

# REGULAR MEETING OF THE BOARD OF EDUCATION

November 9, 2010 – High School  
President Steven Gellar, Presiding

PRESENT: MRS. BIESELIN, MR. BRADY, MR. GELLAR, MRS. LAROSA, MR. SMITH,  
MR. ULRICH

ABSENT: MR. ZOTTO

Administrators: Mrs. Burns, Mrs. Duffy, Dr. Parvey, Mr. Simon, Mr. Zocchia

Attorney: Mr. Volz

Meeting was called to order at 8:02 p.m., followed by the Pledge.

No one wished to speak during an "Invitation to the Public."

Motion was made by Mrs. Biesel, seconded by Mr. Brady, and carried when all board members present voted in favor to approve the minutes of the Regular Meeting of October 14, 2010 and the minutes of the Planning Session of October 27, 2010.

Motion was made by Mr. Smith, seconded by Mrs. LaRosa, and carried when all board members present voted in favor to approve TEACHING: CHILD-BEARING LEAVE OF ABSENCE (paid): Kerri DeBetta, Elementary; effective November 1, 2010 (Bayview).

Motion was made by Mr. Brady, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve TEACHING: CHILD-REARING LEAVE OF ABSENCE (unpaid) (Pursuant to the Family and Medical Leave Act of 1993 – 12-week continuous medical coverage): Christina Labbate-Mandra, Psychologist; effective November 1, 2010 – January 28, 2011 (Westbrook).

Motion was made by Mr. Smith, seconded by Mrs. Biesel, and carried when all board members present voted in favor to approve TEACHING: CHILD-REARING LEAVE OF ABSENCE (unpaid) (Pursuant to the Family and Medical Leave Act of 1993 – 12-week continuous medical coverage): Mary Stewart, Elementary; effective November 8, 2010 to December 17, 2010 (Paul J. Bellew).

Motion was made by Mrs. Biesel, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve TEACHING: CHILD-REARING LEAVE OF ABSENCE (unpaid): Elyse Patti-McDonald, Foreign Language; effective November 12, 2010 – June 30, 2011 (Beach).

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Motion was made by Mr. Smith, seconded by Mrs. LaRosa, and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE: Gregory Iorio, Social Studies; effective September 1, 2010 to June 30, 2011 (Beach/High School; Step 1<sup>4</sup>; replacing M. Okurowski {child-bearing, FMLA, child-rearing}).

Motion was made by Mr. Smith, seconded by Mrs. Bieselin, and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE: Cristina Ramirez-Sullivan, Foreign Language (.6); effective September 1, 2010 – June 30, 2011 (Beach; Step 2<sup>4</sup>; replacing E. Patti-McDonald {FMLA, child-rearing}).

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve TEACHING ASSISTANT: PROBATIONARY APPOINTMENT: Melissa DeVivo, Special Education; effective October 21, 2010 to October 20, 2013 (Beach, Step 3; replacing K. Sullivan {resigned}).

Motion was made by Mr. Brady, seconded by Mr. Smith, and carried when all board members present voted in favor to approve TEACHING ASSISTANT: PROBATIONARY APPOINTMENT: Nichole Magistro, Special Education; effective October 29, 2010 to October 28, 2013 (High School; Step 3; replacing K. Valentine {resigned}).

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE FOOD SERVICE WORKER (\$9.75/hr): \*Louise Malcuit, effective November 10, 2010.

Motion was made by Mr. Smith, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve OTHER: COORDINATOR OF DRIVER'S EDUCATION: Patricia Morgigno - \$2,736 (pro-rated); effective November 1, 2010 (Replacing V. LaSorsa {resigned}).

Motion was made by Mr. Smith and seconded by Mr. Ulrich to approve OTHER: HIGH SCHOOL – RECONNECTING YOUTH FACILITATOR. Mrs. LaRosa inquired about the position. After a brief discussion, motion was carried when all board members present voted in favor to approve OTHER: HIGH SCHOOL – RECONNECTING YOUTH FACILITATOR (\$72.47 per hour {Funded by BOCES grant and COMPASS}): Lynn McVeety.

Motion was made by Mr. Smith, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve OTHER: ADVISORS/CLUBS 2010 – 2011 SCHOOL YEAR: HIGH SCHOOL: Virginia Scudder, English Honor Society (shared with M. Muma {approved at 10/14 meeting}).

CURRICULUM UPDATE: Mrs. Burns and Dr. Parvey gave a presentation on the New York State test scores for West Islip and other surrounding districts and discussed how West Islip plans to respond to this data.

\*conditional pending fingerprint clearance

REPORT OF BOARD COMMITTEES: Mr. Smith reported on the Finance Committee meeting of 11/9/10. The Policy Committee did not meet; however, a First Reading was held for the following policies: Policy # 7110 – Attendance, Policy # 7111 – Class Attendance and Grading, Policy # 7223 – Graduation Exercises, Policy # 5510 – Accounting of Funds. Copies of all policies were made available to the public. Mrs. LaRosa reported on the School Board/Student Liaison Committee meetings of 11/8/10 at Beach Street Middle School and 11/9/10 at Udall Road Middle School, the Public Relations Committee meeting of 10/14/10, and the Education Committee meeting of 11/9/10. Mrs. Bieselin reported on the Buildings and Grounds Committee meeting of 11/2/10. The Legislative Action Committee did not meet; however, Mr. Gellar spoke about what the recent election will mean to the state and our district. Mrs. Bieselin reported on the Committee on Special Education/Preschool Special Education meeting of 11/9/10 and recommendations re: classification/placement/I.E.P. modifications of students as delineated, and the Health and Wellness Alliance/COMPASS meeting of 11/4/10. Mr. Ulrich reported on the Bond Advisory Committee of 11/9/10.

The following committees did not meet: Policy Committee, Audit Committee, and Legislative Action Committee.

The Treasurer's Report for September 2010 was presented. Beginning balance as of August 31, 2010 – \$49,920,787.11; ending balance as of September 30, 2010 – \$45,078,978.65.

Motion was made by Mr. Ulrich, seconded by Mr. Smith, and carried when all board members present voted in favor to approve the following budget transfers, as recommended by the Finance Committee: General Fund Tran # 2839 – 2850; Capital Fund Tran # 2842, 2844.

Motion was made by Mr. Smith, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve the following change order: All Island Plumbing – Change Order #1 for \$31,000.00.

Motion was made by Mr. Ulrich, seconded by Mr. Smith, and carried when all board members present voted in favor to approve the following change order: Arrow Steel Window Corp. #3 for \$5,630.00.

Motion was made by Mr. Smith, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve Engagement Letter with Cullen & Danowski, LLP.

Motion was made by Mrs. Bieselin, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve the following donation, with thanks: WI Swim Club – Scoring Device/High School for \$1,800.

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve the following bid: Pole Vault Mat and Weather Cover for Pole Vault Pit awarded to VS Athletics.

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Motion was made by Mr. Brady, seconded by Mr. Ulrich, and carried when all board members present voted in favor to declare as surplus, and dispose of as the Business Office sees fit, the following equipment: outdated computer hardware, Spanish textbooks – High School, Sharp television – Beach Street, GE television – Beach Street, RCA VCR – Beach Street, Social Studies textbooks – Beach Street.

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve the following consultant contract: Topgrade.

PRESIDENT'S REPORT: Mr. Gellar noted that the 2<sup>nd</sup> annual West Islip Summit was a success.

SUPERINTENDENT'S REPORT: Mr. Simon addressed the community regarding his first four months in the district.

The following agenda item was discussed, with no objection: 2011-2012 student/teacher calendar.

Motion was made by Mr. Smith, seconded by Mrs. LaRosa, and carried when all board members present voted in favor to approve ratification of the Memorandum of Agreement with WISE.

OTHER ITEMS FOR BOARD MEMBERS INFORMATION/NOTICES/REMINDERS: The girls' soccer county finals game will be on November 10 at 6:30 p.m. at Dowling.

Four residents wished to speak during an "Invitation to the Public." Subjects of concern have been recorded in the public participation log.

Motion was made by Mrs. LaRosa, seconded by Mr. Ulrich, and carried when all board members present voted in favor to adjourn to Executive Session at 9:26 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 10:10 p.m. on motion by Mr. Smith, seconded by Mrs. Bieselin, and carried when all board members present voted in favor.

Meeting adjourned at 10:11 p.m. on motion by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor.

Respectfully submitted by

Nicole M. Schiano  
District Clerk

All correspondence, reports, or related materials referred to in these minutes are on file in the District Office.

# **PUBLIC PARTICIPATION LOG**

Regular Meeting – November 9, 2010

Glenn Luchen: Discussed the importance of the Robotics team.

Doreen Hantzschel: Discussed the reading program and teacher training.

Michelle Delaney: Discussed the reading program.

Luann Dunne: Expressed appreciation on behalf of WISE for the amicable resolution to contract negotiations.

# PLANNING SESSION OF THE BOARD OF EDUCATION

November 23, 2010 – District Office  
President Steven Gellar, Presiding

PRESENT: MRS. BIESELIN, MR. BRADY, MR. GELLAR,  
MRS. LAROSA (arrived at 7:32 p.m.), MR. ULRICH, MR. ZOTTO

ABSENT: MR. SMITH

Administrators: Mrs. Burns, Mrs. Duffy, Dr. Parvey, Mr. Simon, Mr. Zocchia

Meeting was called to order at 7:30 p.m., followed by the Pledge.

R.S. Abrams & Co., LLP, presented the Independent Auditor's Report to the Audit Committee. Motion was made by Mrs. LaRosa, seconded by Mrs. Biesel, and carried when all board members present voted in favor to approve RESOLUTION: BE IT RESOLVED, that the Board of Education of the West Islip School District acknowledges receipt of the Independent Auditor's Report for the year ended June 30, 2010 from R.S. Abrams & Co., LLP.

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve Section 913 Resolution: RESOLVED, that pursuant to Section 913 of the Education Law, the employee named in executive session and referred to as Employee "A" is hereby directed to appear for a medical examination in the office of Dr. Randall Solomon, and it is FURTHER RESOLVED, that Dr. Randall Solomon is hereby appointed school medical inspector pursuant to Section 913 of the Education Law in order to evaluate said employee's ability to perform her teaching duties.

Motion was made by Mr. Brady, seconded by Mrs. Biesel, and carried when all board members present voted in favor to approve TEACHING: CHILD-REARING LEAVE OF ABSENCE (unpaid): Amy DeJoseph, Special Education; effective December 1, 2010 to June 30, 2011 (Kirdahy).

Motion was made by Mr. Ulrich, seconded by Mrs. Biesel, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: PROBATIONARY APPOINTMENT: Kerri Culkin, Part-Time Food Service Worker; effective November 29, 2010 (Step 1; Oquenock; replacing M. Trupia {Assistant Cook}).

Motion was made by Mr. Zotto, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: PROBATIONARY APPOINTMENT: Maura Young, Special Ed Aide; effective November 12, 2010 (Step 1; Beach Street; new position {flow-through funds}).

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Motion was made by Mrs. Biesel, seconded by Mr. Brady, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: CHANGE IN TITLE: Theresa Rueb, Part-Time Assistant Cook; effective November 29, 2010 (change from Part-Time Food Service Worker; replacing C. Weingarten).

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE NURSE (\$100 per diem): \*Timothy Doyle, effective November 24, 2010; \*Elizabeth Sagarese, effective November 24, 2010; Christina Vilbig, effective November 24, 2010.

Motion was made by Mrs. Biesel, seconded by Mr. Brady, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE TEACHER AIDE (\$9.75/hr): Gina Prybyzski, effective November 24, 2010.

Motion was made by Mr. Ulrich, seconded by Mrs. LaRosa, and carried when all board members present voted in favor to approve OTHER: ADVISORS/CLUBS 2010 – 2011 SCHOOL YEAR: High School: Peter Hung, Robotics; \*Ronald Matthews, Robotics.

Motion was made by Mrs. LaRosa, seconded by Mrs. Biesel, and carried when all board members present voted in favor to approve OTHER: ADVISORS/CLUBS 2010 – 2011 SCHOOL YEAR: Udall Road Middle School: Kristyna Acerno, Cybernation Club (8-week club) {shared}; Nicole Cagno-Angerame, Cybernation Club (8-week club) {shared}.

Motion was made by Mrs. LaRosa, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve OTHER: ADVISORS/CLUBS 2010 – 2011 SCHOOL YEAR: Beach Street Middle School: Kyle Valentine, Yearbook Advisor (replacing K. Sullivan {resigned}).

Motion was made by Mr. Zotto, seconded by Mr. Brady, and carried when all board members present voted in favor to approve OTHER: AUDITORIUM TECHNICIAN 2010-2011 SCHOOL YEAR (School functions - \$75 per event; Rental functions - \$50 per hour): High School: Frank Franzone, effective October 28, 2010.

Motion was made by Mr. Ulrich, seconded by Mr. Brady, and carried when all board members present voted in favor to approve OTHER: MENTOR PROGRAM 2010 – 2011 SCHOOL YEAR: Mentor (\$1,000 stipend): Aron Chizik (Greg Iorio, Beach/High School); Danielle Walsh (Kyle Valentine, Beach).

\*conditional pending fingerprint clearance

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Motion was made by Mr. Brady, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve OTHER: SUBSTITUTE TEACHER (\$100 per diem): Jacqueline Benenati, effective November 24, 2010; Ashley Didio, effective November 24, 2010; Caitlin Esposito, effective November 24, 2010; Angela LaMonica, effective November 24, 2010; Donald Larsen, effective November 19, 2010; Jennifer Maiorini, effective November 24, 2010; Amanda Noren, effective November 24, 2010; Margaret Pashen, effective November 24, 2010; Amanda Reilly, effective November 24, 2010; Brian Sweeney, effective November 24, 2010; Jessica Tucker, effective November 24, 2010; Christina Vilbig, effective November 24, 2010.

Motion was made by Mrs. Biesel, seconded by Mr. Ulrich, and carried when all board members present voted in favor to approve letter to Suffolk County Department of Public Works Commissioner.

The following agenda items were discussed, with no objection: Budget Vote/Trustee Election, District Newsletter – ePublication, Property Tax Reduction – Volunteer Fire Personnel, Public Input Session and Budget Meeting Dates, 2011-2012 Student/Teacher Calendar.

Motion was made by Mrs. Biesel, seconded by Mrs. LaRosa, and carried when all board members present voted in favor to adjourn to Executive Session at 8:21 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:40 p.m. on motion by Mr. Ulrich, seconded by Mrs. Biesel, and carried when all board members present voted in favor.

Meeting adjourned at 8:41 p.m. on motion by Mrs. Biesel, seconded by Mr. Ulrich, and carried when all board members present voted in favor.

Respectfully submitted by

Nicole M. Schiano  
District Clerk

All correspondence, reports, or related materials referred to in these minutes are on file in the District Office.



**Education Committee meeting  
November 9, 2010**

Present: S. Gellar, A. LaRosa, R. Simon, B. Burns, M. Parvey

1. New York State Testing Program results

The committee discussed the Islip cluster results of the 2010 New York State English Language Arts and Mathematics Tests. These results will be presented to the public at the November 9 Board of Education meeting. Dr. Parvey and Mrs. Burns discussed steps that the district is taking to address areas of deficiency.

Mr. Gellar requested that an analysis be done of the high school Regents results for the last few graduating classes compared to the same classes' performances on the respective Grade 8 New York State Test.

2. Technology

Mrs. Burns explained that a committee is to be formed to review and update the district's Technology Plan. In the past, Board of Education members have participated in this process. Mr. Gellar and Mrs. LaRosa volunteered to serve on the committee.

Mrs. Burns gave an update on the search process for mentors for the Robotics Club. A listserv search resulted in three resumes, which look quite promising. Interviews will be conducted in the near future.

3. Race to the Top

Mr. Simon gave an update on the Race to the Top application process. West Islip will receive approximately \$22,000, 75% of which will go toward facilitating the use of network teams, and 25% of which will fund the training of administrators in the new evaluation process.

**West Islip Union Free School District  
Board of Education  
Education Committee**

**Minutes of Tuesday, November 23, 2010 Meeting**

**Members Present:** Steve Gellar  
Annmarie LaRosa

**Other Board Members Present:**

**Administrators Present:** Bernadette Burns  
Magda Parvey  
Richard Simon

**Meeting Convened:** 6:30 p.m.

- Agenda Items:**
- **January English Regents**- Mrs. Burns reported on the January English Regents and the changes in administration of the exam. As a result of the changes New York State has implemented in the scoring timeline, West Islip will not be administering the January English Regents. Only students who must retake the exam, of which there are eight, will be offered the regents in January. Mr. Simon shared that many districts across Long Island are no longer offering the January English Regents due to the State's scoring requirements.
  - **Gradebook Training**- Mrs. Burns reported that all but 38 secondary teachers have been trained in Gradebook. The remaining teachers will be trained on December 2 and 7, 2010. The goal is to go live on the Parent Portal by September 2011. Due to the many changes taking place with the Common Core Standards and the need for curriculum and report card alignment, elementary teachers will not be trained at this time.
  - **Smartboard Training** -Mr. Simon and Mrs. LaRosa reported on a recent visit to the Commack School District in which they observed how Smartboards are being implemented in classrooms. Mrs. LaRosa shared how interactive the learning was in classrooms as students worked to complete activities on the Smartboard. All members present shared the importance of effective training on the use and implementation of Smartboards prior to purchasing.
  - **IST Training**- Dr. Parvey reported on the recent training of all elementary Instructional Support Teams. Members were trained on the problem solving model which is a way for teams to resolve an issue together through analysis of the problem before jumping to solutions. All elementary buildings will use this model to make decisions regarding students brought before the IST.
  - **Elementary Forum**- Dr. Parvey reported on a new endeavor she has undertaken in an effort to come together as an elementary community to

discuss looming changes coming from New York State and their effects on the classroom. The response has been very positive and she hopes to have the first meeting before the holidays.

- **Top Grade Contract**- Mrs. Burns discussed a contract that was approved at the last Board meeting with Top Grade, the purpose of which is to provide homebound instruction to two students. The contract must be amended in order to ensure that teachers with the appropriate certifications are providing instruction. Mrs. Burns will present this to the Board at the planning session.
- **Approved Curriculum**- Dr. Parvey and Mrs. Burns presented the following curriculum: ELA 5, Math 5, Advanced Algebra, American Sign Language 2, 3, 4, Spanish Film Studies (which will be changed to Hispanic Film Studies as the focus is not on the European Spanish culture), Home and Careers (Lifeskills) and Technology (Lifeskills). All curriculum was approved by the Curriculum Council and awaits Board of Education approval.

**Meeting Adjourned:** 7:10 p.m.

## WEST ISLIP BOARD OF EDUCATION FINANCE COMMITTEE REPORT

COMMITTEE NAME: Finance Committee

DATE OF MEETING: November 9, 2010

COMMITTEE MEMBERS PRESENT: George Smith  
Bob Ulrich

BOARD MEMBERS IN ATTENDANCE: Steve Gellar

ADMINISTRATORS PRESENT: Richard Simon, Superintendent  
Wendy Duffy, Assistant Superintendent for Business

OTHERS PRESENT: Lisa Baynon, Internal Claims Auditor  
June Mellon, Treasurer  
Robert Nocella, Purchasing Agent

PURPOSE OF MEETING: Review warrants for the month and discussion of pertinent fiscal matters.

MEETING REPORT: Meeting called to order at 7:30 pm

### Treasurer's Reports:

School District Funds – September 2010

Extra Curricular – August 2010

- Approved by the Committee for submission to the Board.

### Financial Statements for September 2010:

- Financial statements for the period 7/1/10 – 9/30/10 were presented

### Internal Claims Audit Report:

- Presented and accepted by the Committee

### System Manager Audit Trail for October 2010:

- Presented and accepted by the Committee.

### Payroll Summary Report:

- Presented and accepted by the Committee.

### Reviewed Warrants:

- The Finance Committee received the warrants.

### Budget Transfers:

- Presented and accepted by the Committee for submission to the Board

