

**WEST ISLIP BOARD OF EDUCATION
FINANCE COMMITTEE REPORT**

COMMITTEE NAME: Finance Committee

DATE OF MEETING: January 7, 2020

COMMITTEE MEMBERS PRESENT: Annemarie LaRosa
Ron Maginniss
Paul Michaluk

BOARD MEMBERS IN ATTENDANCE: Richard Antonello
Peter McCann

ADMINISTRATORS PRESENT: Bernadette Burns, Superintendent
Elisa Pellati, Assistant Superintendent for Business

OTHERS PRESENT: Pat Plompen, Internal Claims Auditor

PURPOSE OF MEETING: Review warrants for the month and discussion of pertinent fiscal matters.

MEETING REPORT: Meeting called to order at 7:30 p.m.

- Treasurer's Reports:
 - School District Funds – November 2019
 - Extra-curricular Funds – November 2019
 - Presented and accepted by the Committee
- Payroll Summary Report for December 2019
 - Presented and accepted by the Committee
- Financial Statements – November 2019
 - Presented and accepted by the Committee
- Internal Claims Audit Report for December 2019
 - Presented and accepted by the Committee
- System Manager Audit Trail for December 2019
 - Presented and accepted by the Committee
- Payroll Certification for 12/13/19 and 12/27/19
 - Presented and accepted by the Committee
- Review of Warrants
 - The Finance Committee received the warrants

- Reviewed Board Agenda Finance Items:
 - Approval of Budget Transfers
 - Presented and accepted by Committee for submission to the Board
 - Approval of Surplus Equipment:
 - Miscellaneous textbooks from Oquenock Elementary
 - Approval of Donations/Resolutions:
 - HOPR, LLC - \$1,000 to Cafeteria Fund to pay down negative balances that students have incurred.
 - Alliance Energy, LLC - \$500 to West Islip High School
 - Increase to 2019-2020 Budget - \$500
 - Approval of Bids:
 - GC-1 – General Construction – Mt. Olympus Restoration, Inc.
 - GC-2 – Site Improvements – Laser Industries, Inc.
 - GC-3 – Window Treatments – A1 Construction Services, Inc.
 - PC-1 – Plumbing – Ambrosio & Co., Inc.
 - EC-1 – Electrical – Palace Electrical Contractors, Inc.
 - PL-1 – Planetarium Integrator – Spitz, Inc.
 - Approval of Change Order:
 - LandTek Group, Inc. Change Order No. 2R – (\$117,044.90)
 - Approval of 2019-2020 Contract:
 - Kings Park School District
 - Informational Items/Discussion Items
 - There will be an Audit Committee meeting with Cullen & Danowski, LLP to discuss their Risk Assessment update at 7:30 p.m. on 1/21/2020. The Planning Session meeting will immediately follow.

Meeting was adjourned at 7:40 p.m.