

AGENDA



BOARD OF EDUCATION

February 9, 2017

8:00 p.m.

Beach Street Middle School
17 Beach Street

Submitted by:
Bernadette M. Burns
Superintendent of Schools

A G E N D A

REGULAR MEETING OF THE BOARD OF EDUCATION

February 9, 2017

Beach Street Middle School

West Islip, New York

- I. CALL TO ORDER**
- II. QUORUM COUNT**
- III. ANNOUNCEMENTS**
- IV. INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards only. (Name and address required) - This will be limited to 20 minutes and will continue only as long as it is conducted in an orderly fashion.*
- V. APPROVAL OF MINUTES:** A motion is needed to approve the minutes of the January 24 Planning Session.
- VI. PERSONNEL**
- VII. CURRICULUM UPDATE**
- VIII. REPORT OF BOARD COMMITTEES:**
- A) Finance Committee (2/7/2017)
 - B) Policy Committee (2/7/2017)
 - C) School Board/Student Liaison Committee (No meeting)
 - D) Audit Committee (No meeting)
 - E) Education Committee (2/9/2017)
 - F) Public Relations Committee (No meeting)
 - G) Buildings and Grounds Committee (2/7/2017)
 - H) Legislative Action Committee (No meeting)
 - I) Safety and Security Committee (No meeting)
 - J) Committee on Special Education/Preschool Special Education Recommendations re: classification/placement/I.E.P. modifications of students as delineated (2/8/2017)
- IX. OTHER COMMITTEE MEETINGS**
- A) Health and Wellness (2/8/2017)
 - B) DASA Committee (No meeting)
- X. FINANCIAL MATTERS**
- A) Treasurer's Report
- XI. BUSINESS ITEMS**
- A) Approval of Budget Transfers
 - B) Approval of Donation
 - 1. Box Tops for Education → Manetuck \$1,290.60
 - C) Approval of Health Services Contract 2016-2017
 - 1. Uniondale UFSD \$2,058.45

P.S. I Love You Day 2017

*"The more love we spread,
the less bullying will occur,
and the more lives we can save."*

XII. PRESIDENT'S REPORT

- A) Approval of Resolution re: Easement Agreement with KeySpan Gas East Corporation d/b/a National Grid

XIII. SUPERINTENDENT'S REPORT

XIV. NOTICES/REMINDERS

XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION

- XVI. INVITATION TO THE PUBLIC** - *The public, at this time, is cordially invited to bring before the Board any questions/concerns. Community members will be recognized from the signature cards only. (Name and address required) ~ 20 minute time limit*

- XVII. *EXECUTIVE SESSION** - *After a ten minute break, the Board of Education will adjourn to discuss personnel, negotiations and litigation.*

XVIII. CLOSING – Adjournment

**PLANNING SESSION
MEETING OF THE BOARD OF EDUCATION
January 24, 2017 – District Office**

PRESENT: Mr. Gellar, Mrs. LaRosa, Mr. Brady, Mr. O'Connor, Mr. Ulrich, Mr. Zotto
(7:41 p.m.)

ABSENT: Mr. Maginniss

ADMINISTRATORS: Mrs. Burns, Mrs. Duffy, Dr. Rullan

ABSENT: None

Meeting was called to order at 7:30 p.m., followed by the Pledge.

Motion was made by Mike Zotto, seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve the minutes of the January 12, 2017 Regular Meeting.

PERSONNEL:

Motion was made by Kevin O'Connor seconded by Bob Ulrich and carried when all Board members present voted in favor to approve ADMINISTRATOR: LEAVE OF ABSENCE (unpaid) (Pursuant to the Family Medical Leave Act of 1993 - 12-week continuous medical coverage): Kathleen Sapanski, Director of Mathematics and Business Education, effective January 23, 2017 - February 17, 2017 (Districtwide).

Motion was made by Kevin O'Connor seconded by Mike Zotto and carried when all Board members present voted in favor to approve TEACHING: CHILD-BEARING LEAVE OF ABSENCE (paid): Alexandra Nohowec, Science, effective February 6, 2017 (High School).

Motion was made by Kevin O'Connor seconded by Mike Zotto and carried when all Board members present voted in favor to approve TEACHING: CHILD-BEARING LEAVE OF ABSENCE (paid): Kathleen Scrivani, Science, effective March 9, 2017 (High School).

Motion was made by Kevin O'Connor seconded by Bob Ulrich and carried when all Board members present voted in favor to approve TEACHING: LEAVE OF ABSENCE (unpaid): (Pursuant to the Family Medical Leave Act of 1993 - 12-week continuous medical coverage): Timothy Bauernfeind, Special Education, effective January 30, 2017 - March 6, 2017 (Oquenock).

Motion was made by Scott Brady seconded by Bob Ulrich and carried when all Board members present voted in favor to approve TEACHING: LEAVE OF ABSENCE (unpaid): (Pursuant to the Intermittent Family Medical Leave Act of 1993 - 12-week continuous medical coverage): Pamela Cirasole, Music Education, effective January 25, 2017 (Udall).

Motion was made by Mike Zotto seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE: Nikki Caputi, Elementary, effective January 30, 2017 - June 30, 2017 (Bayview; Step 1A¹; replacing D. Campasano {LoA}).

Motion was made by Scott Brady seconded by Bob Ulrich and carried when all Board members present voted in favor to approve TEACHING ASSISTANT: RESIGNATION: Joann Niesen, effective February 1, 2017.

Motion was made by Kevin O'Connor seconded by Bob Ulrich and carried when all Board members present voted in favor to approve TEACHING ASSISTANT: REGULAR SUBSTITUTE: G. Patricia Love, effective February 1, 2017 – June 30, 2017 (Bayview; Step 1 {pro-rated}; replacing J. Niesen {resigned}).

Motion was made by Kevin O'Connor seconded by Scott Brady and carried when all Board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: RESIGNATION: Tracie Cinquemani, Building Aide, effective February 10, 2017 (Paul J. Bellew).

Motion was made by Bob Ulrich seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve OTHER: DRIVER EDUCATION 2016-2017: Patricia Stack, Coordinator (pro-rated stipend), effective November 7, 2016 (replacing L. Martinolich {approved at the May 24, 2016 BoE Meeting}).

Motion was made by Kevin O'Connor seconded by Scott Brady and carried when all Board members present voted in favor to approve OTHER: CLUBS/ADVISORS 2016-2017: Pit Director, Musical, Eric Albinder (replacing D. Kaufman {approved at the October 25, 2016 BoE Meeting}).

Motion was made by Scott Brady seconded by Mike Zotto and carried when all Board members present voted in favor to approve OTHER: ADULT EDUCATION INSTRUCTORS SPRING 2017:

Susan Batzar (Computer) \$30/hr.
Lenny Butler (Community CPR, First Aide) \$30/hr.
Jake Caramico (How Money Works) no cost to West Islip
Steve Cottral (About Boat Safety) no cost to West Islip
Kim Crichton (Pilates, Qigong, Iyengar Yoga, Fitness Mix) \$30/hr.
Mark DiCristo (Volleyball) \$30/hr.
Matthew Haszinger (Volleyball) \$30/hr.
Phyllis Hintze (Ballroom Dancing) \$30/hr.
Claudia Kavitt (Volleyball) \$25/hr.
Bruce Lieberman (Defensive Driving) no cost to West Islip
Jane Loehle (Acquacise) \$35/hr.
Joann Niesen (Volleyball) \$25/hr.
Alexandra Prieto (Zumba) \$30/hr.
Robert Watts (Introduction to Guitar/Piano) \$30/hr.
Jeanmarie Wilson (College Planning & Parenting Workshop) \$35/hr.

Motion was made by Bob Ulrich seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve OTHER: ENRICHMENT INSTRUCTORS SPRING 2017 (\$275 per session):

Lorrie Clifford (Babysitting & Hand Sewing)
Jennifer Colonna (Creation Station Art Workshop)
Justin DiMaio (LEGOS & Board Games and More)
Ed Ermanovics (Super Delta Dart & Dragster Design and Construction)
Tami Lombardi (International Cooking)
Christine Maniscalco (Maker Space & Coding is Cool)
Jolene Meade (Second Chance: Design & Crafts)

Motion was made by Bob Ulrich seconded by Kevin O'Connor and carried when all Board members present voted in favor to approve OTHER: HOMEBOUND INSTRUCTOR (\$30 per hour): Leonard Granelli, effective January 25, 2017.

Motion was made by Kevin O'Connor seconded by Scott Brady and carried when all Board members present voted in favor to approve the following surplus items: miscellaneous English Language Arts books.

Motion was made by Bob Ulrich seconded by Scott Brady and carried when all Board members present voted in favor to approve Cullen & Danowski, LLP Agreed-Upon Procedures - Facilities.

POLICY COMMITTEE

Second Reading:

No. 6130	Evaluation of Personnel: Purposes
No. 8110	Curriculum Development, Resources and Evaluation
No. 8120	Request for Part 100 Variance or Part 200 Innovative Program Waiver From Commissioner's Regulations
No. 8130	Religious Expression in Public Schools
No. 8212	Fire Drills, Bomb Threats and Bus Emergency Drills
No. 8213	Student Use of Hand Held Laser Pointers
No. 8220	Career (Occupational) Education
No. 8230	Counseling Program
No. 8240	Instructional Programs: Driver Education, Gifted and Talented Education and Physical Education
No. 8242	Honors Program
No. 8250	Evaluation of the Instructional Program
No. 8270	Instructional Technology
No. 8280	Instruction for Students with Limited English Proficiency
No. 8320	Selection of Library and Audiovisual Materials
No. 8321	Computer Resources and Data Management
No. 8323	World Wide Web: District Websites
No. 8330	Public Complaints About Curricula or Instructional Material
No. 8331	Controversial Issues
No. 8340	Textbooks/Workbooks/Equipment
No. 8410	School Calendar and School Day
No. 8411	School Year
No. 8440	Homework
No. 8450	Homebound Instruction (Temporary Instruction)
No. 8460	Field Trips and Excursions
No. 8470	Home Schooling (Permanent Instruction)
No. 8480	Organization of Instruction
No. 8481	Grouping for Instruction
<u>Rescinded</u>	
<u>Policies:</u>	
No. 8211	Prevention Instruction (incorporated as Regulation to Policy 8210)
No. 8211.1	Comprehensive Substance Abuse Policy (incorporated as Regulation to Policy 8210)
No. 08431	High School Independent Study (incorporated as Regulation to Policy 8430)

Motion was made by Kevin O'Connor seconded by Scott Brady and carried when all Board members present voted in favor to approve the above referenced policies.

Motion was made by Bob Ulrich, seconded by Kevin O'Connor and carried when all Board members present voted in favor to adjourn to Executive Session at 7:43 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:12 p.m. on motion by Scott Brady, seconded by Kevin O'Connor and carried when all Board members present voted in favor.

Meeting adjourned at 8:13 p.m. on motion by Bob Ulrich, seconded by Mike Zotto and carried when all Board members present voted in favor.

Respectfully submitted by,



Mary Hock
District Clerk

All correspondence, reports or related material referred to in these minutes are on file in the District Office.

PERSONNEL:

Consider recommendations of the Superintendent of Schools on the following items:

TEACHERS

T-1 **LEAVE OF ABSENCE** (unpaid)
(Pursuant to the Family Medical Leave Act of 1993-
12-week continuous medical coverage)

Patricia Stack, Business Education
Effective January 30, 2017 – February 28, 2017
(Udall)

CIVIL SERVICE

CL-1 **PROBATIONARY APPOINTMENT**

Jennifer Fortune, Building Aide
Effective February 13, 2017
(Paul J. Bellew; Step 6; replacing T. Cinquemani {resigned})

OTHER

2016-2017 SPRING HIGH SCHOOL COACHES

SOFTBALL

Alexa Donofrio, Assistant Varsity Coach

SUBSTITUTE TEACHER (\$115 per diem)

Jacqueline Wiswall, effective February 10, 2017

SUBSTITUTE TEACHING ASSISTANT (\$85 per diem)

Jacqueline Wiswall, effective February 10, 2017



Thank you for participating in the Box Tops for Education™ program! With school funding on the decline across the nation, we want you to know that we remain committed to helping schools get what they need. Attached is a check for your school's earnings for the last submission period (March 2, 2016 - November 1, 2016).

Please remember to thank your school's Coordinator who has been volunteering their time and talents to manage the program and rally support for your school. The Coordinator plays an essential role in your school receiving a check each year! We encourage you to visit www.btfe.com to track your school's earnings and find more ways to earn. We also encourage you to download the Box Tops for Education Bonus App available on the App Store and Google Play to earn even more cash for your school!

Congratulations on this check's earnings and thank-you for making your school a better place 10 cents at a time!

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FOR DEPOSIT ONLY
DO NOT CASH

CITIZENS ALLIANCE BANK
LAKE LILLIAN BRANCH
CLARA CITY, MN 56222

CHECK NO.: 1487350
CHECK DATE: December 19, 2016

75-1131
919
1796696

VOID AFTER 180 DAYS

PAY TO THE ORDER OF: Manetuck Elementary School
One thousand Two Hundred Ninety dollars and 60 cents

NOT GOOD FOR MORE
THAN \$1,290.60

\$ *****1,290.60

Memo: Box Tops for Education December 2016 Payout

{GENERAL MILLS}

⑈ 1487350⑈ ⑆ 091911315⑆ 1796696⑈

UNIONDALE U.F.S.D.

933 GOODRICH STREET
UNIONDALE, NY 11553

INVC

AGENDA ITEM XI. C)
BUSINESS ITEMS
RM 2/9/2017

Customer / Bill To

WEST ISLIP S.D.
100 SHERMAN AVENUE
WEST ISLIP, NY 11795

Remit To

UNIONDALE U.F.S.D.
933 GOODRICH STREET
UNIONDALE, NY 11553
ATTN: BUSINESS OFFICE

Invoice Date :
01/01/17

Terms :
DUE UPON RECEIPT

Items/Services	Cost Basis	Quantity	Unit Price	Amount
KELLENBERG HIGH SCHOOL	STUD.	3.000	686.15	2,058.45
2016 -17 HEALTH SERVICES BILL	STUD.	0.000	0.00	0.00

DUE UPON RECEIPT - PLEASE MAKE CHECK PAYABLE TO UNIONDALE UFSD **TOTAL DUE : 2,058.45**

[Detach here and send with payment]

WEST ISLIP S.D.
100 SHERMAN AVENUE
WEST ISLIP, NY 11795

Customer No. 106 Invoice No. 1290
Invoice Date 01/01/17

Terms : DUE UPON RECEIPT
Total Due : \$2,058.45

Mail Payments To :

UNIONDALE U.F.S.D.
933 GOODRICH STREET
UNIONDALE, NY 11553
ATTN: BUSINESS OFFICE

Amount Enclosed:

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this 10th day of January, 2017, by and between the Board of Education of the UNIONDALE UNION FREE SCHOOL DISTRICT (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 933 GOODRICH STREET, UNIONDALE, NY 11553-2499, and the Board of Education of the WEST ISLIP S.D. School District (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at 100 SHERMAN AVENUE, WEST ISLIP, NY 11795.

W I T N E S S E T H

WHEREAS, SENDER is authorized pursuant to Section 912 of the Education Law, to enter into a contract with PROVIDER for the purpose of having PROVIDER provide health and welfare services to children residing in SENDER and attending a non-public school located in PROVIDER,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in PROVIDER,

WHEREAS, PROVIDER has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. The term of this Agreement shall be from September 1, 2016 through June 30, 2017 inclusive.
2. PROVIDER warrants that the health and welfare services will be provided by licensed health care providers. PROVIDER further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. PROVIDER further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP, if applicable. PROVIDER shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. PROVIDER understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules, and regulations with respect to the services provided pursuant to this Agreement.

4. The services provided by PROVIDER shall be consistent with the services available to students attending public schools within the PROVIDER School District; and may include, but are not limited to:
 - a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
 - b. dental prophylaxis,
 - c. vision and hearing screening examinations,
 - d. the taking of medical histories and the administration of health screening tests,
 - e. the maintenance of cumulative health records, and
 - f. the administration of emergency care programs for ill or injured students.

It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.

5. In exchange for the provision of health and welfare services pursuant to this Agreement, SENDER agrees to pay PROVIDER the sum of \$686.15 per eligible pupil for the 2016/17 school year.
6. SENDER shall pay PROVIDER within thirty (30) days of SENDER's receipt of a detailed written invoice from PROVIDER. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, PROVIDER shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, PROVIDER shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. PROVIDER shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either PROVIDER's or SENDER's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.

11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and information protected by the Family Educational Rights and Privacy Act (FERPA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and FERPA and, if necessary, shall execute a Business Associate Agreement in connection with such responsibilities.
12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Neither party will discriminate against any individual because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status and will take affirmative action to ensure that each individual is afforded equal opportunities without discrimination because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

SENDER: Superintendent of Schools
WEST ISLIP S.D.
100 SHERMAN AVENUE
WEST ISLIP, NY 11795

PROVIDER: Superintendent of Schools
UNIONDALE U.F.S.D.
933 GOODRICH STREET
UNIONDALE, NY 11553

15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

16. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
17. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
18. This Agreement shall be governed by, and interpreted and enforced in accordance with, the laws of the State of New York without regard to conflicts or choice of law provisions that would defer to the substantive laws of another jurisdiction. Each of the parties hereto consents to the jurisdiction of any state court located within the County of Nassau, State of New York, or federal court in Federal District Court for the Eastern District of New York located in the County of Suffolk, State of New York, and irrevocably agrees that all actions or proceedings relating to this Agreement must be litigated in such courts, and each of the parties waives any objection which it may have based on improper venue or *forum non conveniens* to the conduct of and proceeding in any such court.
19. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
20. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
21. It is mutually agreed that this contract shall not become valid and binding upon either party until the contract is approved by the Superintendent of Schools for the SENDER School District.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year written above.

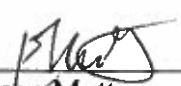
WEST ISLIP S.D.

 Superintendent of Schools

WEST ISLIP S.D.

UNIONDALE U.F.S.D.

 President, Board of Education



 Mr. Emerson Mott
 President, Board of Education

RESOLUTION

Resolved, the Board of Education hereby approves an Easement Agreement with KeySpan Gas East Corporation d/b/a National Grid, subject to review and approval of counsel.