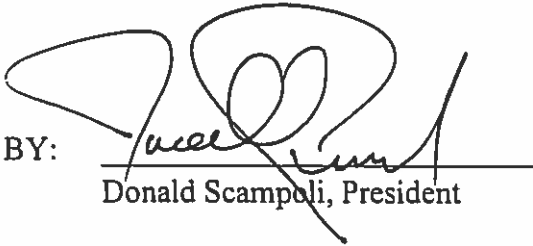
K. ENTIRE AGREEMENT

1. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
2. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by the authorized representatives of both parties.
3. To be in force and effect, this Agreement must be approved by the Board of Education.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

Richard Madison Associates

West Islip Union Free School District

BY: 
Donald Scampoli, President

BY: _____
President, Board of Education

RICHARD MADISON

February 11, 2019

West Islip Public Schools
Freyer Administration Building
100 Sherman Avenue
West Islip, New York 11795

Ms. Pontillo,
Please find below our rates for Pediatric services.


Physical Therapy: \$127.00 Per Hour
Physical Therapy Assistant \$100.00 per hour

Occupational Therapy \$120.00 Per Hour
Occupational Therapy Assistant \$ 95.00 Per Hour

Speech/Language Pathology \$135.00 Per Hour

If I can be of any further service, please do not hesitate to phone 914 816 8969 ext 101

Donald Scampoli MSed
President
Richard Madison Associates
Dscampoli@rmatheapy.com



**Supplemental Agreement between the
WEST ISLIP UNION FREE SCHOOL DISTRICT**

and

RICHARD MADISON ASSOCIATES

Supplemental Agreement dated this 1st day of July, 2019 between the WEST ISLIP UNION FREE SCHOOL DISTRICT (the "District"), located at 100 SHERMAN AVENUE, WEST ISLIP, NEW YORK, 11795, **Richard Madison Associates** (the "Contractor") located at 3 Neptune Road, Suite A 19B, Poughkeepsie, New York 12601.

WHEREAS, the District and Contractor have entered into a contract or other written agreement (hereinafter the "Agreement") whereby the Contractor may receive Student Data or Teacher or Principal Data, as those terms are defined in Education Law §2-d; and

WHEREAS, the District and Contractor wish to enter into an agreement in order to comply with Education Law §2-d (hereinafter "Supplemental Agreement").

NOW THEREFORE, in consideration of the mutual promises below, the District and Contractor agree as follows:

1. **Defined Terms:** Unless otherwise indicated below or elsewhere in this Supplemental Agreement, all capitalized terms shall have the meanings provided in Education Law §2-d.
 - a. "Educational Agency" shall generally have the same meaning as the term Educational Agency at Education Law §2-d(1)(c), and in reference to the party to this Agreement shall mean the WEST ISLIP UNION FREE SCHOOL DISTRICT.
 - b. "Third Party Contractor" shall mean any person or entity, other than an Educational Agency, that receives Student Data or Teacher or Principal Data from an Educational Agency pursuant to a contract or other written agreement for purposes of providing services to such Educational Agency, including but not limited to data management or storage services, conducting studies for or on behalf of such Educational Agency, or audit or evaluation of publicly funded programs, and in reference to the party to this Agreement shall mean the **Richard Madison Associates**.
 - c. "Student" means any person attending or seeking to enroll in an Educational Agency.
 - d. "Student Data" means Personally Identifiable Information of a "Student."
 - e. "Eligible Student" means a Student who is eighteen years or older.

f. "Parent" means a parent, legal guardian, or personal in parental relation to a Student.

g. "Building Principal" or "Principal" means a building principal subject to annual performance evaluation review under Education Law §3012-c.

h. "Classroom Teacher" or "Teacher" means a teacher subject to annual performance evaluation review under Education Law §3012-c.

i. "Teacher or Principal Data" means Personally Identifiable Information from the records of an Educational Agency relating to the annual professional performance reviews of classroom teachers or principals that is confidential and not subject to release under the provisions of Education Law §3012-c.

j. "Personally Identifiable Information" shall have the following meanings:

i. As applied to Student Data, shall mean Personally Identifiable Information as defined in 34 CFR 99.3 implementing the Family Educational Rights and Privacy Act (FERPA)

ii. As applied to Teacher or Principal Data, shall mean Personally Identifiable Information as that term is defined in Education Law §3012-c.

2. The District has developed the Parents' Bill of Rights for Data Privacy and Security, the terms of which are applicable to the Agreement between the District and Contractor and are incorporated into this Supplemental Agreement. The Parents Bill of Rights for Data Privacy and Security states:

- a. A student's personally identifiable information cannot be sold or released for any commercial purposes.
- b. Parents have the right to inspect and review the complete contents of their child's education record maintained by the West Islip Union Free School District.
- c. State and federal laws protect the confidentiality of personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- d. A complete list of all student data elements collected by the State is available for public review at

<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>

or a copy may be obtained by writing to:

Office of Information & Reporting Services
New York State Education Department, Room 863 EBA
89 Washington Avenue
Albany, NY 12234

- e. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to:

Lisa DiSibio, *District Data Coordinator*
West Islip UFSD
100 Sherman Avenue
West Islip, New York, 11795
631-930-1583
l.disibio@wi.k12.ny.us

- f. "Supplemental information" for each contract into which the District enters with a third party who receives student data or teacher or principal data shall:
- i. state the exclusive purposes for which the student data or teacher or principal data will be used;
 - ii. specify how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
 - iii. stipulate when the agreement expires and what will happen to the student data or teacher or principal data upon expiration of the agreement;
 - iv. include if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
 - v. state where the student data or teacher or principal data will be stored and the security protections taken to ensure such data will be protected.

This Bill of Rights is subject to change based on regulations of the Commissioner of Education and the New York State Education Department's Chief Privacy Officer, as well as emerging guidance documents.

3. As required by Education Law §2-d(3)(c), the District has developed the following "supplemental information" for the Agreement with the Contractor:

- a. Student Data and/or Teacher or Principal Data which the Contractor comes into possession as part of its Agreement with the District shall be used for the exclusive purpose(s) of performing Contractor's obligations under this Agreement.

b. The Contractor will ensure that any and all subcontractors, persons or entities that the Contractor may share the Student Data and/or Principal or Teacher Data with will abide by the terms of the Agreement, this Supplemental Agreement, and/or the data protection and security requirements set forth in Education Law §2-d.

c. When the Agreement terminates between the District and the Contractor, the Contractor shall return such data to the District or if agreed to by the District, destroy the remaining Student Data and/or Principal or Teacher Data that the Contractor still maintains in any form in a manner agreeable to the district.

d. Any challenges concerning the accuracy of Student Data and/or Principal Data shall be handled directly between the District and the Parent, Student, Eligible Student, Teacher or Principal. The Contractor agrees to abide by the outcome of such challenges and make any corrections and/or changes to the applicable Student Data and/or Principal or Teacher Data as determined by the District.”

e. The District and the Contractor hereby agree that the Student Data and/or Principal or Teacher Data shall be stored in the following manner: *[Insert the manner in which Student Data and/or Principal or Teacher Data will be stored, and the security procedures that will be taken to ensure that the Data will be protected, including whether the data will be encrypted.]*

ALL Student FILE/RECORDS ARE STORED IN A LOCKED
FILE CABINET IN A LOCKED OFFICE. THE OFFICE IS LOCKED
IN A SEPARATE BUILDING.

4. As required by Education Law §2-d(5)(e), the Contractor hereby agrees that any officers or employees of the Contractor, including any subcontractors or assignees, who have access to Student Data or Teacher or Principal Data will have or will receive training on the Federal and New York State laws governing confidentiality of Student Data and/or Principal or Teacher Data prior to receiving access.

5. As required by Education Law §2-d(5)(f), the Contractor hereby agrees that it shall:

a. Limit internal access to education records to those individuals that are determined to have legitimate educational interests;

b. Not use the educational records for any other purposes than those explicitly authorized in the Agreement or this Supplemental Agreement;

c. Except for authorized representatives of the Contractor to the extent they are carrying out the Agreement or this Supplemental Agreement, not disclose any Personally Identifiable Information to any other party:

i. Without the prior written consent of the Parent or Eligible Student; or

ii. Unless required by statute or court order and the party provides a notice of the disclosure to the State Education Department, District Board of Education, or institution that provided the information no later than the time the information is disclosed, unless providing notice of the disclosure is expressly prohibited by the statute or court order.

d. maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable student information in its custody;

6. Breach and unauthorized release of Personally Identifiable Information:

a. In accordance with Education Law §2-d(6), the Contractor shall be required to notify the District of any breach of security resulting in an unauthorized release of Student Data and/or Principal or Teacher Data by the Contractor or its subcontractors or assignees in violation of applicable state or federal law, the Parents Bill of Rights for Student Data Privacy and Security, the data privacy and security policies of the District and/or binding contractual obligations relating to data privacy and security, in the most expedient way possible and without unreasonable delay. The District shall, upon notification by the Contractor, be required to report to the Chief Privacy Officer, who is appointed by the State Education Department, any such breach of security and unauthorized release of such data.

b. In the case of an unauthorized release of Student Data, the District shall notify the Parent or Eligible Student of the unauthorized release of Student Data that includes Personally Identifiable Information from the student records of such Student in the most expedient way possible and without unreasonable delay. In the case of an unauthorized release of Teacher or Principal Data, the District shall notify each affected Teacher or Principal of the unauthorized release of data that includes Personally Identifiable Information from the Teacher or Principal's annual professional performance review in the most expedient way possible and without unreasonable delay.

c. In the case of notification to a Parent, Eligible Student, Teacher or Principal due to the unauthorized release of student data by the Contractor, or its subcontractors or assignees, the Contractor shall promptly reimburse the educational agency for the full cost of such notification, as required by Education Law §2-d(6)(c).

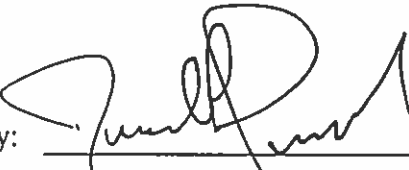
7. Miscellaneous:

- a. The District and Contractor agree that if applicable laws change and/or if the Commissioner of Education implements Regulations which affects the obligations of the parties herein, this Agreement shall be deemed to incorporate such changes as necessary in order for the District and the Contractor to operate in compliance with the amendment or modified requirements under the applicable laws or regulations.
- b. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits the District to comply with the applicable laws or regulations.
- c. Nothing express or implied in this Agreement is intended to confer upon any person other than the District, Contractor and their respective successors and assigns any rights, remedies, obligations or liabilities.

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement.

RICHARD MADISON ASSOCIATES

WEST ISLIP UFSD

By:  _____

By: _____

Print Name: Donald Scampoli

Print Name: _____

Title: President

Title: President, Board of Education

Date: 8/20/19

Date: _____

CONSULTANT SERVICES CONTRACT

This Agreement is entered into this **1st day of July 2019** by and between the Board of Education of the West Islip School District (hereinafter the "DISTRICT"), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, New York, and **Top Grade** (hereinafter "CONSULTANT"), having its principal place of business for the purpose of this Agreement at 44 Crosby Street, Sayville, New York 11782.

A. TERM

The term of this Agreement shall be from **July 1, 2019 through June 30, 2020** inclusive, unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. SERVICES AND RESPONSIBILITIES:

1. During the term of this Agreement, the services to be provided by the CONSULTANT to the DISTRICT shall include, but not be limited to the following:

SEE ATTACHED SERVICES AND FEE SCHEDULE

2. CONSULTANT shall provide the services set forth in this Agreement to those student(s) referred by the DISTRICT in writing.
3. All services provided by CONSULTANT to students under this Agreement shall be in accordance with each student's Individualized Education Plan (IEP), as it may be modified from time to time. Prompt written notice shall be given by the DISTRICT to CONSULTANT upon any modification of a student's IEP.
4. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.
5. CONSULTANT shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to background checks and fingerprinting of all staff directly providing services to students. All persons providing services to the DISTRICT pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.
6. CONSULTANT represents that all services under this Agreement shall be provided by qualified individuals of good character, and in good professional standing. CONSULTANT represents that no individuals providing services under this Agreement are currently charged, nor in the past have been charged with any relevant criminal or professional misconduct.

7. Upon execution of this Agreement, CONSULTANT shall provide copies of required licenses/certifications of all professionals providing services to student(s) under this Agreement. In the event that the required license/certification of any agent or employee of CONSULTANT providing services under this Agreement is revoked, terminated, suspended, or otherwise impaired, CONSULTANT shall immediately notify the DISTRICT in accordance with the requirements for all notices pursuant to this Agreement set forth below.
8. CONSULTANT shall observe and comply with all applicable DISTRICT Policies and Regulations while on the grounds of the DISTRICT or providing services pursuant to this Agreement.
9. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional and timely manner.
10. CONSULTANT will work cooperatively with the Committee on Special Education (CSE), the Committee on Pre-School Special Education (CPSE), the DISTRICT 'S administrative staff and medical staff. CONSULTANT shall make relevant personnel available to participate in meetings of the DISTRICT 'S CSE or CPSE when appropriate, upon reasonable prior notice to the CONSULTANT of such meetings.
11. CONSULTANT shall maintain records, logs and/or reports in accordance with all applicable laws, regulations, requirements of the New York State Education Department or Health Department and DISTRICT 'S policies and procedures in force during the term of this Agreement. The DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the CONSULTANT in connection with this Agreement, and upon request shall be entitled to copies of same.
12. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said Regulations, if applicable.
13. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other

persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).

14. CONSULTANT shall attempt to provide substitute coverage in the event of the absence of the regularly scheduled service provider. The services of the substitute provider shall be in accordance with all terms and conditions of this Agreement.
15. In the event that the parent or person in parental relation to a student(s) receiving services pursuant to this Agreement initiates litigation in connection with such services, CONSULTANT shall promptly give written notice of same to the DISTRICT .
16. Insurance:
 - a. CONSULTANT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the CONSULTANT and the DISTRICT , including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by CONSULTANT in connection with the performance of CONSULTANT responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).
 - b. The insurance is to be underwritten by a licensed and/or admitted New York State Insurer with a minimum Bests rating of A-minus.
 - c. In the event any of the aforementioned insurance policies are cancelled or not renewed, CONSULTANT shall notify the DISTRICT in writing within thirty (30) days of such cancellation or non-renewal.
 - d. Upon the execution of this Agreement, CONSULTANT will supply the DISTRICT with a Certificate of Insurance including the DISTRICT , Board of Education, Employees and Volunteers as Additional Insured, a copy of the Declaration pages of the policies, and a copy of the additional insured endorsement.

C. COMPENSATION:

1. The DISTRICT shall pay CONSULTANT in accordance with the following fee schedule, following the presentation of detailed invoices by CONSULTANT to the DISTRICT :

SEE ATTACHED SERVICES AND FEE SCHEDULE

2. CONSULTANT shall submit invoices for payment on a monthly basis. All invoices shall include the services provided, the total hours, the dates that the invoice covers, and the total amount due for the period specified. The West Islip UDSD shall pay CONSULTANT within thirty (30) days of the DISTRICT's receipt of such invoice.
3. In the event that a scheduled session is cancelled by the CONSULTANT, the DISTRICT shall not be billed for that session. If however a scheduled session is cancelled by the DISTRICT, the DISTRICT will be billed for that session unless the DISTRICT provides CONSULTANT with reasonable notice of the cancellation.
4. The DISTRICT shall give the CONSULTANT notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.
5. Neither CONSULTANT nor any of its personnel shall share or accept any fee or gratuity for services provided pursuant to this Agreement except as expressly set forth in this Agreement.

D. MISCELLANEOUS

1. Termination:
 - a. Either CONSULTANT or the DISTRICT may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement set forth below.
 - b. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
 - c. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

2. Independent Contractor:

- a. CONSULTANT will be engaged as an independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
- b. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, Social Security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like.
- c. DISTRICT , if required by Federal or State requirements, will submit a Form 1099 and IT 2102.1 respectively at year-end to the Federal Government for all individuals having a gross income exceeding \$600, which thereupon will be reported for income tax purposes.

3. DISTRICT reserves the right to reject any of the CONSULTANT'S staff, which the DISTRICT , at its sole discretion, may deem unqualified.

4. Defense / Indemnification

- a. CONSULTANT agrees to defend, indemnify and hold harmless the DISTRICT , its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the CONSULTANT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
- b. DISTRICT agrees to defend, indemnify and hold harmless the CONSULTANT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the DISTRICT , its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

5. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

To District: Mrs. Elisa Pellati
 West Islip UFSD
 100 Sherman Avenue
 West Islip, NY 11795

To Consultant: Mr. Jan Charles, President
 Top Grade
 44 Crosby Street
 Sayville, NY 11782

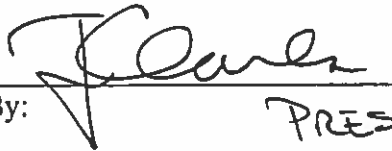
6. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
7. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
8. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not effect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
9. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations. Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.
10. This Agreement, is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.

11. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
12. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

CONSULTANT

DISTRICT

By: 
PRESIDENT
10/1/19

By: Steven D. Gellar
President, Board of Education

TOP GRADE

Licensed Teachers - All Subjects and Grade Levels

Fee Schedule 2019-20

Home tutoring

All teachers provided per Section 80-5.4	\$45
By certification - if certification is required in each subject	
Elementary	\$40
Special Ed.	\$50
Math	\$50
Math (pre-calculus, calculus or statistics)	\$80
Living Environment	\$70
Chemistry, Physics	\$80
English / Social Studies	\$50
Earth Science	\$100
Spanish	\$50
Italian, French	\$75
General Science	\$50
Health	\$50
Art	\$45
Business	\$50
AP subjects	add 20% to the subject rate

The district will not be billed for teachers' travel times or time involved in picking up work. For test proctoring, we both bill the school and pay the teacher one extra hour for picking up and dropping off the exam. If a teacher is asked to attend a CSE meeting or provide on-site consultation, we will bill for that teacher's time. The quoted rates assume that the teacher will be provided with materials and curriculum by the school. Minimum billed time is one hour. If the student is a "no show" or if there is a cancellation less than 24 hours before the appointment, the charge will be for one hour. If work is not supplied for the student, a "prep time" fee of 1 hour per week may be charged.

MEMORANDUM OF UNDERSTANDING

1. **Parties:**

This Memorandum of Understanding is entered into by and between the West Islip Union Free School District (WIUFSD) and the Suffolk County Police Department (SCPD) for the placement of School Resource Officers (SROs) within the School District.

2. **Authorities:**

Education Law §2801-a which requires schools to define the roles and responsibilities of school personnel, security personnel, and the law enforcement officers that are deployed in schools.

3. **Purpose:**

The SCPD and WIUFSD, in order to ensure a successful SRO program, will build a positive relationship between law enforcement, students, and school employees.

The goal of the SRO program is to promote a safe school environment, reduce crime, and provide a law enforcement resource to school administrators, teachers, and students.

The purpose of this agreement is to provide clarity and understanding regarding the roles and responsibilities of SROs.


4. **Overall Roles and Responsibilities of the SRO:**

- Perform duties, responsibilities of duly sworn SCPD Officer
- Forge and maintain effective relationships with students, faculty, staff, and administrators
- Assist school leaders in planning/execution of school safety drills including fire, lockdown, lockout, and reunification
- Understand school's Code of Conduct and assist school personnel in observing/reporting infractions
- Plan/assist with emergency response for various circumstances
- Assist school officials when matters involving law enforcement officers are required
- Observe/evaluate potential threats to safety of student body
- Serve as visible deterrent to illegal/dangerous activity
- Handle requests for service in/around school, follow up on reports generated at school, and engage parents/community as needed
- Conduct safety and security assessments
- Assist in the development of emergency management and incident response systems including mitigation/prevention, preparedness, response and recovery
- Integrate appropriate security equipment/technology
- Respond to unauthorized persons on school property
- Serve as a member of school's Threat Assessment Team
- Serve as a member of school's Safety Committee
- Communicate regularly with school security
- Build relationships with juvenile justice counselors, parole officers, and family court to help connect youth with needed services
- Develop/expand crime prevention efforts for students, offering workshops, lessons, and assemblies as appropriate
- Partner with organizations, school faculty, and advocates to develop and expand community justice initiatives for students

5. **SRO Selection:**

The SRO position will be filled according to the SCPD selection process. The SCPD will make the final selection of any SRO. The placement of SRO into schools will be done after consultation with the hosting School District.

6. **SRO Supervision:**
The police department will have sole responsibility and authority over the day-to-day operation and administrative control of the SRO assigned to the school district.
7. **Community Engagement:**
All stakeholders/parties involved in the SRO program will continually work on building and expanding existing community partnerships that help support the mission of safe schools. These community partnerships will provide resources that can help students get necessary support.
8. **Information Sharing:**
It is the understanding of both the school district and SCPD that confidentiality and a student's right to privacy are of the utmost importance in the administration of these services. Therefore, student records shall be kept confidential in accordance with all applicable laws and professional standards.
9. **Tracking SRO activities with data:**
To help monitor progress toward achieving safe schools, SROs will collect and provide data related to school safety.
10. **Expenses:**
There is no cost to the school district for stationing a SCPD SRO in their district.
11. **Annual Review and Revision:**
The SCPD and the school district should review this agreement on an annual basis.


Bernadette M. Burns
Superintendent of Schools
WIUFSD

10/24/19
Date

Geraldine Hart
Police Commissioner
Suffolk County Police Department

Date



West Islip Public Schools

RESOLUTION RE: DASA COORDINATORS
UPDATED

BE IT RESOLVED, that, as required by the State Education Department, in accordance with the requirements of the Dignity for All Students Act, the West Islip Board of Education does hereby appoint the following staff members to the position of DASA Coordinator, effective July 1, 2019.

Dr. Anthony Bridgeman	-	West Islip High School
Mr. Andrew O'Farrell	-	Beach Street Middle School
Dr. Daniel Marquardt	-	Udall Road Middle School
Mr. John Mullins	-	Bayview Elementary School
<i>Ms. Vanessa Williams</i>	-	Manetuck Elementary School
Mr. Jack Maniscalco	-	Oquenock Elementary School
Ms. Rhonda Pratt	-	Paul J. Bellew Elementary School

WI
West Islip Public Schools

RESOLUTION FOR THE CERTIFICATION OF LEAD EVALUATORS
UPDATED

BE IT RESOLVED, that, BERNADETTE M. BURNS, DAWN MORRISON, and BRIAN TAYLOR are hereby certified as a Qualified Lead Evaluators of teachers and building principals, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards and their related elements and performance indicators; the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the West Islip UFSD for use in the evaluation of teachers and building principals, including training on the effective application of such rubrics to observe a teacher or building principal's practice;
- 5) Application and use of the assessment tools that the West Islip UFSD utilizes to evaluate its teachers, including but not limited to a structured review of lesson plans, student portfolios and other teacher artifacts;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the West Islip UFSD to evaluate its teachers and principals;
- 7) The scoring methodology utilized by the Department and the West Islip UFSD to evaluate teachers and building principals under 8 NYCRR Subpart 30-2, including:
 - a) how scores are generated for each subcomponent and the composite effectiveness score of teachers and building principals, and
 - b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and building principals and their subcomponent ratings; and
- 8) Specific considerations in evaluating teachers and building principals of English language learners and students with disabilities.
- 9) Training on the use of the Statewide Instructional Reporting System, as required by 8 NYCRR Subpart 30-2.9 (b).

This certification has been issued in accordance with the process for certifying lead evaluators described in the West Islip UFSD Annual Professional Performance Review Plan.

WI
West Islip Public Schools

RESOLUTION FOR THE CERTIFICATION OF LEAD EVALUATORS
UPDATED

BE IT RESOLVED, that, the administrators listed below are hereby certified as Qualified Lead Evaluators of teachers, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the West Islip UFSD for use in the evaluation of teachers, including training on the effective application of such rubric to observe a teacher's practice;
- 5) Application and use of the assessment tools that the West Islip UFSD utilizes to evaluate its teachers, including but not limited to a structured review of lesson plans, student portfolios and other teacher artifacts;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the West Islip UFSD to evaluate its teachers;
- 7) The scoring methodology utilized by the Department and the West Islip UFSD to evaluate a teacher under 8 NYCRR Subpart 30-2, including:
 - a) how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
 - b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating teachers of English language learners and students with disabilities.
- (9) Training on the use of the Statewide Instructional Reporting System, as required by 8 NYCRR Subpart 30-2.9 (b).

Eric Albinder	Craig Gielarowski	Daniel Marquardt
Karen Appollo	James Gilmartin	John Mullins
Anthony Bridgeman	James Grover	Andrew O'Farrell
Gail Daugherty	Timothy Horan	Rhonda Pratt
Donna DeFreitas	<i>Debbie Langone</i>	Lynn Summers
Lisa DiSibio	<i>Lauren Lay</i>	Michelle Walsh
Jeanne Dowling	Danielle Mammolito	<i>Vanessa Williams</i>
Reanna Fulton	Jack Maniscalco	

This certification has been issued in accordance with the process for certifying lead evaluators described in the West Islip UFSD Annual Professional Performance Review Plan.