

# WI

## West Islip Public Schools

Bernadette M. Burns  
Superintendent of Schools

James Bosse  
Director of Buildings and Grounds

### **Buildings & Grounds Committee Meeting Minutes**

Date: Thursday, December 12, 2013 (rescheduled due to inclement weather on December 10)  
Time: 7:00 p.m.  
Location: District Office  
In attendance: S. Brady, K. O'Connor, R. Ulrich, B. Burns, W. Duffy, J. Bosse  
S. Gellar, A. LaRosa, R. Maginniss

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#### *1. Safety and Security:*

- a. The Beach Street Middle School Site-Based Team has discussed the traffic patterns at the building, particularly during afternoon dismissal. The team is exploring a variety of options to ease the situation to ensure the safety of students and motorists. Additional security staff has been added to the afternoon shift, but the site is still quite congested.
- b. The roll up door to the turf field concession stand is fixed. The cost to the district to repair it was a little less than \$500.

#### *2. Buildings & Grounds Departments*

- a. The West Islip Soccer Club is about to begin the previously-discussed field project at Udall, including tree removal and fencing alterations.
- b. The building custodial teams continue to focus on ensuring that the highest standards of cleanliness are maintained in all district buildings.
- c. The grounds department has completed its fall cleanup responsibilities and is now transitioning into preparedness for winter-oriented tasks.

#### *3. Tenants*

- a. Mr. Bosse met with representatives from School Construction Consultants on December 10 to discuss their obligations to the district as it relates to the management of the rental properties.
- b. National Grid is in the process of relocating its equipment and supplies to other training locations. It is expected that it will terminate its lease and vacate the Kirdahy premises prior to its original February end date.
- c. There have been "normal" heating system issues in both buildings, similar to all of our buildings. These problems surface every year: one area of the building is hot, one is cold; a room suddenly loses heat, etc. We expect to have these concerns resolved quickly, although this is an ongoing project.
- d. A letter has been sent to all tenants informing them of the procedures that will be followed in the event of a school closure or two-hour delay. At least one contact will be added to the district's School Messenger call list so tenants are provided with information they may need to make decisions about their own openings/closures. The letter also informed the tenants that the obsolete automated external defibrillators (AEDs) located within each of the school facilities are to be removed within the next week or so, and will not be replaced. (Replacement parts are no longer available.)