

WI

West Islip Public Schools

Bernadette M. Burns
Superintendent of Schools

James Bosse
Director of Buildings and Grounds

Buildings & Grounds Committee Meeting Minutes

Date: Tuesday, October 8, 2013
Time: 8 p.m.
Location: District Office

1. *Staff development:* All B&G staff will receive training on November 11. Schools are closed on this day in observance of Veteran's Day.
 - a. Asbestos awareness
 - b. Occupational health and safety
 - c. Protective gear, clothing, etc.
 - d. Blood borne pathogen
 - e. Use of cleaners and chemicals
 - f. Cleaning standards, expectations and procedures

2. *Permits*
 - a. Winter gym availability is booked. Adult education volleyball requested a third day in a middle school gym (it provides two courts versus one at an elementary school), but there is no availability without displacing one or more of the youth basketball groups.
 - b. West Islip Little League will continue to have priority access to spring ball fields, following past practice as set by the Board. If another "qualified" organization requests field access, we will contact WILL.
 - c. All those requesting permits will be reminded that only water is permitted in school gymnasiums. This assists us in our attempt to keep the facilities clean and free from critters.
 - d. The committee discussed a payment of \$1000 owed by the Hoops Club from an event that was held last year in the WIHS Performing Arts Center. Mr. Bosse will continue to attempt to collect the owed sum.
 - e. The West Islip Soccer Club attended the meeting and made a proposal to move the Udall fencing at the easternmost point of Boulevard Avenue to allow for improvements to their concessions operation. The two residents on either side of the area have expressed no opposition. All work would be done at the soccer club's expense. The committee is in favor of advancing this work.

3. *Tenants*
 - a. All tenants have received keys to buildings/classroom doors as necessary. Some have also received ID cards for the doors with card readers. We have determined that tenants will be charged \$10 per extra/replacement key and/or ID card.

- b. BCBA will get 8 parking spaces w/ signs (“Reserved for BCBA 5:00-9:00 p.m.”) on the north side of the building. South Shore Children’s Center uses these spaces during the day, but has agreed that they are not necessary at night.
- c. Divine Rhythms would like to rent two additional classrooms, Rooms 106 and 108. We will have Mr. Volz amend the current lease to account for the additional rooms.
- d. Westbrook SSCC bathroom renovation is underway.
- e. Some of the tenants have requested additional custodial help on the weekends. We will establish a rate that covers our expenses and fulfills our contractual obligations.
- f. Parking continues to be a challenge at Westbrook, especially at specific times of the day/evening. Mr. Bosse will investigate the costs associated with a variety of options that were discussed.
- g. The district continues to receive complaints about National Grid employees smoking on school grounds. Mr. Bosse has had multiple conversations with the coordinator of the Nat Grid training, and will follow up once again. Residents have also spoken to both Mr. Bosse and Mrs. Burns regarding the trainees smoking across the street from Kirdahy. This is more difficult to control, but the committee will recommend to the Board that the National Grid lease not be extended should they request it.