

WI

West Islip Public Schools

Bernadette M. Burns
Superintendent of Schools

James Bosse
Director of Buildings and Grounds

Buildings & Grounds Committee Meeting Minutes

Date: Tuesday, May 7, 2014
Time: 8:00 p.m.
Location: District Office

Members in attendance: K. O'Connor, R. Ulrich, B. Burns, W. Duffy, J. Bosse
Others in attendance: S. Gellar, R. Maginniss

Committee Information

1. Permits
 - a. The West Islip Swim Club (WISC) was informed of the new fee structure effective July 1.
 - b. The possibility of adding a WI security guard to the high school during large, weekend dance competitions for the purpose of maintaining safety, ensuring proper facility usage, and restricting food and beverages in the auditorium was discussed. Consideration will be made to incorporate the security labor expenses into next year's PAC fees beginning July 1.
 - c. A fee structure for the summer sports camps was discussed. At present, each camp is run by individual coaches, who administer all paperwork, receipts and expenses. Once established, the program will be coordinated through the Athletic Office.
2. Custodial overtime
 - a. The B & G and Business departments have established more specific overtime reporting categories. This detailed information will provide additional clarity and better understanding of overtime expenses.
3. Infrastructure
 - a. Wednesday's excessive rainfall resulted in a number of leaks throughout the district. A list of imminent infrastructure needs and upgrades will be submitted to the Board within the next few months.
4. Rental Buildings
 - a. The disposition of the playgrounds at the rental buildings was discussed. The district will seek counsel as to its obligation to maintain the playgrounds and immediate areas.
 - b. BCBA has submitted its second month security, as required by its lease with the district. The compliance of all tenants to the terms of their contracts will continue to be monitored.
5. Buildings & Grounds Communications
 - a. The committee discussed the efficiency of the equipment used to communicate among the members of the department, particularly as it relates to addressing emergencies. Mr. Bosse will investigate options and related costs.

The meeting adjourned at 8:30 p.m.