

**West Islip Public Schools
HIGH SCHOOL CODE OF CONDUCT**

This document serves as a guideline for a range of consequences, and in no way limits the Superintendent of Schools and/or district administrators from taking the appropriate actions to ensure a safe and educationally sound learning environment for all students and staff. Any offense may be referred for a Superintendent’s Hearing at the discretion of the Principal.

Key			
D	Detention	P	May result in contact with police
S	Suspension (OSS or ISS)	PP	Will result in contact with police
ISS	In-School Suspension	+	Additional penalty may apply, including OSS and a Superintendent’s Hearing
OSS	Out-of-School Suspension	*	May result in a Superintendent’s Hearing
PAC	Parent/Administrator Conference		

Disciplinary Offense	Administrative Action	
	1 st Offense	Subsequent
VIOLATIONS AGAINST PERSONS		
<i>Homicide (PP)</i>	5* days OSS	5* days OSS
<i>Forcible or other Sex Offenses (PP)</i>	5* days OSS	5* days OSS
<i>Robbery (PP):</i> forcible stealing of property from a person by using or threatening the use of physical force	Restitution + 5* days OSS	Restitution + 5* days OSS
<i>Kidnapping (PP)</i>	5* days OSS	5* days OSS
<i>Assault with Serious Physical Injury (PP):</i> causing physical injury to another person requiring hospitalization	5 days OSS	5* days OSS
<i>Assault with Physical Injury:</i> engaging in behavior which could potentially cause a serious risk of injury to other students, staff members, or oneself (P – student; PP – staff)	3+ days OSS	5* days OSS
<i>Reckless Endangerment:</i> engaging in behavior which creates a risk of injury to self or others	1+ days OSS	3+ days OSS
<i>Assault/Physical Harassment (P):</i> striking, shoving, or kicking another person or subjecting another person to unwanted or inappropriate physical contact with the intent to harass, annoy, or alarm another person	2 days OSS	5* days OSS
<i>Fighting / Minor Altercations (P):</i> two or more parties contributing to a situation by physical means	1+ days S	3+ day S
<i>Horseplay / Roughhousing:</i> behavior / “play fighting” that could or does result in physical injury	1 day ISS	1+ days ISS
<i>Intimidation, Harassment, Menacing, Taunting, Teasing or Bullying / Verbal Harassment (P):</i> threatening, stalking, or seeking to coerce or compel a person to do something; engaging in verbal conduct that threatens another with harm. Includes any form of harassment that does not involve actual physical contact, but does involve the threat of harm, including verbal harassment or use of any kind of electronic device to tease, taunt or harass others	1+ days OSS Bias related 3+ days OSS	3+ days OSS Bias related 5* days OSS
<i>Verbal Abuse:</i> disrespectful language or gestures to another person	To a staff member 1+ days OSS To another student 1+ days ISS	3+ days OSS 2+ days ISS
<i>Hazing (PP):</i> engaging in physical or emotional abuse of a team /club member conspiring in or failing to report hazing	Loss of team/club participation + 5* days OSS 3+ days OSS	5* days OSS 5* days OSS

VIOLATIONS AGAINST PROPERTY	1st Offense	Subsequent
Extortion (P): obtaining property or assistance through coercion	Restitution + 1+ days OSS	Restitution + 3+ days OSS
Burglary (PP): entering or remaining unlawfully on school property with the intent to commit a crime	1+ days OSS	3+ days OSS
Criminal Mischief (PP) / Willful Damage of Property (P): intentional destruction of school and/or personal property, including vandalism and graffiti	Restitution + 1+ days OSS	Restitution + 3+ days OSS
Larceny / Theft (P): unlawful taking of property valued over \$5.00	Restitution + 3+ days OSS	Restitution+ 5* days OSS
Theft: taking of supplies / food or beverage with a value under \$5.00 without permission	1+ days ISS	1+ days OSS
Possession of Stolen Property (P)	1+ days ISS	1+ days OSS
VIOLATIONS AGAINST PUBLIC HEALTH & SAFETY	1st Offense	Subsequent
Arson (PP): deliberate setting of a fire	5* days OSS	5* days OSS
Bomb Threat (PP)	5* days OSS	5* days OSS
False Fire Alarm (PP)	5* days OSS	5* days OSS
Explosive Devices (PP): possession and/or detonation of fireworks or other explosive devices	5* days OSS	5* days OSS
Nuisance Devices: use or possession of smoke or stink bombs, snappers, paintballs or other devices creating a public nuisance	Use Possession 1+ days OSS 1+ days ISS	5 days OSS 3+ days ISS
Discharging Fire Extinguisher	5 days OSS	5* days OSS
Open Flame: use of matches, lighters, other ignition devices or possession of such on school property, unless supervised by a staff member	Determined by the severity	
Riot (PP): four or more persons simultaneously engaging in tumultuous and violent conduct	5* days OSS	5* days OSS
Weapons Possession: having or bringing a weapon onto school property (including knives of any type or size)	Firearm/deadly weapon (PP) Others (P) Laser pointers 5* days OSS 5* days OSS 1 day ISS	5* days OSS 5* days OSS 1+ days ISS
Controlled Dangerous Substances /Drugs/Synthetic cannabinoids (P): possession of any substance and/or paraphernalia, use, sale, distribution, and/or under the influence of such	5* days OSS	5* days OSS
Alcohol (P): possession, use, sale, distribution, and/or under the influence, refusing to submit to breathalyzer test (per B.O.E. policy)	5* days OSS	5* days OSS
Tobacco: use of any type of tobacco product or electronic cigarettes (For students caught smoking on school grounds, the Suffolk County Board of Health will be notified.)	1 day ISS + program referral	2 days ISS + program referral
Tobacco: possession of any tobacco product or related items, i.e. rolling papers, lighter, matches, electronic cigarettes, etc.	1+ days D	1 day ISS
VIOLATIONS AGAINST SCHOOL ADMINISTRATIVE PROCEDURES	1st Offense	Subsequent
Insubordination: willful refusal to follow given directions. (Infractions during emergency situations or drills will incur more severe penalties.)	1 + day ISS	1+ days ISS
Disruptive Behavior	1+ days D – 1+ days ISS	1+ days ISS
Disruptive Behavior for Substitute	Double above punishment	Double above punishment

<i>Disruptive Behavior in Cafeteria</i>	5 days lunch detention	1 day ISS
<i>False Identification:</i> refusal to give or giving false identification when requested to do so by a staff member	1 day ISS	3 days ISS
<i>Forgery (P):</i> falsifying signatures, dates, and/or data	1 day ISS	3 days ISS
<i>Outside the Building without Permission</i>	1 day ISS	1+ days ISS
<i>Leaving Early without Signing Out</i>	1 day ISS / PAC	1+ days ISS
<i>Truancy:</i> not coming to school or arriving late without parent awareness/approval	1 day D per period missed	1 day DD per period missed
<i>Cutting class</i> (and staying in school)	1 day D per period missed	1+ days ISS
<i>Cutting a Substitute</i>	Double above punishment	Double above punishment
<i>Violation of Suspension (P)</i>	1 additional day S	2 additional days S
<i>Disruptive Behavior in ISS Room</i>	1 day OSS	1+ days OSS
<i>Failure to Stay for Detention</i>	1 day ISS/ PAC	1+ days ISS
VIOLATIONS AGAINST ACADEMIC INTEGRITY	1st Offense	Subsequent
<i>Plagiarism of assignment / research paper</i> <i>Cheating / Copying another's work / etc.</i>	Academic penalty per policy + 1 day ISS	1+ days ISS
VIOLATIONS AGAINST PUBLIC DECENCY	1st Offense	Subsequent
<i>Gambling / Possession of Related Items</i> (cards, dice, etc.)	1 day ISS	1+ days ISS
<i>Discriminatory Practice / Sexual Harassment / Harassment:</i> Communication or any activity that is offensive to another's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex. This prohibited behavior includes, but is not limited to, threats, intimidation, or abuse.	Meeting with Complaint Officer	
	1+ days OSS	3+ days OSS
<i>Obscenity/Profanity (P):</i> language, gestures, drawings or clothing that are obscene or profane	Determined by the severity	1+ days ISS
<i>Violation of Dress Code</i>	Modify attire	1+ days ISS
VIOLATIONS AGAINST STUDENT TRANSPORTATION REGULATIONS	1st Offense	Subsequent
<i>Violating Traffic Rules / Reckless Driving (P):</i> driving in a manner that endangers people and/or property	4 weeks S of Parking Pass	Revocation of Parking Pass
<i>Taking Underclassmen off Campus in Senior's Vehicle</i>	4 weeks S of Parking Pass	Revocation of Parking Pass
<i>Abusing Lunch Release / Early Release Privileges</i>	1 day ISS	1+ days ISS
<i>Unruly Bus Behavior:</i> engaging in dangerous or destructive actions while stopped or during the ride, especially those which distract the driver	1+ days ISS - Suspension of Bus Privileges	3+ days ISS + Suspension of Bus Privileges

VIOLATIONS REGARDING ELECTRONIC DEVICES	1 st Offense	Subsequent
<p><i>Use of personal electronic devices</i> such as cellular phones, music devices, video games, etc., is strictly prohibited during the school day. During class time, phones may not be visible, must be off, and may not be used for text messaging or taking photos/video, and may not sound a tone to indicate that a message waits, except when a teacher allows students to access information for educational purposes.</p>	<p>In school: 1 day detention</p>	<p>In school: PAC + 2 days detention</p>
	<p><i>Subsequent violations will be dealt with as insubordination</i></p>	
	<p>During class: 1 day ISS</p>	<p>1 day ISS During class: 2+ days ISS</p>
<p>Cell Phones are permitted <i>with a pass</i> in offices, phone booths, and at the attendance window only. Students may not leave class to be on the telephone, nor use a phone call as an excuse to be late for class or standard consequences will apply. Personal music devices may be used in the cafeteria and/or study halls only.</p>		
<p><i>Use of electronic device during an emergency situation</i> such as fire drills, building evacuations, etc. until given the “all clear” to do so by the Administration.</p>	<p>Determined by the severity and/or at the discretion of the Administration.</p>	
<p><i>Use of electronic devices during a test or quiz or relaying test information to others at a later time (cheating). Use of electronic devices during a State Exam (Regents/RCT)</i></p>	<p>Academic penalty per policy +</p>	
	<p>1+days OSS</p>	<p>3+days OSS</p>
	<p>Invalidation of NYS Exam Grade</p>	
<p><i>Use of electronic devices to harass, invade privacy, or transmit inappropriate info/photos/video of self or others (P)</i> (i.e. via internet, e-mail, instant messages, cell phones, digital photos, video clips, etc.). Cell/camera phone use in locker rooms is strictly prohibited and subject to prosecution. (PP)</p>	<p>3+ days OSS</p>	<p>5+ days OSS</p>
<p>Abuse of School Computers: Damage of equipment/software through physical act or electronic means Using software at school to harass or invade privacy of others (P) Otherwise violating the Acceptable Use Policy (AUP)</p>	<p>Suspension of computer access + Restitution + 1+ days OSS 3 days OSS 1+ days OSS</p>	
<p>Using school computers in an inappropriate manner: Changing computer screens, fonts and settings or in any other way interfering with the function of school electronic equipment, including SMART Boards</p>	<p>1 day ISS</p>	<p>2+ days ISS</p>
<p><i>Use of electronic device on school property or function to download or visit inappropriate websites</i></p>	<p>1 day ISS</p>	<p>2+ days ISS</p>
<p><i>Use of any kind of electronic device to take a picture or video of any kind on school property or function, without the permission of the pictured individual or of the principal or his/her designee</i></p>	<p>1 day detention During class: 1 day ISS</p>	<p>1+ day detention During class: 2+ days ISS</p>
<p><i>Use of any kind of electronic device on school property or function that compromises the health, safety and well-being of the students and school</i></p>	<p>1+ day ISS</p>	<p>2+ days ISS</p>