

**ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
July 10, 2012 – High School

**PRESENT:** MR. BRADY, MR. GELLAR, MRS. LAROSA, MR. MAGINNISS; MR. SMITH AND MR. ULRICH

**ABSENT:** MR. ZOTTO

**ADMINISTRATORS:** MRS. BURNS, MRS. DUFFY, MR. SIMON AND MR. ZOCCHIA

**ATTORNEY:** Mr. VOLZ

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The Constitutional Oath of Office was administered by Attorney Thomas Volz to incumbent board member, Steven D. Gellar. All board members present read and signed the Statement of Assurances with regard to Board Policy 6110 – Code of Ethics for All District Personnel, as required by this policy.

Mr. Gellar opened the floor for nominations for President. Annmarie LaRosa nominated Steven D. Gellar, seconded by Scott Brady. There were no other nominations. Mr. Gellar closed the floor for nominations. Motion to nominate Steven D. Gellar for President was carried when all board members present voted in favor.

Mr. Gellar opened the floor for nominations for Vice President. Ron Maginniss nominated Annmarie LaRosa, seconded by George Smith. There were no other nominations. Mr. Gellar closed the floor for nominations. Motion to nominate Annmarie LaRosa for Vice President was carried when all board members present voted in favor.

The Constitutional Oath of Office was administered by Attorney Thomas Volz to President Gellar.

The Constitutional Oath of Office was administered by Attorney Thomas Volz to Vice President LaRosa.

Meeting was called to order at 7:36 PM, followed by the Pledge.

No one wished to speak during an "Invitation to the Public."

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Jeanne Koeper as District Clerk for the 2012-2013 school year.

Motion was made by Annmarie LaRosa, seconded by Ron Maginniss, and carried when all board members present voted in favor to approve appointment of June Mellon as District Treasurer and Mary Hock as Deputy Treasurer for the 2012-2013 school year.

Motion was made by Annmarie LaRosa, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve appointment of Board of Registration for the 2012-2013 school year as follows: Anne Kuhlwilm, Lauralee Bennett, alternates - Rhonda Rauch, Rosemary Dowling.

Motion was made by Annmarie LaRosa, seconded by George Smith, and carried when all board members present voted in favor to set amount of Treasurer's Bond at \$1,000,000.00 for the 2012-2013 school year.

Motion was made by Bob Ulrich, seconded by George Smith, and carried when all board members present voted in favor to set amount of Internal Claims Auditor's Bond at \$1,000,000.00 for the 2012-2013 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Lisa Baynon as Internal Claims Auditor for the 2012-2013 school year.

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Robert Nocella as Purchasing Agent for the 2012-2013 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Deborah Falcon as Deputy Purchasing Agent for the 2012-2013 school year.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Jeanne Koeper as Records Access Officer for the 2012-2013 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of R.S. Abrams as District Auditor for the 2012-2013 school year.

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Thomas M. Volz, PLLC as Attorney/Legal Officer for District for the 2012-2013 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Chief/School Physicians for the 2012-2013 school year as follows: Dr. Marc Cimmino, Chief School Physician; Dr. Tracy Onal; Dr. Robert A. Smolarz; Dr. Leonard P. Savino; L. Atkinson, RPA; Dr. Costa Constantatos; Dr. Jorge Monges; Joseph Tommasino, RPA; Dr. Jennifer Mingione; Dr. Ira Woletsky (pediatrician); Dr. Jack Marzec; Dr. Phil Schrank; Dr. Paul Greenblatt; Concussion Management: Dr. Sarita Duchatelier and Dr. Keith Chu Cheong; Emergency Medical Technician: Mr. Richard Naeder, Joseph Badala, Kristine Ostrem, Kyle Valentine, James Faherty, Michael Delgado and Blaise Gemellaro for Athletic Events.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Newspapers Designated to Carry Legal Notices for the 2012-2013 school year as follows: Newsday and the Islip Bulletin.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Depositories Designated for the 2012-2013 school year as follows: Citibank, J.P. Morgan Chase, Capital One Bank, HSBC, CLASS, Bank of America, and Commerce Bank.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Committee on Special Education and Committee on Pre School Special Education/Alternates/Secretaries for the 2012-2013 school year (list included in supplemental file).

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve reappointment of District Team – New Compact for Learning for the 2012-2013 school year as follows: Mrs. Maria Pecorale, Chamber of Commerce; Mrs. Luann Dunne, Secretarial Unit; Mr. Jerry Mangone, Local 424; Mrs. Traci Cinquemani, PTA – High School; Mrs. Christine Butterfield, PTA – Middle School; Mrs. Kim Librizzi, PTA – Elementary; TBA, Student Senate Co-President; TBA, Student Senate Co-President; Mr. Richard A. Simon, Superintendent; Mrs. Dawn Morrison, WIASA – Elementary; Mr. Daniel Marquardt, WIASA – Middle School; Dr. Anthony Bridgeman, WIASA – High School; Mrs. Catherine Dolan-Stefanak, WITA – Middle School; Mr. Paul Perkurney, WITA – Elementary; Mr. Joseph Dixon, WITA – High School.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Health and Wellness Alliance Committee Members for the 2012-2013 school year as follows: Marybeth Bevan, Liz Bitetto, Bernadette Broderick, Mary Louise Cairo, Sharon Cannorella, Angie Carpenter, Chrissy Cavagnet, Marcelle Crudele, Elizabeth DeSantis, Michelle Falco, JoAnn Hilbert, Tim Horan, Mary Howard, Bernie Jones, Chris Kaigh, Jeanette Kreditor, Annmarie LaRosa, Wendy Loddigs, Grace MacGurie, Jack Maniscalco, Lisa Martinolich, Shanan Mauro, Barbara McAteer, Michael McGrath, Terry McManus, Tricia Mileti, Dawn Morrison, John Mullins, Sue O'Connor, Nicole Perperis, Ellen Quaglio, Suzanne Salus, Theresa Shaw, Rick Simon, George Smith, Karen Sossin, Victoria Spedale, Debbie Vertovez, Jamie Winkler, Michael Zotto, Maryann Pfeiffer and Dr. Marc Cimmino.

Motion was made by Scott Brady, seconded by George Smith, and carried when all board members present voted in favor to approve adoption of the following resolution and appointment of Impartial Hearing Officers for the 2012-2013 school year: WHEREAS, the Regulations of the Commissioner of Education, Pursuant to Sections 207, 3214, 4403, 4404 and 4410 of the Education Law, Part 200, amended January 2007, Section 200.2(e) states that “the Board of Education or trustees of each school district shall establish a list of:” (1) The names and statement of the qualifications of each impartial hearing officer who is: (i) certified by the Commissioner of Education pursuant to section 200.1(x)(2) of this Part and; (ii) available to serve in the district in hearings conducted pursuant to Education Law section 4404(1). Appointment of impartial hearing officers pursuant to Education Law section 4404(1) shall be made only from such list and in accordance with the rotation selection process prescribed herein and the timelines and procedures in section 200.5(j) of this Part. Such names will be listed in alphabetical order. Selection from such list shall be made on a rotational basis beginning with the first

name appearing after the impartial hearing officer who last served or, in the event no impartial hearing officer on the list has served, beginning with the first name appearing on such list. Should that impartial hearing officer decline appointment, or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the district that are documented and can be independently verified, each successive impartial hearing officer whose name next appears on the list, shall be offered appointment, until such appointment is accepted. The name of any newly certified impartial hearing officer who is available to serve in the district shall be inserted into the list in alphabetical order (list included in supplemental file).

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Dates/building site for the 2012-2013 regular and planning session meetings of West Islip Board of Education (list included in supplemental file).

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve the setting of the date/time for 2013 West Islip High School Commencement Exercises – June 22, 2013 at 9:00 AM.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve adoption of the following resolution re: Federal Funded Programs: BE IT RESOLVED, That, the Board grants authority for the 2012-13 school year for the West Islip Union Free School District (West Islip Public Schools) to participate in an ECIA Title I Program developed to provide instructional activities and services for the educationally disadvantaged students who reside in said school district under available Federal funds; and BE IT FURTHER RESOLVED, That, the Assistant Superintendent for Curriculum and Instruction be designated as Coordinator of Federal Programs; or other designee determined by the Superintendent of Schools and that, the Superintendent of Schools, be authorized to represent the Board of Education in making application for any and all federal funds and the supervision thereof.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve adoption of the following resolution re: District's Food Services for 2012-2013 appointment of Long Island School Food Service Directors Association Cooperative Bid Committee: WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2012-2013 school year. WHEREAS, WEST ISLIP UFSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and, WHEREAS, WEST ISLIP UFSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore, BE IT RESOLVED, that the BOARD OF EDUCATION of WEST ISLIP UFSD, hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and, BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purpose of the above-mentioned commodities, and, BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the

committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion was made by George Smith, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve appointment of Assistant Superintendent for Curriculum and Instruction as Title IX Compliance Officer for the 2012-2013 school year.

Motion was made by Scott Brady, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Instructional Review Committee for the 2012-2013 school year as follows: Bernadette Burns, Assistant Superintendent for Curriculum and Instruction; Daniel Marquardt, Secondary Principal; Dan Hunter, Elementary Principal; To be named as appropriate, Program Director; Anne Bean, Library-Media Specialist; Tina Schaeffer, Secondary Teacher; Christina Krueger, Elementary Teacher; Mary Howard, Community Member.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Jeanne Koeper as person authorized to accept service re: subpoenas, lawsuits, etc. for the 2012-2013 school year.

Motion was made by George Smith, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve appointment of Board of Education as Audit Committee for the 2012-2013 school year.

Motion was made by Bob Ulrich, seconded by George Smith, and carried when all board members present voted in favor to approve appointment of Cullen & Danowski LLP as Internal Auditor.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve Cell Phone Usage as per Board Policy 5570 (list included in supplemental file).

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to adjourn for a short break.

Regular Meeting reconvened at 7:59 PM on motion by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor.

No one wished to speak during an "Invitation to the Public."

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve the minutes of the Regular Meeting of June 14, 2012 and the minutes of the Planning Session on June 26, 2012.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve TEACHING: RESOLUTION:

"Be it resolved, that upon the recommendation of the Superintendent of Schools, effective June 30, 2012, a professional position in the West Islip Public School District will be abolished in the English area (1 position) of classification."

Motion was made by Bob Ulrich, seconded by Scott Brady, and carried when all board members present voted in favor to approve: TEACHING: PART-TIME APPOINTMENT (Change of Status): *George Botsch, Physical Education; effective August 29, 2012 to June 30, 2013.*

Motion was made by Annmarie LaRosa, seconded by Ron Maginniss, and carried when all board members present voted in favor to approve: CLASSIFIED (CIVIL SERVICE): EXCESSED: *Richard Kelly, Head Custodian; effective July 13, 2012.*

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve: CLASSIFIED (CIVIL SERVICE): PROBATIONARY APPOINTMENT: *Richard Kelly, Custodial Worker II; effective July 16, 2012.*

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve: CLASSIFIED (CIVIL SERVICE): SUBSTITUTE CLERK-TYPIST: *Carole Hurd; effective July 11, 2012.*

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve OTHER: CONCERT HALL MANAGER 2012-2013: *Jim Kraiss – High School; John Kennedy – Beach Street Middle School; and Leonard LaPinta – Udall Road Middle School.*

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve OTHER: AUDITORIUM TECHNICIAN 2012-2013: *Frank Franzone, David Kaufman, James Kraiss, Michael Saganic, Melissa Senatore and John Simeone – High School; Jesse Fawess and John Kennedy – Beach Street Middle School; and Leonard LaPinta and Shanau Mauro – Udall Road Middle School.*

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve OTHER: SUMMER ENRICHMENT INSTRUCTORS 2012: *Lori Clifford, Lila Schmidt, Donna Brogan, Ed Ermanovics, Debra Magee, Joanne LaDuca, Jordana Young, Bobby Watts, Karen Nordland, Denise Campasano and Ariana Stubbmann.*

Motion was made by Scott Brady, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve OTHER: SPECIAL EDUCATION – ESY BEHAVIOR INTERVENTION SERVICES SUMMER 2012: *Robert Matuoizzi, Theresa Mercado, Deanna Nicolosi and Tonimarie Paladino.*

CURRICULUM UPDATE: Mrs. Burns discussed events regarding the closing and opening of schools. She also mentioned that the AP and IB test results were in and would be discussed in depth at a future date. She is pleased with student performance in both areas. Mrs. Burns stated that secondary master schedules were currently being crafted and the elementary administrators were scheduled to meet to continue that process.

REPORT OF BOARD COMMITTEES: There were no board committee meetings for July.

The Treasurer's Report for May 2012 was presented. Beginning balance as of April 30, 2012 – \$27,843,439.96; ending balance as of May 31, 2012 – \$27,127,933.61.

Motion was made by Annmarie LaRosa, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve Days of Religious Observance for 2012-2013 (used for calculating daily attendance for SA-19): October 1, 2012 – Sukkoth; November 1, 2012 – All Saints Day; March 18, 2013 – Orthodox Christian Lent; May 9, 2013 – Ascension; and May 15, 2013 – Shavout.

Motion was made by Bob Ulrich and seconded by Annmarie LaRosa to approve the following Special Education Contracts for the 2012-2013 school year – Bilinguals, Karin Burkhard, Cleary School for the Deaf, Green Chimney Children Services, Harmony Heights, Hillcrest Educational Centers, Inc., Home Care Therapies d/b/a Horizon Healthcare Staffing, Island Therapies, Maryhaven, Metro Therapy, Nassau Suffolk Services for Autism for full day instruction, Nassau Suffolk Services for Autism for behavioral consultation, New England Center for Children, NYSARC, Summit School/Jamaica Estates, Summit School/Nyack, United Cerebral Palsy Association of Greater Suffolk, Inc., Hagedorn Little Village School, Little Flower Children and Family Services of New York and Sachem Central School District.

Motion was made by Bob Ulrich, seconded by Ron Maginniss, and carried when all board members present voted in favor to approve service agreement with Smartweb.

Motion was made by Scott Brady, seconded by George Smith, and carried when all board members present voted in favor to approve service agreement with Joseph J. Nicolosi – Security Coordinator.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve a service agreement with The Omni Group for the 2012-2013 school year.

Motion was made by George Smith, seconded by Ron Maginniss to approve the following donations: Suffolk ASBO 2012-2013 Scholarship - \$ 500.00; AHold – Beach Street Middle School - \$ 863.02; AHold – P.J. Bellew School - \$2,503.51; AHold – Oquenock School - \$ 964.64; AHold – Manetuck School - \$1,715.45.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa to declare surplus material – World Language Textbooks.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa to approve R.S. Abrams Engagement Letter – June 30, 2013.

Motion was made by George Smith, seconded by Annmarie LaRosa to approve Cullen and Danowski Engagement Letter – 2012-2013.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa to approve a resolution to participate in the Suffolk county RFB for Natural Gas.

PRESIDENT'S REPORT: Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve a Memorandum of Agreement with WIASA – term July 2, 2011 through June 30, 2014.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve a revised Memorandum of Agreement with the Nurses Unit – (John Hummel).

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted to approve the following salaries for non-represented personnel for 2012-2013:

Maria Bacchi	=	\$43,497
Vivian Becker	=	\$48,588
Patricia Denninger	=	\$52,096
Patricia Gesele	=	\$65,879
Mary Hock	=	\$56,149
Jeanne Koeper	=	\$84,038
June Mellon	=	\$95,199
Deborah Falcon	=	\$61,850
Robert Nocella	=	\$67,473
William Dixon	=	\$48,801
Joseph Ferrucci	=	\$59,601
Dorothy Kuskowski	=	\$52,854
Jeanne Koeper (District Clerk)	=	\$10,300
James Bosse	=	\$135,795
Geraldine Sabiston	=	\$ 84,681

SUPERINTENDENT'S REPORT: Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve resolution empowering Board President to authorize member attendance at conferences, workshops, conventions, etc. (as per Policy 2320).

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Standard Work Day and Reporting Resolution: BE IT RESOLVED, that the West Islip Board of Education hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:



<u>Title</u>	<u>District Clerk</u>	<u>District Treasurer</u>	<u>Claims Auditor</u>
Name	Jeanne Koeper	June Mellon	Lisa Baynon
Standard Work Day	7	7	7*
Term Begins/Ends	7/1/10	7/1/10	7/1/10
Participates in the Employer's Time Keeping System (Y/N)	Y	Y	Y
Days/Month Based on Record of Activities	20	20	20

\*Claims Auditor works 40 hours per week; approximately 24 hours as appointed official (Internal Claims Auditor) and 16 hours as a clerk typist, using seven hour standard work day.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve the Code of Conduct.

The following people spoke during an "Invitation to the Public" – Jerry Mangone, Kristina Delaney, Jessica Horvath, Don Marmo, Stacy Bressi, Geri Bearden and Catherine Artusa. Areas of concern are listed in the Public Participation Log.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to adjourn to Executive Session at 9:04 PM for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 9:44 PM on motion by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor.

Motion was made by Ron Maginniss, seconded by George Smith, and carried when all board members present voted in favor to approve a stipulation of settlement and release with regard to the Vincent B. Impartial Hearing.

Motion was made by Scott Brady, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve a revision to a Memorandum of Agreement with UPSEU.

Meeting adjourned at 9:45 PM on motion by Bob Ulrich, seconded by Ron Maginniss, and carried when all board members present voted in favor.

Respectfully submitted by,

*Jeanne Koeper*

Jeanne Koeper  
District Clerk

All correspondence, reports, or related materials referred to in these minutes are on file in the District Office.