

**WEST ISLIP BOARD OF EDUCATION
FINANCE COMMITTEE REPORT**

COMMITTEE NAME: Finance Committee

DATE OF MEETING: June 11, 2019

COMMITTEE MEMBERS PRESENT: Ron Maginniss
Paul Michaluk

BOARD MEMBERS IN ATTENDANCE: Steve Gellar
Richard Antonello
Kevin O'Connor

ADMINISTRATORS PRESENT: Bernadette Burns, Superintendent
Elisa Pellati, Assistant Superintendent for Business

PURPOSE OF MEETING: Review warrants for the month and discussion of pertinent fiscal matters.

MEETING REPORT: Meeting called to order at 7:34 p.m.

- Treasurer's Reports:
 - School District Funds – April 2019
 - Extra-curricular Funds – January and February 2019
 - Presented and accepted by the Committee
- Payroll Summary Report – April 2019
 - Presented and accepted by the Committee
- Financial Statements – April 2019
 - Presented and accepted by the Committee
- Internal Claims Audit Report for May 2019
 - Presented and accepted by the Committee
- System Manager Audit Trail for May 2019
 - Presented and accepted by the Committee
- Payroll Certification for 5/3/19, 5/17/19, 5/31/19
 - Presented and accepted by the Committee
- Review of Warrants
 - The Finance Committee received the warrants

- Reviewed Board Agenda Finance Items:
 - Approval of Budget Transfers
 - Presented and accepted by Committee for submission to the Board
 - Approval of Surplus:
 - Electric Griddles – Family & Consumer Science/Beach St.
 - Miscellaneous IT/AV equipment
 - Approval of Donations/Resolutions:
 - Banners and related hardware from Varsity Brands - \$5,000
 - Suffolk Association of School Business Officials Scholarship - \$500
 - Ordinary contingent expense for purchase of two maintenance vans
 - Approval of 2019-2020 Bids and Request for Proposal:
 - Bid #1905 Heating, Ventilation and Air Conditioning Service
 - Bid #1916 Gasoline for District Vehicles
 - Bid #1917 Purchase of New Engine Lathe Machine
 - RFP #1901 External Independent Auditing Firm Service
 - Approval of 2018-2019 Health Services Contracts:
 - Brentwood UFSD – 4 @ \$566.18 = \$2,264.72
 - South Huntington – 34 @ \$864.45 and 1 @ \$626.69 = \$30, 017.99
 - Approval of 2019-2020 Contracts:
 - Access 7 Services, Inc.
 - ACLD Kramer Learning Center
 - Center for Developmental Disabilities
 - Cleary School for the Deaf
 - Commack UFSD/Summer
 - Developmental Disabilities Institute
 - Laura Anne Hershberger, M.D.
 - Long Island Developmental Consulting, Inc.
 - The Eden School for Autistic Children
 - Approval of 2018-2019 Contract:
 - Henry Viscardi School
 - Approval 2019-2020 Services Agreements
 - Omni Financial Group
 - Integra Consulting and Computer Services
 - Approval 2019-2020 Engagement Letter:
 - Cullen & Danowski, LLP

➤ Discussion Items:

- The RFP for the External Auditors for 2019-2020 was presented to the committee again. R.S. Abrams & Co. LLP agreed to lower the cost by \$2,000 for each of the five years. The RFP will be on the June 13 agenda for approval.
- As of July 1, 2019 the District will have a separate bank account for field trips. The field trip account is currently included in our Trust & Agency bank account.
- As of July 1, 2019 the summer camp revenue and expenditure accounts will be accounted for in the general fund. They are currently accounted for in the grant fund.
- School lunch prices were discussed for 2019-2020. The committee would like additional information regarding school lunch prices in surrounding districts and our current operating statement for our food service fund.
- NYSIR, the New York Schools Insurance Reciprocal, is a property and casualty insurance for school districts and BOCES only. NYSIR has provided the District with a quote for 2019-2020 of \$658,666. This will result in substantial savings for the District. Some of the benefits of NYSIR include increased coverage in various areas, license monitoring support, impact head injury prevention program, NYSIR Online University training, etc.

Meeting was adjourned at 7:53 p.m.